

Policy statement on provider access

Shevington High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Charlene Dawson; Head of Careers*

Telephone: 01942 400990 ; cdawson@shevingtonhigh.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents; pupils will also receive a variety of in-school help and guidance.

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly opportunities ahead of Year 8 career choices	KS4 options choices and form-time presentations	Life skills – assembly and tutor group opportunities

	Autumn Term	Spring Term	Summer Term
Year 9	Introduction to job opportunities in subject options.		Opportunities for 1:1 sessions with Careers Advisor
Year 10	Life Skills – work experience preparation sessions in PD time. Guest speakers in assemblies.	College visits to local colleges	‘Speed Networking’ event with providers and employers
Year 11	Life Skills – assembly on opportunities at 16	Post 16 taster sessions / prep for work day	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved *Full Governing Body 6th December 2017*

Next review: 2 Years

Signed: *Mrs M Foster* Chair of Governors

Mr J Grant Head teacher