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Headteacher: Mr E Rodriguez MA BSc (Hons)

ERZ/hp

19<sup>th</sup> November 2018

Dear Parent

### **Election of Parent Governors – Oathall Community College**

We refer to our letter sent to all parents on 6<sup>th</sup> November, inviting nominations for the post of Parent Governor.

We have received 3 nominations and therefore, it will be necessary to hold a ballot to determine the successful candidate.

To this end, please find attached a ballot paper together with instructions. We would encourage you to consider each of the candidate's election statements carefully and then vote for a maximum of one candidate, as per the instructions. Ballot papers must be returned in a sealed envelope (marked "BALLOT PAPER") to the school either by post or by hand, to reach us by no later than 9 a.m. on Friday, 7<sup>th</sup> December 2018. There will be a sealed ballot box held in the main School reception for this purpose.

We have arranged for votes to be counted at 10 a.m. on Friday, 7<sup>th</sup> December 2018 and each candidate or his/her authorised representative may attend the count. All parents will be notified of the result shortly thereafter.

Yours sincerely,

**Edward Rodriguez**  
Head Teacher

**Rowena Chalk**  
Chair of Governors

Encl.: Parent Governor Ballot Paper