



Appledore Gardens
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Headteacher: Mr E Rodriguez MA BSc (Hons)

TDH/hp

September 2018

Dear Parent

On Thursday, 20th September 2018 we would like your child to be a tour guide for our Open Evening.

At Oathall we encourage students to take on additional responsibility which we consider to be an important life skill and so we hope that your child will be able to attend this very important evening. Students helping on open evening must be in full correct school uniform.

There will be two time slots in which students can help; 4.15pm to 6.00pm and 6.00pm to 7.45pm. Students can volunteer to help in both if they so wish. Please arrange for your child to be collected at the end of their session from the school canteen. They may bring food and a drink.

Please could you complete and return the slip below by Wednesday 19th September if your child is able to fulfil this important role on open evening.

Yours sincerely

Mr T Houghton
Deputy Headteacher

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To: Group Tutor
Open Evening tour guide
Student Name: _____

Tutor Group: _____

I give permission for my son/daughter to act as a guide on Thursday 20th September from:

4.15 pm to 6.00 pm

6.00pm to 7.45pm

(delete as applicable)

Signed _____
Parent/Guardian

Please return slip by Wednesday 19th September to your Group Tutor.