



St Edmund's Catholic Academy  
**SCHOOL ADMISSION APPEAL  
TIMETABLE 2019**



<b>Appeals for normal round of admissions</b>	
<b>Date of allocation of places</b>	1 <sup>ST</sup> March 2019
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	31 <sup>st</sup> March 2019
<b>Appeals will be heard by</b>	16 <sup>th</sup> & 17 <sup>th</sup> May 2019
<b>Notice of appeal hearing</b>	At least 10 school days notice of the appeal hearing
<b>Deadline for governing body to submit evidence for the appeal</b>	30 <sup>th</sup> April 2019
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing (by 1 <sup>st</sup> May 2019)
<b>Deadline for appellant to submit additional evidence</b>	5 school days before the appeal hearing (by 8 <sup>th</sup> May). Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as on-time appeal applications, but Parents/Carers will be required to waive their right to the statutory 10 days' notice of their appeal hearing.
<b>Decision letters sent to appellant</b>	Normally within five school days (by 24 <sup>th</sup> May 2019)

<b>Appeals for in-year admissions</b>	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	20 days from the date of notification that the application was unsuccessful
<b>Appeals will be heard</b>	Within 30 school days of deadline for appeals
<b>Notice of appeal hearing</b>	At least 10 school days notice
<b>Deadline for governing body to submit evidence for the appeal</b>	10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	5 school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged but Parents/Carers will be required to waive their right to the statutory 10 days' notice of their appeal hearing.
<b>Decision letters sent to appellant</b>	Normally within five school days



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<b>Appeals for Sixth Form</b> – appeals may be made by the student and/or the parent/carer	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	20 school days from the date of notification that the application was unsuccessful
<b>Where the offer of a place would have been conditional upon exam results - Appeals will be heard</b>	Within 30 school days of confirmation of those results
<b>Where the offer of a place would not have been conditional upon exam results - Appeals will be heard</b>	Within 40 school days of deadline for appeals
<b>Notice of appeal hearing</b>	10 school days notice of the appeal hearing
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days