



ST EDMUND'S CATHOLIC ACADEMY, WOLVERHAMPTON
ADMISSIONS ARRANGEMENTS FOR PUPILS IN 2020/2021

APPLICATIONS FOR YEAR 7 STARTING IN SEPTEMBER 2020

1. During **September 2019**, families residing within the City of Wolverhampton, will be able to view an online document from the Local Authority [LA] called Secondary Education in Wolverhampton 2020/21 which contains full details of:

- the scheme for Inter-LA Co-ordination of Secondary Admissions at Year of Normal Entry
- the step by step process of making a secondary school application
- the **Admissions Criteria** for St Edmund's Catholic Academy
- contact details for Wolverhampton Council Admission Department

Families residing outside Wolverhampton will also receive information from their 'home' LA which will include a **CAF1**.

2. From early **September 2019**, **prospectuses** and **Supporting Information Forms (SIFs)** will be available from St Edmund's. **Prospectuses** and **SIFs** will also be distributed to Year 6 pupils in the Catholic Feeder Primary Schools/Academies [St Bernadette's Catholic Primary School, Wombourne and St Christopher's Catholic Primary School, Codsall in Staffordshire; SS Peter and Paul Catholic Primary Academy & Nursery, SS Mary & John's Catholic Primary Academy, St Michael's Catholic Primary Academy & Nursery and St Teresa's Catholic Primary Academy – all in Wolverhampton].

3. Parents may call at the academy or write to the Admissions Officer requesting a prospectus and/or SIF or this can be downloaded from the Admissions page on our website www.stedmunds.org.

4. Families who wish to visit the academy may do so at

Open Evening on Thursday 10th October 2019 between 6pm and 8pm

For families unable to attend Open Evening, academy tours will start at 9.00am prompt on the following dates:

Thursday 19th September 2019

Tuesday 1st October 2019

Wednesday 9th October 2019

5a. Families living within Wolverhampton must complete Wolverhampton LA's online application process (CAF1) including a ranked preference for St Edmund's Catholic Academy by 31 October 2019.

The CAF1 must be completed on line. Visit www.wolverhampton.co.uk/admissions.

5b. Families living outside Wolverhampton must complete a **CAF1** issued by their 'home' LA and return it to them in accordance with the information and deadlines issued, indicating a ranked preference for St Edmund's Catholic Academy.

PARENTS/CARERS MUST INCLUDE ST EDMUND'S CATHOLIC ACADEMY ON THEIR HOME LA'S CAF1 TO ENABLE BISHOP CLEARY CATHOLIC MAC BOARD OF DIRECTORS TO CONSIDER THEIR APPLICATION.

6. The SIF must be completed and returned directly to the Admissions Officer at St Edmund's by **31 October 2019** and not to your LA or your son's /daughter's primary school/academy.

7. The Board of Directors will only consider applications from those who have completed both a **CAF1** naming St Edmund's Catholic Academy as one of their choices and also a **SIF**.

8. On **1 March 2020** families will be advised, by their LA, of a school/academy at which a place has been allocated to their son/daughter.

9. In the event of a place not being offered at St Edmund's, families have a right to appeal. All appeals paperwork must be sent to the **Chair of the Board of Directors, Admissions Office (Appeals), St Edmund's Catholic Academy, Compton Park, Compton Road West, Wolverhampton, WV3 9DU** by **31 March 2020**. Parents will be given at least 10 days notice of an appeal hearing.

OTHER APPLICATIONS SEPTEMBER 2020 – JULY 2021

10. Applications to the academy other than the normal intake into Year 7 should be made to Wolverhampton LA by completing an In-Year Transfer Form. See St Edmund's 2020/2021 Admission Policy for further information.

A copy of St Edmund's Admission Policy, Admission Arrangements and Supporting Information Form (SIF) can be found on our website www.stedmunds.org



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