



13th December 2018

Oxford University trip.

Dear Parent/Carer,

I am very pleased to write that your son/daughter has been selected to attend a trip to Oxford University on **Wednesday 27th February, 2019.**

The purpose of this trip is to get an insight into one of the campuses of Oxford University and what is required to go to one of the best educational establishments. We believe that your son/daughter has the potential to go to such a place after their sixth form studies. The consent letter needs to be returned to Mr Selvey, so he knows exactly who wishes to attend, as there is a waiting list.

The trip will leave St Edmund's at 7:30am travelling in the Academy minibus, to make sure that they are at the venue for the proposed start time of 10am. They will start the journey back to school at 3:30pm, meaning that they will arrive back at the academy at approximately 6pm (traffic depending). Due to the fact that this time could vary a lot we recommend that your child takes a mobile phone with them. But this phone is the responsibility of the pupil and will need to be turned off during the trip around the university. Staff will not take responsibility for the mobile phone. First aid-trained staff will accompany the group at all time. Also, lunch was provided last year but I would recommend taking a few refreshments to make sure that pupils are not hungry or dehydrated.

All pupils will be required to:

- Register with staff at the pupil entrance just before 7:30am.
- Wear appropriate non-uniform clothing.
- Any medication they may need (inhalers etc) clearly labelled.
- ***Those eligible for free school meals will be provided with a snack and a drink.

Please make alternative arrangements for the journey home from school, as the school buses will have already departed.

If you would like your son/daughter to attend, please complete the attached Consent Form and return, as soon as possible to secure a place, to Mr Selvey.

Yours sincerely,

Mr D Selvey
Head of Year 10.



To be returned to Mr Selvey as soon as possible to secure a place.

Consent Form

Oxford University trip

Student's Name:

Tutor:

- I would like my child to take part in the Oxford University trip.
- I consent to the administration of emergency medical treatment should it be deemed necessary by the staff accompanying the visit.
- Details of any medical problems/medication being taken
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Please notify school at a later date if this should change before date of Visit.

- Emergency Contact Number.....

Please notify school at a later date if this should change before date of Visit.

- Dietary Requirements.....

Please notify school at a later date if this should change before date of Visit.

I will make alternative arrangements for the journey home from school.

Signed..... Parent/Guardian Date.....

