

St Edmund's Catholic Academy

To Love and Serve the Lord

Tel: 01902 558888 / Email: enquiries@stedmunds.org

Principal: Mrs M Hazeldine



Compton Park
Compton Road West
Wolverhampton
WV3 9DU

22nd November 2018

Dear Parent/Carer,

LONDON - HOUSES OF PARLIAMENT Thursday 29th November 2018

Following on from the success of last year's trip, the Business, Economics and Law students are invited to attend a visit to London, which will involve a tour and debate at the Houses of Parliament.

The visit will be an insight into the operational controls and constraints within Parliament. It will enable students to have a greater understanding of the government.

Students will need to arrive promptly at Wolverhampton Train Station at 8.30am. The train will depart at 8.45am. On return from London Euston, we will arrive back into Wolverhampton at 8.37pm. Students will need to ensure they arrange transport to and from Wolverhampton train station.

We would like students to make a contribution of £25.00 for the visit. This will include their return train ticket to London Euston and their travel card whilst in London for use on the underground trains.

Students should bring some spending money to cover the cost of their food and drink purchases during the day. Students are advised to bring a packed lunch for the day if they wish.

There will be opportunities throughout the day to explore Oxford Street for a spot of shopping and a short visit to the Winter Wonderland will take place. On arrival to London Euston we will travel as a group to Oxford Circus.

Whilst in Oxford Street the students will have 1 hour and 30 minutes unsupervised time to shop and experience the ambience of London at this time of year. From there we will travel as a group on the underground from Oxford Circus to Westminster, which is located near the Houses of Parliament.

Following the tour and debate within Parliament, we will travel as a group by an underground train from Westminster to Hyde Park Corner. Students will have 2 hours unsupervised time in the Winter Wonderland.

The students can purchase Ride tickets on the day or this can be done online in advance of the visit, where there will be slight discounts available. Please note that we will arrive at the Winter Wonderland for approximately 3.45pm and leave at 5.45pm. Therefore, any tickets purchased by students for rides should be valid during these times only. The website for the Winter Wonderland is <https://hydeparkwinterwonderland.com/>

All consideration has been given to the safety of our students during this trip. If you do prefer your son/daughter to be supervised at all times during the visit please call the school to advise Mrs Gibbons the trip leader of this. All students are advised to stay in small groups during the unsupervised times. The school's mobile phone telephone number will be issued to the students so that they can contact the staff should they require any assistance. On Wednesday 28th November the trip leader will be giving a safety briefing to the students to ensure they understand the expectations for behaviour and what to do in the event of an incident occurring.

Could you also ensure that any regular medication which is needed by your son/daughter is with them for the trip. This should also be indicated on the consent form that you return. Medications should be clearly labelled with their name and details of



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how it should be administered. Copies of the students' health care plans for those who require them will also be taken with the trip leader on the visit.

Students are asked to wear suitable attire, coats and comfortable footwear.

Please do not hesitate to contact me if you have any queries on 01902 558888 Ext 104.

Yours sincerely



Mrs E Gibbons
Assistant Principal for Safeguarding & Inclusion

Payment Information

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The cost for the trip is **£25.00**. **In the event of a student cancelling or withdrawing from the trip at late notice for any uninsurable reason, please note that we will be unable to refund any monies already paid for the trip and the remaining balance will still need to be paid in full.** By paying the deposit for this trip, you are agreeing to the terms and conditions as stated in this letter and committing to making a full payment and attending the trip. If for any reason a student does need to cancel or withdraw from the trip, we will require as much notice as possible.

Payment for the visit may be made in the following way only:

ParentPay

The following can be paid via ParentPay online using your ParentPay account:

A total amount of a **£25.00 (non-refundable)** must be paid by **Friday 23rd November 2018**. If you need assistance with activating your ParentPay account online or need a reminder of your activation codes please contact the Finance Office.

All consent information will be obtained via ParentPay, which go directly to the Finance Office

- Name of Child
- Tutor Group
- Reason for payment ie:- (put the name of your activity/trip/resources eg:- Educational Visit to LONDON-HOUSES OF PARLIAMENT
- Medical information
- Emergency contact details

