

St Edmund's Catholic Academy

To Love and Serve the Lord

Tel: 01902 558888 / Email: enquiries@stedmunds.org

Principal: Mrs M Hazeldine



Compton Park
Compton Road West
Wolverhampton
WV3 9DU

18th September 2018

**Year 8 Outdoor Adventure course at Towers,
Betws-y-Coed, North Wales 4th - 8th March, 2019**

Dear Parent/Carer,

Your son/daughter has expressed an interest in attending the annual year eight trip to The Towers Outdoor Education Centre that the physical education faculty organise. Pupils will be transported from the academy on Monday 4th March and will take part in activities until the afternoon of Friday 8th March, upon which we will make our way back the academy and return at 7.00pm. The activities include canoeing, gorge walking, caving and much more. Staff from the academy and Towers will supervise the pupils all week where they will sleep in separate girls and boys sections of the centre.



Please find attached Payment Information and Consent Form that gives more information about the cost and payment schedule. If you would like your son/daughter to attend, please complete the attached consent form and return with the **£147.50 non-refundable** deposit by **Friday 5th October 2018**. If your child would like to attend this visit but you have financial difficulties, please contact the Finance Office at your earliest convenience.

I will distribute the official Towers forms later with all necessary information including consent forms, medical forms and a kit list. Should you have any further queries, please do not hesitate to contact me in the PE faculty on 01902 558888.

Yours sincerely

Mrs J Cartlidge
Curriculum Leader of Physical Education.



 /stedmundscatholicacademy  @stedmunds

Archdiocese of Birmingham

Bishop Cleary Catholic Multi Academy Company

part of Bishop Cleary Multi Academy Company, a company limited by guarantee
registered in England and Wales (company number 085784228)



Payment Information

Year 8 Outdoor Adventure course at Towers, Betws-y-Coed, North Wales 4th - 8th March, 2019

The cost for the trip is **£295.00**. This includes travel, full board, use of all equipment and facilities at the Towers Centre. In the event of a student cancelling or withdrawing from the trip at late notice for any uninsurable reason, please note that we will be unable to refund any monies already paid for the trip and the remaining balance will still need to be paid in full. By paying the deposit for this trip, you are agreeing to the terms and conditions as stated in this letter and committing to making a full payment and attending the trip. If for any reason a student does need to cancel or withdraw from the trip, we will require as much notice as possible.

Payment for the visit may be made in the following way only:

ParentPay

The following can be paid via ParentPay online using your ParentPay account:

A deposit of **£147.50 (non-refundable)** to be paid by **Friday 5th October 2018**. The remaining balance of **£147.50** must be paid by **Thursday 20th December 2018**. If you need assistance with activating your ParentPay account online or need a reminder of your activation codes please contact the Finance Office.

All consent forms should go directly to the Finance Office via the Student Support Office clearly marked with the following details:

- Name of Child
- Tutor Group
- Reason for payment ie:- (put the name of your activity/trip/resources eg:- Towers Trip)

Please complete the attached Consent Form and return it in a sealed envelope and hand in at the Student Support Office marked for the attention of the Finance Office.



Consent Form

Year 8 Outdoor Adventure course at Towers,
Betws-y-Coed, North Wales 4th - 8th March, 2019

Student's Name:

Tutor:

- I would like my child to take part in the Year 8 Towers Trip and have made the **deposit payment of £147.50 (which is non-refundable) via ParentPay.**
- Remaining balance of **£147.50** to be paid by **Thursday 20th December 2018.**
- I understand that the balance of the visit needs to be paid, in full by **Thursday 20th December**
- I consent to the administration of emergency medical treatment should it be deemed necessary by the staff accompanying the visit.
- Details of any medical problems/medication being taken

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Please notify school at a later date if this should change before date of Visit.

- Emergency Contact Number.....

Please notify school at a later date if this should change before date of Visit.

- Dietary Requirements

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Please notify school at a later date if this should change before date of Visit.

Signed..... Parent/Guardian

Date.....

PRINT NAME.....

I have made a Parent Pay payment of £.....on (insert Date)



