



**ST EDMUND'S CATHOLIC ACADEMY, WOLVERHAMPTON ADMISSIONS
ARRANGEMENTS FOR PUPILS IN 2018/2019**

APPLICATIONS FOR YEAR 7 STARTING IN SEPTEMBER 2018

1. During **July 2017**, families residing within the City of Wolverhampton, will be issued, via their son's/daughter's Primary School/Academy, with a booklet from the Local Authority [LA] called Secondary Education in Wolverhampton **2018/19** which contains full details of:
 - the scheme for Inter-LA Co-ordination of Secondary Admissions at Year of Normal Entry
 - the LA's **Common Application Form [CAF1]**
 - the **Admissions Criteria** for St Edmund's Catholic Academy
 - the **Supporting Information Form [SIF]** for St Edmund's Catholic AcademyFamilies residing outside Wolverhampton will also receive information from their 'home' LA which will include a **CAF1**.
2. From early **September 2017**, **prospectuses** and **SIFs** will be available from St Edmund's. **Prospectuses** and **SIFs** will also be distributed to Year 6 pupils in the Catholic Feeder Primary Schools/Academies [St Bernadette's Catholic Primary School, Wombourne and St Christopher's Catholic Primary School, Codsall in Staffordshire; SS Peter and Paul Catholic Primary Academy & Nursery, SS Mary & John's Catholic Primary Academy, St Michael's Catholic Primary Academy & Nursery and St Teresa's Catholic Primary Academy – all in Wolverhampton].
3. Parents may call at the academy or write to the Admissions Officer requesting a prospectus and/or SIF.
4. Families who wish to visit the academy may do so at

Open Evening on Thursday 12th October 2017 between 6pm and 8pm

For families unable to attend Open Evening, academy tours will start at 9.00am prompt on the following dates:

Thursday 21st September 2017
Tuesday 3rd October 2017
Wednesday 11th October 2017

- 5a. Families living within Wolverhampton must complete Wolverhampton LA's **CAF1** including a ranked preference for St Edmund's Catholic Academy and return the form to the School Admissions and Transfers Section at the Civic Centre in Wolverhampton by **31 October 2017**.
- 5b. Families living outside Wolverhampton must complete a **CAF1** issued by their 'home' LA and return it to them in accordance with the information and deadlines issued, indicating a ranked preference for St Edmund's Catholic Academy.



PARENTS/CARERS MUST INCLUDE ST EDMUND'S CATHOLIC ACADEMY ON THEIR HOME LA'S CAF1 TO ENABLE BISHOP CLEARY CATHOLIC MAC BOARD OF DIRECTORS TO CONSIDER THEIR APPLICATION.

6. The SIF must be completed and returned directly to the Admissions Officer at St Edmund's by **31 October 2017** and not to your LA or your son's /daughter's primary school/academy.
7. The Board of Directors will only consider applications from those who have completed both a **CAF1** naming St Edmund's Catholic Academy as one of their choices and also a **SIF**.
8. On **1 March 2018** families will be advised, by their LA, of a school/academy at which a place has been allocated to their son/daughter.
9. In the event of a place not being offered at St Edmund's, families have a right to appeal. All appeals paperwork must be sent to the **Chair of the Board of Directors, Admissions Office (Appeals), St Edmund's Catholic Academy, Compton Park, Compton Road West, Wolverhampton, WV3 9DU** by **31 March 2018**. Parents will be given at least 10 days notice of an appeal hearing.

OTHER APPLICATIONS SEPTEMBER 2018 – JULY 2019

10. Applications to the academy other than the normal intake into Year 7 should be made to Wolverhampton LA by completing an In-Year Transfer Form. See St Edmund's 2018/2019 Admission Policy for further information.

A copy of St Edmund's Admission Policy, Admission Arrangements and Supporting Information Form (SIF) can be found on our website www.stedmunds.org.

 /stedmundscatholicacademy  @stedmunds



Archdiocese of Birmingham

Bishop Cleary Catholic Multi Academy Company



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