

Ref/SHG/bb

6 December 2011

Dear Parent/Guardian

**Whickham School and Sports College (Academy Trust) Governing Body/Parent Governor Vacancies**

The Academy Governing Body consists of both elected and appointed Governors.

**Parent Governors**

Parent Governors are parents or carers of children enrolled at the school at the time of their appointment. Should their child(ren) leave Whickham School during their term of office, they may continue on the Governing Body until the end of their four year term. Vacancies for Parent Governors must be notified to all parents and nominations requested. A ballot of all parents is held if there are more nominations than positions available.

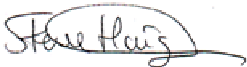
The full governing body has up to twenty two governors representing the community, parents, staff and the local authority. Many of the Academy governors are experienced members of the previous governing body. Parents who would like to know more before putting themselves forward are welcome to contact Mr Haigh to discuss the role and responsibilities.

**How to become a Parent Governor**

Parents/Carers who would like to be considered for staff governor should complete a nomination form. (The nomination form can be downloaded from [www.whickhamschool.org](http://www.whickhamschool.org) - About Section - Governors). Completed nomination forms should be returned to Mrs Bates, Headteacher's PA by **Friday 13 January 2012** at 12.30pm ([bridiebates@gateshead.gov.uk](mailto:bridiebates@gateshead.gov.uk)).

In the event of more than one nomination being received, a ballot will be held and all parents will receive further information on the conduct of the ballot. All nomination forms will be available to view online in the event of a ballot taking place. There are limitations on the number of governors who are elected council members or employees of local authorities so we will ask for this information in your nomination form.

Yours faithfully



S Haigh  
Headteacher