



Hyde

Hyde Community College
Old Road
Hyde
Tameside
SK14 4SP

Tel: 0161 366 7533

Fax: 0161 366 2676

Email: admin@hydecc.tameside.sch.uk

Web: www.hydecommunitycollege.org.uk

Headteacher: Mrs A Radcliffe

Exam Invigilator – Grade A

Casual

Permanent post

Grade A point 6-9 (hours to vary)

(must be free during May and June each year)

We are seeking to recruit new Exam Invigilators to work with the existing team in the running of all public examinations at the school on a long-term basis. Applicants should be organised, professional and able to maintain high standards. They should be free to work May and June each year, but may be asked to do additional invigilation at other times in the year.

Full training will be provided, though previous experience and knowledge of JCQ regulations is an advantage. The role may include scribing or reading for students who have qualified for access arrangements because of special educational needs and disabilities. Training will be provided.

A job description, person specification and application form are available and downloadable from the school website www.hydecommunitycollege.org.uk or by telephone from Wendy Randall on 0161 366 7533 or w.randall@hydecc.tameside.sch.uk

Closing date 23rd February 2018

Interviews on Tuesday 6th March 2018

Application forms are returnable to the school by post, fax or email.

Please note – CVs are **NOT** accepted.

The school is committed to safeguarding and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.