

Monday 20th November 2017

Dear student,

It is my pleasure to invite you and your family to this year's Certificate Evening, held at Hyde Community College on **Thursday 14th December 2017**, where you will be formally presented with your GCSE Certificates. This is a wonderful celebration of your success and all your hard work.

The celebration will commence promptly at 7pm; you are welcome to arrive from 6.45pm. In order to comply with Health and Safety regulations we are limited to 350 people. Initially each student will be allowed three places; this is one for the student and two for your guests. Depending on uptake more may be offered at a later date. I realise this may be disappointing for those of you with large/extended families, but it is a popular event and we want as many students as possible to attend.

On the evening, those of you attending will be asked to sit at the front of the hall for the presentation of certificates. Guests will be asked to sit separately. Dress should be suitably smart, although the evening will be informal in nature.

Please complete the reply slip attached, and return it to school by **Wednesday 6th December 2017** to reserve your place(s). Alternatively you can reply via email to r.fawcett@hydecc.tameside.sch.uk or call 0161 366 2679.

We are looking forward to meeting many of you again on 14th December!

Yours sincerely



Mrs A Radcliffe

Please complete and return this form to Rachel Fawcett, Main Reception by Wednesday 6th December 2017.

Name:

I **will be** attending Certificate Evening on Thursday 14th December 2017

Number of guests I will be bringing: _____ (Maximum of 2 per student)

I **will not** be attending Certificate Evening on Thursday 14th December 2017

(I will come into school and collect my certificates from Rachel Fawcett, Exams Officer **after** Thursday 14th December between 8.30am - 4.00pm Monday to Friday, term time only (please do not come in before this event).

You must collect your certificates as we are only obligated to retain them for 12 months, afterwhich you may need to contact each exam board directly and pay a fee.