



Dear Parent/Carer,

Year 8 Parents Evening Wednesday 6 March 2019

I am writing to invite you to the Year 8 Parents Evening on Wednesday 6 March. As your child approaches the second half of their second year at secondary school, this will provide you with an opportunity to meet with his/her subject teachers, to discuss progress towards targets and their expected outcomes for the end of year 8.

Appointments will be made with subject teachers between 4pm and 6.30pm for this evening. Your child will have been given an appointment sheet with this letter and it is their responsibility to complete it.

Please return the slip attached to your child's form tutor to confirm your receipt of this letter and your attendance at parents' evening. If you are not available on the night and would like to arrange a meeting with their House Continent Leader during the school day, please telephone the above number to arrange an appointment.

We thank you for your help, support and co-operation and look forward to seeing you on Wednesday 6 March.

Yours sincerely,

Mrs S Cryne
Continent Leader for Asia

Student Name	
I/We will be available for an appointment on the night <input type="checkbox"/>	
I/We will not be available for an appointment on the night <input type="checkbox"/>	
Signature (Parent/Guardian)	