

Hatchell Wood Primary Academy

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Hatchell Wood
Primary Academy

INSPECTION COPY

Contact: Governors' Support
Tel: 01302 737111
Fax: 01302 737342
E-Mail: governors@doncaster.gov.uk
Web: www.doncaster.gov.uk/schoolgovernors
Our Ref: GS/NMc/CW
Your Ref:
Date: 12 February 2018

Dear Governor

HATCHELL WOOD PRIMARY ACADEMY GOVERNING BODY

Would you please note that the Hatchell Wood Primary Academy Local Governing Body's Inaugural Meeting will be held at the Academy on Thursday 22 February 2018, commencing at 5.00 pm

I do hope it will be convenient for you to attend. Please contact the academy on 01302 538108 if you will be unable to do so.

Yours faithfully

CAROL WILLIAMS
Governors' Support Officer
On behalf of the Hatchell Wood
Primary Academy Governing
Body

To: Mrs C Street (Chair)
Miss K Braes
Mr J Bullock
Mr N Foster
Mr J Harris
Mr K Hill
Mr M Huby

Mr D Mansfield
Mrs L Redfern
Ms K Richards
Mrs L Simpson
Mrs J Slee-Karim
Mrs M Stilborn

Neil McAllister - Clerk

Quorum for the meeting shall be any three Governors, or where greater, any one third (rounded up to a whole number) of the total number of Governors holding office at the date of the meeting. Please note observers do not count towards the quorum.

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Governors' Support Service, Learning and Opportunities: Children and Young People
Doncaster Council, Floor 3, Civic Office, Waterdale, Doncaster, DN1 3BU

GOVERNING BODY AGENDA - SPRING 2018

1 WELCOME/APOLOGIES FOR ABSENCE

- 1.1 To accept apologies for absence
- 1.2 To receive, but not accept, apologies for absence

2 DECLARATIONS OF INTERESTS

- 2.1 Individual Board Members to declare any personal, business or other governance interests on any item on the agenda

3 ITEMS OF URGENT BUSINESS

- 3.1 To be addressed by the Chair if applicable

POLICIES

Sex Education Policy update

4 LOCAL GOVERNING BOARD MINUTES

4.1 Approval of the Minutes

To agree the minutes of the Governing Board and Committee meetings held on:

Local Governing Board meeting held on 23 November 2017 (Enclosed)

4.2 Matters Arising from the Minutes

To consider any matters arising from the minutes, not already covered on the agenda

5 HEADTEACHER'S TERMLY WRITTEN REPORT

5.1 Accountability for Educational Performance

- a) Headteacher's Report: *to be circulated separately*
- b) Update on progress of pupils, including disadvantaged pupils and other vulnerable groups
- c) Monitoring of Pupil Premium Strategy and review of impact to date
- d) Interim reports of Performance Management/Appraisal
- e) Receive Trust reports: School Review and Enquiry

5.2 Compliance with Statutory and Other Contractual Requirements

- a) Safeguarding report
- b) Final determination of Admission Arrangements and planned admission number for September 2019
- c) Equality Duties
- d) General Data Protection Regulations update
- e) Review statutory information as published on the school website

6 EFFECTIVE GOVERNANCE

6.1 Review of Local Governing Board membership

6.2 Reports from board members:

- a) Chair's report relating to any functions s/he has exercised on the Board's behalf since the last meeting
- b) Reviewing the impact of any governance-related training and development undertaken
- c) Undertaking designated governance roles, including feedback on any structured enquiry visits undertaken

7 FINANCE AND RESOURCES

7.1 Letter from the ESFA to Accounting Officer: Attached

7.2 Submission of the annual Accounts Return 2016/17

7.4 Publishing the 2016/17 audited accounts on the Trust Board/Academy website

8 ANY OTHER URGENT BUSINESS

7.1 To consider any other urgent business agreed by the Chair at item 3.

9 CONFIDENTIALITY

9.1 To consider the confidentiality of any items discussed during the meeting.

10 DATES OF FUTURE MEETINGS

To confirm the dates of future meetings.

Information can be made available in other languages, or other formats such as Braille or Audio Tape, on request. Please contact the Governor Support Service staff on Doncaster 737111 for more information, or if you need any other help or advice. They can arrange for someone to speak to you in your own language if you need them to.