



## East Boldon Junior School Admissions Policy Sept 2016

This document should be read alongside the South Tyneside policy on admissions to primary school. <https://www.southtyneside.gov.uk/article/36365/Primary-infant-and-junior-school-admissions>

This admissions policy has been formally adopted by the governing body of East Boldon Junior School. The governing body is the Admissions Authority and is responsible for determining the school's admissions arrangements.

The Published Admission Number for the school is 60.

The Admissions Policy Criteria will be applied on an Equal Preference basis.

### How and When to apply

Applications must be made on the South Tyneside Council's common application form (CAF). All forms must be returned by the closing date set by South Tyneside Council. In determining admissions, priority will be given to those applications where the parental application is received by the published deadline date. South Tyneside operate an equal preference system for processing parental preferences.

#### **Pupils transferring into East Boldon Junior School from a separate infant school**

Every parent whose child is in their last year of Infant education (year 2) will need to complete an application for admission into a separate Junior or Primary School. Do not return your application form to your child's current Infant School.

Where the admissions authority receives more applications than places the Oversubscription Criteria will be applied.

Parents should not assume that admission to a East Boldon Infant School gives priority or automatic admission to the Junior school.

#### **Children with a Statement of Special Educational Needs**

Children with a Statement of Special Educational Need will be referred to the Pupil Services Department. Pupil Services will work with the parents of the child to secure a place at a school where the specific needs of the child can be met. If the child is not currently attending a South Tyneside school Pupil Services will contact the Local Authority where the child is currently attending (or previously attended) for details of the current Statement of Special Educational Needs.

Children who have a Statement of Special Educational Need which names our school will be admitted to the school.

#### **Oversubscription Criteria**

Where there are more applications than places available at a particular school, the following admission criteria are used to decide on admissions to Infant, Junior and Primary Schools.

In accordance with the Education Act (1996), children with a Statement of Special Educational Needs are required to be admitted to the school named in the Statement.

Thereafter, the following oversubscription criteria will apply:

1. A 'Looked After Child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. See Note 1 below.
  2. Parental home residence within the defined catchment area of the school
  3. Concurrent sibling link (an older brother or sister attending the school at the same time and residing at the same address, to include adoptive siblings, half siblings, step siblings and long term fostered children).
  4. Shortest distance measured as a straight line, from the Ordnance Survey coordinates for the parental home residence (including flats) to the school main entrance, using South Tyneside Council's Geographic Information System (GIS), with those living closer to the school receiving higher priority.
- N.B. The above distance measurement will also be used as a 'tiebreaker' within each criterion, if necessary.

Note 1: 'Looked After Child' is a child who is (a) in the care of a LA, or (b) being provided with accommodation by a LA in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

- An adoption order is an order made under Section 46 of the Adoption and Children Act 2002.
- A 'residence order' is an order made outlining arrangements as to the person with whom the child is to live under Section 8 of the Children Act 1989.
- 'Special guardianship order' is an order appointing one or more individuals to be a child's special guardian or guardians (Section 14A of the Children Act 1989).

### **Late Applications**

Any applications received after the closing date will be accepted but will be marked 'LATE' and considered on an individual basis except that the procedure must not prevent the proper processing under the Scheme of application forms received on time.

### **Right of Appeal**

If parents are dissatisfied with the response to their preferences they have the right to present their case to the Independent Appeals Panel.

This policy will be reviewed annually.

Next Review: Sept 2017

Signed: E Johnson    Head Teacher

Signed: H Heslop    Chair of Governors