



## Queens' School

### Admissions policy for Year 7 entry in September 2018

Students of all abilities will be admitted, normally at age 11. The school has an obligation to accept all students directed to it by statute, including those with a statement of special needs. All students admitted to Queens' School, and their parents, must support the school's Student Charter and the authority of the school. 265 students will be admitted this year. The deadline for receipt of applications is set in consultation with other admissions authorities. The actual date for any particular year is stated on the application form. Applications received after that date will be considered after all those which met the deadline.

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a Statement of Special Educational Needs or an Education Health and Care Plan that names their school.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit:

- 1 children who are currently, or have previously been, in the care of the Local Authority
- 2 children with a sibling attending the school at the time of admission (a sibling means the brother/sister, half brother/sister, adopted brother/sister, or a child of the parent or partner, in every case living in the same house from Monday to Friday).
- 3 children whose permanent residence is located within postcodes WD3-7, WD17-19, WD23-25, AL2 (south of M25), HA6, HA5 3\*\*, HA5 4\*\*, HA3 6\*\*, HA7 3\*\*, HA7 4\*\*

**if category 3 is oversubscribed, the following criteria will be used:**

- 4 (a) up to 5% of places (13) for children with a particular aptitude in sport (see note (iii) below)  
(b) up to 5% of places (13) for children with a particular aptitude in music (see note (iii) below)
- 5 up to 35% of places (92) will be available by ability, in strict order of merit, based on the results of the assessment test (see notes (ii) & (iv) below)
- 6 any remaining places, not less than 10% (27), for those qualifying under 3 above will be allocated by the shortest distance to the school (see note vi)

**and finally for any further places available:**

- 7 children whose permanent residence is outside the postcode areas in 3 above, preference being given to those living closest to the school (see note vi)

#### Notes:

- (i) A child who is the twin of a child offered a place will also be offered a place.
- (ii) Assessment Test: the results of the test will be used to allocate places under criterion 5. For the convenience of applicants the test is conducted in conjunction with 6 other local schools and applicants will be asked to

attend in September to sit the test at either Queens' or one of the other consortium schools. All applicants, even if they enter Queens' through other criteria, will be asked to sit the test. This will enable the school to measure the ability of its intake so that a good distribution of ability in forms and teaching groups is achieved.

- (iii) Aptitude tests: tests of aptitude will be used to allocate places under criteria 4(a) and 4(b).
- (iv) In the event of a tie, applicants will be chosen using shortest distance to the school (see note vi)
- (v) When children are not offered a place due to oversubscription, parents may decide to place their child's name on the continuing interest list. Until 31 August names will be ranked according to the above criteria. From 1 September the In-Year (Casual) Admission Policy takes effect. (see school website)  
Parents' also have the right of appeal – [www.hertsdirect.org/admissions](http://www.hertsdirect.org/admissions) click on "register an appeal"
- (vi) The distance from an applicant's house to the school is measured from the address point for the house (as supplied by the post office) to the address point of the school by the "home-school measurement system used by Hertfordshire County Council as outlined in the County's admission arrangements and application literature".

**Governor Approved: September 2016**

**Review Date: September 2017**

**Queens' School (Bushey) Ltd (registered number: 07650609)**