



**DIOCESE OF  
CHICHESTER**

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**EDUCATION DEPARTMENT**

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Learning with Meaning and Purpose:  
To know God and shape the world

# **Support Programme 2018 – 2019**



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## The Diocese of Chichester: Support Programme 2018-19

With increasing pressures on both school budgets and staff time, we, in the Diocese of Chichester, are pleased to be able to continue our offer of visits, reviews, mentoring, coaching and CPD opportunities across the Diocese in the year 2018/2019. We have worked hard to ensure that the services and training offered to schools are both high quality and cost effective, with many CPD opportunities being heavily subsidised to make them more accessible to you.

Our programme this year has three key themes. Firstly, we shall be focussing on Mental Health and Wellbeing within schools, with our Headteachers' Conference this year being run in conjunction with Fegans ([www.fegans.co.uk](http://www.fegans.co.uk)) with some excellent speakers looking at this from both the perspective of children and young people, and the perspective of staff within schools. Secondly, we will be providing more support and training around the new SIAMS framework. Thirdly, with the RE Commission report expected in the autumn, we have ensured that there is ample opportunity to attend CPD sessions around Christian Distinctiveness and RE.

Over the past 2 years, the Understanding Christianity training has been very well received by those who have taken it up. We will continue to provide initial training in this coming year so that schools who have yet to access this training will still have an opportunity to do so.

We really appreciate that we work in partnership with you in school and want to support you positively. There are number of courses which may suit you better to have a member of the team come to your school or locality and run part of an Inset day or staff meeting. Do contact Lesley Hurst ([lesely.hurst@chichester.anglican.org](mailto:lesely.hurst@chichester.anglican.org)) to discuss this further. Included in this section are:

- Headteacher Performance Management
- Teaching and learning reviews
- Writing your SEF
- Creating a School Development Plan
- Post Ofsted action planning
- Reviews of behaviour
- Reviews of governance

We are pleased to confirm that the Diocesan Effectiveness Partner scheme will continue into 2018/2019. We know that a lot of schools really value the visits from the DEP team and that they have had a positive impact on schools. If you have paid your Partnership Agreement subscription you will continue to be entitled to two half day visits. Additional time can be booked through the Diocesan Education Department at a subsidised cost.

We will continue to partner with the Church of England Foundation for Education Leadership (CEFEL) over 2018/2019. This is the third year of this organisation's work. This includes the CEPQH which is the Church of England's version of the NPQH (National Qualification for Headship) and is also accredited. There are several subsidies available to help with the cost of this, please do contact us for more information. CEFEL also run several Peer Group Networks, encouraging school to school support. If you want to know more about these please contact Ruth Cumming at Church House or Andrew Simpson at Arundel CE Primary School.

We highly recommend the national annual conference run by CEFEL, (07.02.19) 'Building Resilience in Leadership'. The CEFEL conferences have received excellent feedback over the past 2 years and we expect the upcoming one to be an event not to be missed.

The Diocesan Year of Vocation will be launched during Advent. Please look out for details of our programme of activities for schools to participate in.

We are looking forward to meeting many of you throughout the year either at our events such as the Deanery Briefing Sessions, Annual Quiet Day and Headteachers' Conference. We would urge you to attend the Briefing Sessions in the Autumn to get a flavour of the year to come.

If you need any further information on the contents in this brochure please contact the Education Team on [01273 425 687](tel:01273425687) or email [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)

With very best wishes and prayers

**Ruth Cumming**

**Head of School Organisation and Effectiveness**



The purpose of the Chichester Diocesan Board of Education is to support the work of all those involved in education within the Diocese of Chichester – developing and strengthening its Church Schools and Academies, to serve their communities in the name of Christ, equipping them to strive for excellence in all things, as they demonstrate an authentic experience of Christian community.

## Aims of the Support Programme 2018 - 2019:

- To offer schools high quality support in maintaining and developing their Christian distinctiveness
- To offer Induction Training for all new headteachers, governors and staff new to teaching in a CE school
- To enable all schools to be highly effective Church schools; distinctly Christian in ethos and high performing good schools
- To help schools to understand and embed the Church of England Vision for Education into their daily practise
- To help all schools to remain innovative and inspiring places to work and learn by sharing best practise and keep up to date as Church school leaders, governors and staff during times of on-going change within education.



## Contact, Booking and Payment

**Contact:** enquiries about courses or bespoke training can be made by telephoning Yasmin Heasman, Training Administrator on 01273 425687 or email: [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org).

Our website <http://schools.chichester.anglican.org> has details of all our upcoming courses.

**Booking:** for the events and courses listed in this brochure, all booking can be arranged via the flyer sent to schools or downloaded from the website.

**Partnership Agreement (PA):** The Diocesan Board of Education (DBE) provides a range of services to support all schools within the Diocese (please see our Partnership Agreement (PA) brochure, published separately). One of the benefits of belonging to the PA is the significant reduction in course fees for schools attending professional development activities prepared, organised and led by the Education Team.

**Payments:** should be submitted with the booking form - cheques should be made payable to 'Chichester DBF'.

There are 2 levels of payment:

- one for schools who have paid their Partnership Agreement, indicated 'PA',
- and one for schools who have not paid, indicated as 'Non PA'.

All fees are per delegate unless otherwise stated.

Please note all prices are currently shown exclusive of VAT. The Diocese is VAT registered and so VAT may be payable on certain services and will be added to the cost if applicable at the time of charging. Please note that training events provided by the Diocese are usually exempt from VAT.

**Closing date:** all course bookings close 2 weeks prior to the date of the event. Should you wish to book on to a course with less than 2 weeks notice, please call us to see if places are still available. Please do not post a booking form with payment unless you have confirmation from us that this place is available.



**Cancellations:** should you need to cancel your booking, refunds will only be given with sufficient notice. A full refund, minus £20 admin fee, will be given if you cancel at least 2 weeks in advance. A 50% refund, minus £20 admin fee, will be given if you cancel with at least a week's notice. If you cancel with less than a week's notice no refund will be given.

**Minimum numbers:** all of our events require a minimum number of delegates in order to proceed. If, due to low numbers, we decide we are unable to run a course you will be notified by email/phone at least 5 working days in advance of the event. You will be given the option to transfer to another course or given a full refund with no administration charge. Please note that if due to unforeseen circumstances a course facilitator is unable to attend on the day, we will endeavour to engage a replacement. If, however, we are unable to find a replacement we will notify you as soon as possible.

**Lunch:** will be provided for whole day courses. Please do notify us when booking of any special dietary requirements and/or food allergies.





# CHRISTIAN DISTINCTIVENESS AND RE

## UNDERSTANDING CHRISTIANITY

For Primary RE Subject Leaders

The Diocese of Chichester expects that all Church schools will use the Understanding Christianity resource to support high quality learning in RE within their school and will incorporate the materials into RE for the planning and teaching of Christianity.

This is the third year of running this initial training and as such we are not planning to offer initial training again in 2019-20. We therefore strongly recommend that all schools who have not completed this training ensure that they do so in this academic year 2018 - 2019.

'Understanding Christianity' is a fabulous resource which underpins the teaching and learning of Christianity from EYFS through to Year 9. The resource builds on training delivered across the Diocese and enables teachers to 'dig deeper and linger longer' exploring the big ideas and core concepts of Christianity. The resource has been extremely well received by schools. Those who have completed the training report that it has had real impact on standards of RE within their schools. The training comprises different modules delivered as 15 hours of CPD over the course of the academic year.

### Dates:

Friday 5 October 2018

Friday 30 November 2018

Friday 1 February 2019

Friday 28 June 2019

### Times:

10.00 - 16.00

13.30 - 16.30

13.30 - 16.30

13.30 - 16.30

### Venue:

Church House, Hove

Church House, Hove

Church House, Hove

Church House, Hove

**Trainer:** Rosie Black

**Cost:** £250 PA / £500 Non PA

### Small School Subsidy

The diocese recognises that it is particularly difficult for small schools to send teachers on whole or half day training courses. We are therefore continuing to offer a small school subsidy against the Understanding Christianity training.

Schools who have paid the Partnership Agreement and have less than 150 pupils will be able to book on this year's course for £150 per person.

Where Understanding Christianity is delivered locally as INSET training to individuals/groups of schools different charges apply. Please contact [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org) to find out more.

## UNDERSTANDING CHRISTIANITY SECONDARY - For Secondary Schools

(In collaboration with other Diocese. Offer two opportunities, to see level of interest/ opportunity for new staff and for a school based hosting.)

Intensive new course for secondary RE specialists, to include detailed teaching resources and picture pack.

**Dates:**

Tuesday 16 October 2018

Tuesday 21 May 2018

**Times:**

9.30 - 16.00

9.30 - 16.00

**Venue:**

Bishop Luffa School, Chichester

Church House, Hove

**Trainer:** Angela Smith

**Cost:** £150 PA / £200 Non PA



## AQA, KS4, RS EXAMINATION SUPPORT GROUP

An opportunity for Secondary RE teams following the AQA GCSE course to meet and share practice.

|                          |               |                    |
|--------------------------|---------------|--------------------|
| <b>Dates:</b>            | <b>Times:</b> | <b>Venue:</b>      |
| Tuesday 20 November 2018 | 13.30 - 16.00 | Church House, Hove |

**Trainer:** Angela Smith

**Cost:** £75 PA / £100 Non PA

## CHRISTIAN MEDITATION

A training day for school leaders and class teachers to learn how to introduce Christian meditation to children, with practical resources and time to practice meditation.

|                             |               |                    |
|-----------------------------|---------------|--------------------|
| <b>Dates:</b>               | <b>Times:</b> | <b>Venue:</b>      |
| Wednesday 26 September 2018 | 9.00 – 14.00  | Church House, Hove |

**Guest Trainer:** Rosalind Stockley, World Community for Christian Meditation in the UK.

**Cost:** £20PA / £35 Non PA

## NEW TO TEACHING IN A CHURCH SCHOOL

Supporting primary colleagues in the transition to their new school and enable them to flourish in the opportunities arising in a Church school environment.

|                       |               |                    |
|-----------------------|---------------|--------------------|
| <b>Dates:</b>         | <b>Times:</b> | <b>Venue:</b>      |
| Monday 8 October 2018 | 9.30 - 12.30  | Church House, Hove |

**Trainer:** Shane Morton

**Cost:** £75 PA / £100 Non PA

## BEING A CONFIDENT TEACHER OF PRIMARY RE

For Newly Qualified Teachers or those who are new to teaching RE.

A refresher for those who are less confident about the enquiry based approach to teaching RE.

Teachers will explore the characteristics of effective RE teaching based on an enquiry approach. This is a 'hands-on' day designed to develop subject knowledge and explore ideas and activities.

|                        |               |                    |
|------------------------|---------------|--------------------|
| <b>Dates:</b>          | <b>Times:</b> | <b>Venue:</b>      |
| Monday 15 October 2018 | 9.30 - 12.30  | Church House, Hove |

**Trainer:** Shane Morton/ Rosie Black

**Cost:** £75 PA / £100 Non PA

## NEW TO TEACHING IN A CHURCH OF ENGLAND SECONDARY SCHOOL

A vital opportunity for colleagues new to Church schools (both new to teaching and the experienced teacher) to reflect and explore this further.

**Dates:**

Tuesday 30 October 2018

**Times:**

9.30 – 12.00

**Venue:**

Church House, Hove

**Trainer:** Angela Smith

**Cost:** £75 PA / £100 Non PA

## EXPLORING THE REQM

Steps to bronze, silver and gold standard for this nationally acclaimed recognition of high quality RE.

**Dates:**

Tuesday 8 January 2019

**Times:**

13.30 - 16.00

**Venue:**

Church House, Hove

**Trainer:** Angela Smith

**Cost:** £Free PA / £50 Non PA

## SECONDARY HEADS' OF RE CONFERENCE

A key annual event for Chichester Diocese Heads of RE to consider developments in RE and share best practice.

**Dates:**

Tuesday 22 January 2019

**Times:**

10.00 - 15.00

**Venue:**

Church House, Hove

**Trainer:** Angela Smith

**Cost:** £Free PA / £150 Non PA

## BUILDING UPON UNDERSTANDING CHRISTIANITY- NEXT STEPS

For RE Subject Leaders who have attended Understanding Christianity training and are implementing it in school.

This course builds on 'Understanding Christianity' by exploring:

- integrating Understanding Christianity with LA syllabuses;
- developing a whole school curriculum map;
- applying the Understanding Christianity approach to the teaching of other faiths;
- exploring assessment.



This is a 'hands on' course and participants will be expected to bring samples of planning and work to share experiences and ideas.

|                      |               |                    |
|----------------------|---------------|--------------------|
| <b>Date:</b>         | <b>Time:</b>  | <b>Venue:</b>      |
| Friday 15 March 2019 | 10.00 – 15.30 | Church House, Hove |

**Trainer:** Rosie Black

**Cost:** £75 PA / £150 Non PA

## WORSHIP THAT WORKS

For Primary Teachers, Collective Worship Co-ordinators and Foundation Governors.

What would it look like for your children and staff to have a “walk around faith” in the school? Can the worshipping environment you create shape and inspire the ethos of the whole school (especially in relation to SIAMS)? Come and get practical ideas and top tips for creative worship for your whole school and classrooms - with proven tools that will inspire and encourage!

|                      |               |                    |
|----------------------|---------------|--------------------|
| <b>Date:</b>         | <b>Time:</b>  | <b>Venue:</b>      |
| Monday 18 March 2019 | 10.00 - 14.30 | Church House, Hove |

**Guest Speaker:** Ali Campbell is a youth and children’s ministry consultant with 30 years’ experience in working with children and young people across the faith sector.

**Cost:** £100 PA / £150 Non PA

## MOVING FORWARD WITH RE – THE ESSENTIAL TOOLKIT

For Primary RE Subject Leaders

A half-day workshop to support primary RE leaders to plan, monitor, assess and evaluate the quality of RE effectively to improve outcomes for all pupils.

|                           |               |                    |
|---------------------------|---------------|--------------------|
| <b>Date:</b>              | <b>Time:</b>  | <b>Venue:</b>      |
| Tuesday 25 September 2018 | 13.00 - 16.00 | Church House, Hove |
| Wednesday 23 January 2019 | 9.30 – 12.30  | Church House, Hove |
| Monday 17 June 2019       | 13.00 - 16.00 | Church House, Hove |

**Trainer:** Ruth Cumming/ Mandy Watson

**Cost:** £75 PA / £100 Non PA



## RE PRIMARY NETWORK MEETINGS

|               | <b>Date:</b>            | <b>Time:</b>  | <b>Venue:</b>            |
|---------------|-------------------------|---------------|--------------------------|
| <b>Autumn</b> |                         |               |                          |
| Central       | Tuesday 2 October 2018  | 16.30 - 18.30 | St Peter's CEP, Henfield |
| Western       | Tuesday 9 October 2018  | 16.30 - 18.30 | Petworth CEP             |
| Eastern       | Tuesday 16 October 2018 | 16.15 - 18.15 | Sedlescombe CEP          |
| North         | Tuesday 30 October 2018 | 16.30 - 18.30 | St Andrew's CEP, Crawley |

Spring and Summer Term dates and venues to be arranged and circulated nearer the time.

**Trainer:** Shane Morton

**Cost:** £free for all schools

## RE SECONDARY TEACHMEET MEETINGS

A regular opportunity for secondary RE colleagues to network and strategically work together.

| <b>Date:</b>           | <b>Time:</b>  | <b>Venue:</b>      |
|------------------------|---------------|--------------------|
| Tuesday 9 October 2018 | 16.30 - 18.00 | TBC                |
| Tuesday 2 April 2019   | 16.30 - 18.00 | Church House, Hove |
| Tuesday 18 June 2019   | 16.30 - 18.00 | TBC                |

**Trainer:** Angela Smith

**Cost:** £free for all schools



## LEADERSHIP AND MANAGEMENT

### HEADTEACHERS' CONFERENCE – Mental Health & Wellbeing in Your School Community

With children and young people's mental health being a priority for this government, what does this mean practically in school?

Running in partnership with Fegans ([www.fegans.org.uk](http://www.fegans.org.uk)); our Headteachers' conference this year will focus on the mental health and well-being of your school community, looking at both staff and pupils. The aim of this day is to leave you with both knowledge and practical ideas to help to support your own school community.

In a change from our previous conferences, we will have a number of speakers in the morning (including Fegans, Your Space Therapies, CAMHS and The Children's Society), along with workshop sessions in the afternoon to help you to put together practical strategies to take back to your own schools.

The day will be supported by Epiphany Music (<http://epiphanymusic.org.uk/>) who will be on hand to create a number of sound portraits throughout the day. It will also be supported by Brighton and Hove City Mission (<http://www.bhcm.org.uk/>) who will be running a prayer space for all conference attendees throughout the conference. There will be an opportunity to meet with other service providers for schools during breaks, including Books Alive, in our new exhibition area.

Bishop Mark Sowerby, Bishop of Horsham and Chair of the Diocesan Board of Education, will be joining us throughout the day and will be leading our Eucharist.

The day delegate rate includes all refreshments and use of the hotel facilities should you wish to take the opportunity to relax and unwind after the conference.

|                      |              |                                    |
|----------------------|--------------|------------------------------------|
| <b>Date:</b>         | <b>Time:</b> | <b>Venue:</b>                      |
| Friday 29 March 2019 | 9.30 – 16.30 | Ashdown Park Hotel, East Grinstead |

**Cost:** £100 PA / £150 Non PA

### ANNUAL QUIET DAY FOR HEADTEACHERS

Archdeacon Martin Lloyd Williams will be leading our Annual Quiet Day this year for headteachers. As a leader in a vibrant Church school the time and energy that you give on a daily basis is greatly appreciated. This is an opportunity to take one day in your busy schedule to reflect and refill, from a job where you constantly give out.

If you are retiring this year, the Diocese would like to gift this day to you as a 'thank you' for the wonderful service, dedication and commitment that you have given over the years.

Please do book this event into your diary and recharge your batteries!

|                     |              |                              |
|---------------------|--------------|------------------------------|
| <b>Date:</b>        | <b>Time:</b> | <b>Venue:</b>                |
| Friday 8 March 2019 | 9.00 – 4.00  | West Dean College, West Dean |

**Trainer:** Ruth Cumming

**Cost:** £100 PA / £150 Non PA

## NEW TO BEING A CHURCH SCHOOL HEADTEACHER

For headteachers who are new to headship or new to leading in a Church of England school. Meet other colleagues and share best practice. The sessions will cover working well with governors, leading leaders, resolving issues, leading a distinctive Church school in line with the Church of England Vision for Education and creating systems to succeed.

| <b>Date:</b>               | <b>Time:</b> | <b>Venue:</b>      |
|----------------------------|--------------|--------------------|
| Wednesday 28 November 2018 | 10.00-16.00  | Church House, Hove |

**Trainer:** Ruth Cumming

**Cost:** £free PA / £150 Non PA

## GROWING YOUR DISTINCTIVELY CHRISTIAN VISION AND MOVING FROM ETHOS TO EFFECTIVE OUTCOMES

For School Leaders and Governors

A half-day workshop to support school leaders and governors to develop their school vision in line with the Church of England Vision for Education and to move that vision to effective outcomes for pupils.

| <b>Dates:</b>               | <b>Times:</b> | <b>Venues:</b>     |
|-----------------------------|---------------|--------------------|
| Wednesday 19 September 2018 | 9.30 - 12.30  | Church House, Hove |
| Monday 4 February 2019      | 13.00 - 16.00 | Church House, Hove |
| Tuesday 4 June 2019         | 9.30 - 12.30  | Church House, Hove |

**Trainer:** Shane Morton

**Cost:** £75 PA / £100 Non PA

## DEPUTY HEAD TO HEADSHIP

Would you like to lead your own school and realise your vision for children and learning? This course will help you to reflect on your own leadership journey and prepare you for the next step into Headship. Meet other leaders and share best practice.

| <b>Date:</b>           | <b>Time:</b>  | <b>Venue:</b>      |
|------------------------|---------------|--------------------|
| Friday 25 January 2019 | 10.00 – 16.00 | Church House, Hove |

**Trainer:** Ruth Cumming

**Cost:** £100 PA / £150 Non PA





## **CEPQH (Church of England Professional Qualification for Headship)**

Is an accredited course run over 18 months, starting in Spring 2019, including 3 residential sessions.

The total cost of CofEPQH is £1975 +vat.

There are a limited number of bursaries available from CEFEL for small schools. In the first instance you should contact [CEFEL@churchofengland.org](mailto:CEFEL@churchofengland.org) to discuss your particular circumstances and request a bursary form. The cost may be spread over 2 academic years.

Participants from schools in DfE Opportunity areas, or category 5 or 6 schools, may be eligible to access the Department for Education Full Scholarship funding.

The Diocese may also make a contribution towards the cost of the cover. Please contact Lesley Hurst [lesley.hurst@chichester.anglican.org](mailto:lesley.hurst@chichester.anglican.org) for more details.

### **Why complete your NPQH with the Church of England?**

- Gain the NPQH qualification whilst also reigniting your own vision and vocation
- Increase your chances of promotion and taking the next step in your career
- Learn as part of a community where trust, authenticity, challenge, and support are valued
- Learn with our exceptional facilitators who skillfully share their expertise (85% of participants strongly agree with this, 98% agree)

Please register your interest, in the first instance, through [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org) before 17 October 2018.

Dates for the 3 residential sessions:

7-8 March 2019, 20 – 21 June 2019, 10 – 11 October 2019



## LEADERSHIP AND GOVERNANCE

### ADMISSIONS POLICY CLINIC

This is an opportunity for schools to book ½ hour appointments with Cathy Slow to discuss their policy. To enable this, when requesting an appointment a copy of your admission arrangements, including any supplementary information forms used, will need to be sent in advance.

For an appointment please email [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)

**Date:**

Monday 17 September 2018

**Venue:**

Church House, Hove

Time: for an appointment please email [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)

**Trainer:** Cathy Slow

**Cost:** £free PA / £65 Non PA

### ADMISSIONS APPEALS PHONE IN SURGERY

An opportunity to obtain advice from Cathy Slow on how to work with any admission appeals for admission to your school for main round or in year appeals. To enable these appointments you will need to send in a copy of your admission arrangements, including any supplementary information forms used.

**Date:**

Monday 18 March 2019

Time: for an appointment please email [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)

**Trainer:** Cathy Slow

**Cost:** £free PA / £65 Non PA

### MANAGING AND MAINTAINING YOUR BUILDINGS

For Headteachers, School Business Managers, Bursars and Governors.

To have an overview of site and land responsibilities; understand the wider political context of capital funding including place planning; update on the ESFA Condition Data Collection (CDC); understand capital funding options available to schools; understand LA Co-ordinated VA Programme (LCVAP) process; understand how to complete a Capital Asset Premises Development Plan (CAPDP) for LCVAP funding and premises maintenance and condition planning; understand school and governor responsibilities, including Construction Design & Management (CDM); provide overview of tendering process.

**Date:**

Thursday 4 October 2018

**Time:**

10.00 – 12.30

**Venue:**

Church House, Hove

**Trainers:** Sally Collins / Heather Broadbent

**Cost:** £75 PA / £100 Non PA

## NEW SIAMS FRAMEWORK

An overview of the new SIAMS Framework from September 2018 and the Self-Evaluation Toolkit. This ‘hands –on’ course will explore the new framework, discuss what effective evaluation would look like and how to make judgements. There will be practical ideas on gathering evidence and the opportunity to share ideas and good practice in line with the Church of England Vision for Education.

| <b>Dates:</b>           | <b>Times:</b> | <b>Venues:</b>     |
|-------------------------|---------------|--------------------|
| Tuesday 16 October 2018 | 9.30 – 15.30  | Church House, Hove |
| Thursday 4 July 2019    | 9.30 – 15.30  | Church House, Hove |

**Trainer:** Mandy Watson

**Cost:** £free PA / £100 Non PA

## SIAMS for Foundation Governors

| <b>Date:</b>            | <b>Time:</b>  | <b>Venue:</b>      |
|-------------------------|---------------|--------------------|
| Tuesday 30 October 2018 | 18.30 – 20.30 | Church House, Hove |

**Trainer:** Mandy Watson

**Cost:** £free PA / £50 Non PA

## SUPPORTING CHILDREN’S MENTAL HEALTH AND STAFF RESILIENCE IN SCHOOLS

Delegates will leave this course with a toolbox of strategies to help support our most vulnerable and troubled children who are struggling to thrive. This course, delivered by Your Space Therapies, aimed at teaching staff and leaders alike, will also acknowledge the pressures on modern teachers and provide practical exercises and knowledge for school staff to support themselves and each other in challenging times.

| <b>Dates:</b>             | <b>Times:</b> | <b>Venues:</b>     |
|---------------------------|---------------|--------------------|
| Wednesday 7 November 2018 | 16.00 – 18.00 | Church House, Hove |
| Spring                    | 16.00 – 18.00 | East               |
| Spring                    | 16.00 – 18.00 | West               |

**Trainer:** Emma Connor, Your Space Therapies

**Cost:** £50 PA / £75 Non PA – please note that these courses are heavily subsidised and subject to a minimum of 10 participants.



## VISION FOR EDUCATION

A training session to help you to use the four strands of the Church of England Vision for Education to make a positive impact on your school outcomes in practical ways in line with your school's own vision, journey and aspirations.

|                         |               |                    |
|-------------------------|---------------|--------------------|
| <b>Date:</b>            | <b>Time:</b>  | <b>Venue:</b>      |
| Monday 12 November 2018 | 10.30 - 12.30 | Church House, Hove |

**Trainer:** Karen Bye

**Cost:** £free PA / £75 non PA

## WELLNESS WORKSHOP

This training, delivered by Fegans, is designed to support managers in creating an environment of wellbeing within their team and workplace. The training will focus on:

- recognising stress in staff, and the impact it has on the individual and the team;
- strategies and support to implement for staff, to reduce stress and overwhelm;
- how to recognise and avoid burnout, both at a management level and within the team;
- cultivating resilience and effective stress management, for healthy personal wellbeing and increased workplace productivity.

|                         |               |                    |
|-------------------------|---------------|--------------------|
| <b>Dates:</b>           | <b>Times:</b> | <b>Venues:</b>     |
| Monday 26 November 2018 | 13.00 – 16.00 | Church House, Hove |
| November                | 13.00 – 16.00 | East               |
| October                 | 13.00 – 16.00 | West               |

**Trainer:** Vicky Bellman, Fegans

**Cost:** £50 PA / £75 Non PA – please note that these courses are heavily subsidised and subject to a minimum of 10 participants.

## VALUING ALL GOD'S CHILDREN

It is vital that your school is the model of inclusivity and a place that celebrates diversity as a Church school. With the many challenges that face our pupil population it is key that staff are well equipped to manage the various situations which they may face. This course will train leaders to train staff at school on dealing appropriately with bullying. This session is in response to Stonewall's training and the most recently published CE document, 'Valuing all God's Children: Guidance to CE Schools on Challenging Homophobic, Biphobic and Transphobic Bullying' 2017.

|                      |              |                    |
|----------------------|--------------|--------------------|
| <b>Date:</b>         | <b>Time:</b> | <b>Venue:</b>      |
| Monday 25 March 2019 | 2.00 – 4.30  | Church House, Hove |

**Trainer:** Ruth Cumming

**Cost:** £free PA / £50 Non PA



## GOVERNANCE

### GOVERNORS' WORKSHOPS - Bringing the Church of England Vision to Life

The Church of England's Vision has at its heart 'Life in all its fullness' underpinned by the 4 basic elements of Wisdom, Hope, Dignity and Community. The workshops will provide the opportunity for governing boards to explore how to bring the Vision alive in both practice and policy in order to enhance the effectiveness of the governance of Church schools.

**Dates:**

Thursday 1 November 2018

Tuesday 2 April 2019

**Times:**

16.30 - 18.30

18.00 - 20.00

**Venues:**

Church House, Hove

Church House, Hove

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA

### SAFEGUARDING FOR CHURCH SCHOOL GOVERNORS

To provide an overview and understanding of safeguarding in a national and Diocesan context and why it is vital for schools; to ensure that governors understand their key responsibilities for safeguarding; to explore Ofsted expectations of governors regarding safeguarding; to consider best practice with other Church school governors in order to promote that safeguarding is everyone's responsibility

**Dates:**

Tuesday 27 November 2018

Monday 29 April 2019

**Times:**

16.30 - 18.30

18.00 - 20.00

**Venues:**

Church House, Hove

Church House, Hove

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA

### GOVERNORS' NEW TO CHURCH SCHOOLS

This course will consider the background and current national and Diocesan context of Church schools; explore the roles and responsibility of church school governors particularly foundation governors; consider aspects of effective church schools; give a brief overview of the SIAMS Inspection Framework and the Governors' role within this; share best practice with other Church school governors.

All new Foundation Governors are strongly encouraged to attend this training within the first year of appointment.



| <b>Dates:</b>            | <b>Times:</b> | <b>Venues:</b>                        |
|--------------------------|---------------|---------------------------------------|
| Tuesday 13 November 2018 | 18.00 -20.00  | Church House, Hove                    |
| November TBC             | 16.30 – 18.30 | East                                  |
| Monday 26 November 2018  | 16.30 – 18.30 | Dresden Room, Canons Lane, Chichester |
| Wednesday 13 March 2019  | 16.30 – 18.30 | Church House, Hove                    |
| Thursday 13 June 2019    | 16.30 – 18.30 | Church House, Hove                    |
| June TBC                 | 16.30 – 18.30 | East                                  |
| Monday 10 June 2019      | 16.30 – 18.30 | Dresden Room, Canons Lane, Chichester |

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA

### BEING AN EFFECTIVE CHURCH SCHOOL GOVERNOR – REFRESHER

To consider the current national and Diocesan context of Church schools; explore the role of effective Church school governors including foundation governors; to provide an opportunity to explore the Church of England’s Vision for Education; to give an overview of the SIAMS Inspection Framework and the Church school governors’ role within this; sharing of best practice with other Church school governors.

| <b>Dates:</b>           | <b>Times:</b> | <b>Venues:</b>     |
|-------------------------|---------------|--------------------|
| Tuesday 4 December 2018 | 16.30 - 18.30 | Church House, Hove |
| Monday 20 May 2019      | 16.30 -18.30  | Church House, Hove |

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA

### NEW TO CHAIRING A CHURCH SCHOOL GOVERNING BODY

For New Chairs, Vice Chairs and Prospective Chairs’ of Church School Governing Boards  
 To provide the opportunity to increase and further develop knowledge, understanding, skills and competencies of leading a Church school governing board; to discuss the national and Diocesan context of Church school governing board; to consider aspects of leading on the vision and values of the Church school; to discuss how to build positive relationships with the professional leadership of the school; opportunity to share best practice with other chairs’ of Church school governing boards

| <b>Date:</b>       | <b>Time:</b>  | <b>Venue:</b>      |
|--------------------|---------------|--------------------|
| Tuesday 7 May 2019 | 16.30 – 18.30 | Church House, Hove |

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA



## GOVERNORS' NETWORK BRIEFING

This Network Meeting will provide an opportunity to keep up to date on current issues in education, school governance and Church schools. The session will provide time to talk and network with other governors from across the Diocese in order to share best practice and expertise in Church school governance.

|                      |              |                    |
|----------------------|--------------|--------------------|
| <b>Date:</b>         | <b>Time:</b> | <b>Venue:</b>      |
| Thursday 6 June 2019 | 6.00 – 7.30  | Church House, Hove |

**Trainer:** Rose Wisdom

**Cost:** £Free for all Governors

## NEW TO CLERKING A CHURCH SCHOOL GOVERNING BOARD

For new Clerks (or as a refresher for existing Clerks) of Church school governing boards. To provide new clerks with an opportunity to increase their knowledge, understanding, skills and competencies relating to effective clerking of Church schools; to gain an overview of the national and Diocesan context of Church schools; provide a brief overview of the SIAMS Inspection Framework; opportunity to network and share best practice with other Church school clerks.

|                         |               |                    |
|-------------------------|---------------|--------------------|
| <b>Dates:</b>           | <b>Times:</b> | <b>Venues:</b>     |
| Tuesday 6 November 2018 | 10.00 – 12.00 | Church House, Hove |
| Tuesday 5 February 2019 | 15.00 -17.00  | Church House, Hove |

**Trainer:** Rose Wisdom

**Cost:** £free PA / £75 Non PA

## CLERGY

### A SCHOOL IN MY PARISH- A DAY FOR CLERGY

Explore ways to support work with the schools in your parish. You will look at worship for children in school and church, parish/school links, governance, SIAMS and pastoral roles as well as exploring the support that the diocese can offer.

|                      |              |                    |
|----------------------|--------------|--------------------|
| <b>Date:</b>         | <b>Time:</b> | <b>Venue:</b>      |
| Tuesday 11 June 2019 | 10.00 -15.00 | Church House, Hove |

**Trainer:** Cathy Slow

**Cost:** £free PA



## DEANERY BRIEFINGS 2018

All briefings are 16.00 – 17.00

### Dates:

Tuesday 18 September  
Thursday 20 September  
Monday 24 September  
Tuesday 25 September  
Tuesday 2 October  
Thursday 4 October  
Monday 15 October  
Tuesday 30 October  
Tuesday 6 November  
Thursday 8 November  
Tuesday 13 November  
Wednesday 14 November

### Venues:

Ark William Parker Academy, Hastings, TN34 2PG  
Easebourne CE Primary School, GU29 9AG  
St Peter and St Paul CE Primary School, Bexhill, TN40 1QE  
St Lawrence CE Primary School, Hurstpierpoint, BN6 9UY  
West Dean CE Primary School, PO18 0RJ  
St John's CE Primary School, Crowborough, TN6 1SD  
Jolesfield CE Primary, RH13 8JJ  
Steyning Grammar School, Rock Road, Storrington, RH20 3AA  
St Catherine's College, Eastbourne, BN23 7BL  
Kings Community School, Hove, BN41 2PG  
St Andrew's CE Primary, Arundel, BN18 9HT  
Heene CE Primary, Worthing, BN11 4BB

## NATIONAL CONFERENCES/ EVENTS

CEFEL (Church of England Foundation for Educational Leadership)

Building Resilience in Leadership - Rethinking the concept of resilience from a Christian perspective.

Keynote Speakers: Rose Hudson Wilkin (Chaplain to the Queen and House of Commons), Mary Myatt, Archbishop of Canterbury, Secretary of State

Developing a national movement of leaders equipped to transform education ... and committed to deliver the Church of England's Vision for Education.

Thursday 7 February 2019 Cost £125 – Please contact [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org) if you are interested in attending as a group discount may be available.

## FUTURE EVENTS

The following events for 2019 are in discussion with keynote speakers, details of which will be sent to you once finalised.

## SECONDARY HEADS LUNCH WITH DIOCESAN DIRECTOR OF EDUCATION

### RE CONFERENCE

for Primary and Secondary RE Subject Leaders

A one day conference to plan for the future following the report of the RE Commission, exploring and sharing best practice in the teaching and learning of RE.

## RE COMMISSION WORK

**RE SECONDARY HOST DAYS** – for further information please contact Angela Smith [angela.smith@chichester.anglican.org](mailto:angela.smith@chichester.anglican.org)



## TRAINING VENUES

### Church House

Chichester Diocese  
Education Department  
211 New Church Road  
Hove  
East Sussex  
BN3 4ED

### Ashdown Park Hotel Spa and Country Club

Wych Cross  
Forest Row  
East Grinstead  
West Sussex  
RH18 5JR

### West Dean College

West Dean  
Chichester  
West Sussex  
PO18 0QZ

### Bishop Luffa School

Bishop Luffa Close  
Chichester  
West Sussex  
PO19 3LT

## PARKING AT CHURCH HOUSE

Church House does have a limited amount of free parking, although we cannot guarantee you a space. If you manage to secure a space please ensure that you park within designated parking spaces and record your registration number when signing in.

**Parking Restrictions** - Should you be unable to secure a space in the car park different roads in the surrounding area have restricted parking between the hours of 10.00 – 12.00 midday. The train station in Portslade is a 5 – 7 minute walk away.

## TRAINER PROFILES

**Ruth Cumming** has been the Head of School Effectiveness and Organisation for the Diocese of Chichester for the past three years. Previously she was the headteacher of two Church of England primary schools in West Sussex, and has worked as a general adviser for West Sussex Education authority. One of Ruth's passions is developing school leadership at all levels. Ruth co-ordinates Diocesan support for governors throughout headteacher appointments across Sussex. This year Ruth has been involved with the new national Church of England Foundation for Leadership (CEFEL). Working closely with Mandy Watson, Ruth leads twelve highly skilled consultants as Diocesan Effectiveness Partners who work across our 157 schools.

**Mandy Watson** has many years experience as a teacher and senior leader. Mandy was a Headteacher in Sussex and at an International school in Africa, where she was a member and leader of accreditation teams for International Schools. Mandy was an Inspector in Croydon before Ofsted came into being! She was a SIAMS Inspector in London and has just become a Critical Reader to support her management of SIAMS for Chichester Diocese. Mandy was a Link Inspector, SIP Manager and then Senior Primary Improvement Adviser for the London Borough of Greenwich for 13 years until joining the Diocese Education team as Senior Schools' Improvement Adviser and SIAMS manager in 2016. She has broad experience in supporting headteachers, governors and senior leaders in all areas of school improvement and works as an External Adviser for headteacher performance management. Mandy is an National Leader of Governance (NLG) and the Chair of Governors of a Federation. She is a Trustee of a recently formed Multi Academy Trust in London.

**Sally Collins** has had over 30 years' work experience in the field of building construction and projects, linked to capital asset management of buildings. Sally has worked as Capital Asset Programme Manager for the Diocese for over 5 years. Previously in the public sector, private sector and charities. Sally is a History/Sociology BA Hons Graduate with qualifications in Building Construction HNC, Prince 2 Foundation, Institute of Housing, and Post Graduate Certificate in Management.

**Heather Broadbent** is Capital Assets Project Officer in the Education Department of the Diocese of Chichester. Heather's role is to support Sally Collins, Capital Assets Programme Manager, on all aspects of her work regarding school buildings and in the delivery of capital funding streams from the ESFA, for example LCVAP capital funding to the Diocese's VA schools. Heather has also been working on the Diocese of Chichester's Free School project.

**Rose Wisdom** is the Diocesan Governor Development Officer with particular expertise in school governance. Rose has been involved as a governor on a wide range of governing bodies, for over 25 years. She has recently led a Local Authority Governor Service team and has advised and supported governing bodies across the south east region. Rose is an experienced trainer, facilitator and Executive Coach, leading on a wide range of training and development opportunities such as the NCTL Chairs' Leadership Programme. Rose's commitment to governance is driven by the strong belief in the difference that effective governing boards can make to positive outcomes for the pupils, students and families of the school and the local community.

**Shane Morton** joined the Diocesan Education Team in 2018, having worked in West Sussex Church of England primary schools for the previous 29 years as a teacher, governor, Deputy Headteacher, Headteacher and Executive Headteacher. His role on the Diocesan Education Team is Christian Distinctiveness, RE Manager. This year, one of his aims is to provide face to face support for leaders in schools to help them to use their Christian vision and distinctiveness to enhance outcomes for all learners. Shane has lots of experience in training, supporting and coaching middle and senior school leaders. He has inspected many church schools across the Diocese and is regularly invited to speak in different churches.

**Karen Bye** is an independent educational consultant, working with the Diocese and the Local Authority. Her career includes Advisory Headship in challenging schools, working as a School Improvement Partner and an Ofsted Additional Inspector. Karen has a wide range of experience in primary schools, in a leadership and advisory capacity. As a substantive, Advisory and Executive Headteacher, she has led a range of primary schools from small rural to large town, faith and community. Karen has led three schools through



the academisation process and one through amalgamation. Karen therefore has a good understanding of the opportunities and challenges which relate to different types of schools. She has a background in effecting rapid school improvement, advising, coaching and recruiting leaders. She has a thorough knowledge and understanding of the Ofsted Section 5 and 8 and Section 48 inspection processes. She is experienced in writing and delivering training programmes. She has been a governor in both primary and secondary schools and is currently a Chair of Governors. Karen is passionate about providing the best outcomes for pupils so that all can achieve their full potential.

**Rosie Black** is a Diocesan Effectiveness Partner and has over twenty five years' experience in education, working as a primary teacher and headteacher in Oxfordshire and then as a Diocesan Education Adviser in Sussex. When working at Chichester Cathedral she designed and delivered workshops. She has worked for the Education Team at the Diocese of Chichester providing advice, support and training for schools across the Diocese on SIAMS, RE, SMSC, Collective Worship and leadership. Currently she provides RE training and support and is an accredited trainer for Understanding Christianity.

**Cathy Slow** has worked for many years in teaching and leadership in schools, particularly in Early Years and Special Educational needs. Working with rural schools in Devon, Cathy was part of the early federation and partnership work and was chair of governors of a three school federation, including a VA and a VC school, in North Devon before moving to Exeter. Cathy previously worked with Exeter Diocese, joining the team in Chichester over three years ago, where she supports work in admissions, governance, training and headship appointments. She is a SIAMS inspector and works mainly with schools in the east of the Diocese.

**Angela Smith** has been working as a full time teacher for 26 years. She has worked in 5 different schools including 4 community schools in Hampshire and Portsmouth prior to crossing the border into West Sussex! She is currently Head of RE at Bishop Luffa School in Chichester, where she is one of the Blue Flag Teaching School Alliance's Specialist Leaders in Education (SLE). Angela has been working with the Diocese as a consultant for four years, setting up the primary networks, West Sussex Youth SACRE and training to support the current Agreed Syllabus. She is an Understanding Christianity trainer, RE Quality Mark (REQM) assessor, New2RE mentor and sits on West Sussex SACRE. Angela is part of the Church of England's RE Development Group and the Understanding Christianity Resource Accreditation Panel.



## ADDITIONAL RE SUPPORT AND RESOURCES

Additional support, training and resources for RE are available and include:-

- 1:1 Co-Ordinator support
- RE planning surgeries
- RE Co-Ordinator writing days
- Resource Bank—resource boxes (see below for more details)

If you are interested in finding out more about any of the above please contact: Shane Morton at: [shane.morton@chichester.anglican.org](mailto:shane.morton@chichester.anglican.org)

### Resources Bank

There are over fifty RE Resource Boxes available from Church House for schools to borrow. These boxes are filled with exciting artefacts and resources that will help to engage and enthuse pupils in RE. The boxes cover the five major world faiths and are topic-specific, ranging from 'Christian Baptism' to 'Hindu Weddings.' Schools can either request the boxes and collect them from Church House or we may be able to arrange for a representative from the Diocese to visit the school with a range of boxes.

To make it easier to access the boxes across our wide Diocese, this year we have created duplicates of our most popular boxes and located them in the west and east of the Diocese. The boxes in the west are located at Chichester Cathedral and can be borrowed by contacting Cynara Davies from the Cathedral Learning and Engagement Team at [cynara.davies@chichestercathedral.org.uk](mailto:cynara.davies@chichestercathedral.org.uk). The boxes in the east are located at Peasmarsh CE Primary School and can be borrowed by contacting [office@peasmarsh.e-sussex.sch.uk](mailto:office@peasmarsh.e-sussex.sch.uk).

The RE Resource Bank is supported by funding from Brighton and Hove City Council, Brighton and Hove SACRE and the Letitia Tilbury Tanner Trust. Schools that have paid into the Diocesan Partnership Agreement (PA) or schools in Brighton and Hove can borrow these boxes free of charge. Schools who have not paid into the Partnership Agreement may borrow the boxes at a cost of £50 per box. Please see our website for further details and to download the liability document and box request form.

For any further information please contact Shane Morton by email at: [shane.morton@chichester.anglican.org](mailto:shane.morton@chichester.anglican.org)

**OPEN RESOURCE** – Through the support of the Bishop Horden Fund, Chichester Diocese has been able to purchase a complete set of OPEN materials through Dare2Engage. A highly interactive resource aimed at secondary pupils and adults, it can be used by up to 30 pupils at one time, with the support of a trainer facilitator. It focuses on a wide range of themes and stimulates wider thinking and reflection. It works best as a part of RE and/or SMSC or PSHE provision.

For more information contact Angela Smith, RE Diocese Effectiveness Partner at: [smitha@bishopluffa.org.uk](mailto:smitha@bishopluffa.org.uk).

## BROKERED SERVICES

### HEAD TEACHER PERFORMANCE MANAGEMENT

Through our Senior School Improvement Officer, we are now able to complete your Head Teacher Performance Management. Please contact Mandy Watson for more details [mandy.watson@chichester.anglican.org](mailto:mandy.watson@chichester.anglican.org)

**Cost:** For schools that have paid their Partnership Agreement and have less than 210 pupils: £180  
For schools of 210 pupils or more who have paid their Partnership Agreement: £250  
All other schools: £350

### THINKING GOVERNANCE PROGRAMME FOR GOVERNING BOARDS

This programme has been developed by the Church of England as a resource to help governing boards become truly strategic. The programme provides the opportunity to explore some of the fundamentals of effective governance through 4 modules:

- The bigger picture
- The 'smell' of the school
- The rubber hits the road
- Indicators of change

The Programme resources can be accessed at [www.thinkinggovernance.org](http://www.thinkinggovernance.org)

The Diocese can provide trained facilitators to support the board working on individual modules or the Programme as a whole.

Further details and costs are available from Rose Wisdom, Governor Development Officer, [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)

### BIBLE SOCIETY- OPEN THE BOOK

Come and learn how to be a part of the growing number of Open the Book storytellers in schools across our land, bringing the Bible to life.

Volunteers from local Churches deliver Bible Storytelling in primary schools in an accessible and enjoyable way, which help schools meet their statutory Collective Worship obligations. We look forward to helping you get started in this amazing work.

**Venue:** Church House, Hove

#### **Dates:**

Friday 14th September 2018

Thursday 22nd November 2018

Tuesday 15th January 2019

Wednesday 6th March 2019

Tuesday 18th June 2019

**Time:** Register from 9.30am, finish by 2.30pm

**How to book:** Please email enquiries@openthebook.net and include the event date with the names of the attendees or call [01793 418355](tel:01793418355).

**Refreshments:** Tea and coffee will be provided, please bring a packed lunch

**Trainers:** Brighton and Hove City Mission Schools' Team

Full details of timings and parking information etc. can be found on [www.openthebook.net](http://www.openthebook.net) under the news and events section. To book other dates or for more information email: [schools@bhcm.org.uk](mailto:schools@bhcm.org.uk)

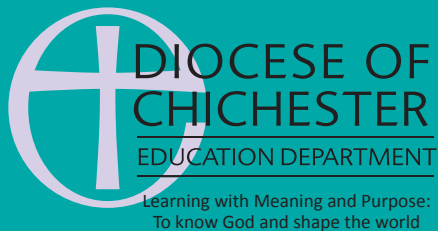
### **BRIGHTON AND HOVE CITY MISSION- SCHOOLS' WORK TRAINING DAYS**

Training to enhance the valuable work of Youth, Children's and Family ministry and equip those involved with schools in pastoral work, leading collective worship or supporting RE and SMSC (Clergy, Lay Ministers, Teaching Assistants, Governors and other Volunteers).

For more information on these bespoke training days designed to suit your needs email: [schools@bhcm.org.uk](mailto:schools@bhcm.org.uk) or visit [www.bhcm.org.uk/training/schoolsworktraining](http://www.bhcm.org.uk/training/schoolsworktraining)







**Education Department**  
**Diocese of Chichester**  
Diocesan Church House  
211 New Church Road  
Hove BN3 4ED  
**Tel: 01273 425687**

**Training Contact:** [educationtraining@chichester.anglican.org](mailto:educationtraining@chichester.anglican.org)  
**Education Department website:** <http://schools.chichester.anglican.org>  
**Education Department Twitter:** @ChiDioEducation