

# Trinity School

## 6<sup>th</sup> Form Admissions Policy – September 2018



### **DOCUMENT REVIEW**

GOVERNOR APPROVAL DATE: January 2018

COMMITTEE RESPONSIBLE: FGB

NEXT REVIEW DATE: October 2019

AUTHOR: Mr Birks-Agnew

LINK GOVERNOR: Dr Bill Lattimer



## Table of Contents

INTRODUCTION .....	3
6 <sup>TH</sup> FORM ADMISSION POLICY .....	3
PUPIL NUMBERS .....	3
ACADEMIC REQUIREMENTS .....	3
PRIORITY FOR PLACES IS GIVEN TO: .....	3
MONITORING AND EVALUATION: .....	4



## Introduction

This policy provides details on the entry requirements for students wishing to join the Sixth Form at Trinity School.

## 6<sup>th</sup> Form Admission Policy

Trinity is a Christian School and in the sixth form, as elsewhere, learning and development are underpinned by Christian belief and values. Our policy is to ensure that students accepted into the sixth form are placed on appropriate courses where they are likely to succeed. For this reason, we ask all applicants to attend a guidance interview with appropriate staff to discuss the most suitable courses of study.

## Pupil Numbers

Trinity School Sevenoaks has an agreed published admission number of 95 in each year (total 190) students for the Sixth Form.

## Academic Requirements

For entry into year 12 to begin A level courses students must have at least a GCSE grade 4 in English and Mathematics. Most students will study three A Level subjects. Students who wish to study a BTEC route will need to have achieved an average grade of 3.5+ at GCSE including GCSE grade 4 in English. A BTEC route may consist of one or two BTEC subjects combined with one or two A Level subjects, or something more bespoke depending on an individual's circumstances. The entry requirements for individual subjects are detailed in the 6<sup>th</sup> Form Prospectus.

Trinity students and external students wishing to enter our Sixth Form have the same entry criteria.

Meeting the requirements of any course is no guarantee that the applicant will automatically be offered a place on his or her preferred courses for reasons of scheduling and group size.

We require external applicants to provide copies of results slips before taking up places.

Entry into year 13 for external applicants will depend on the courses required, availability of space in that group and the compatibility of different specifications, and module results from year 12. We require convincing evidence that the applicant will go on to complete the course successfully.

## Priority for places is given to:

- Children in care who meet entry criteria (defined as children under the age of 18 for whom the Local Authority provides accommodation by agreement with their parents or carers (Section 22 of the children Act 1989) or who ceased to be so because they were adopted or who is the subject of a care order under Part IV of the Act)
- Existing students who meet entry criteria
- External candidates who meet entry criteria
- Distance from the school (external candidates)



### **Right to appeal**

If an application is refused there is a statutory right of appeal to the Independent School Appeals Panel. Further details of how to appeal will be provided with the letter explaining why the application has been refused. Appeals may be lodged either by the parent or the student.

### **Waiting list**

No waiting list is held for external applications to the sixth form. Applicants meeting the criteria who are not offered places because there is no space are advised to reapply later in the same year. If places are then available their applications may be successful.

### **Monitoring and evaluation:**

The Governing Body will review this policy at least every two years and assess its implementation and effectiveness. The policy will be promoted and implemented throughout the school.