

**IMPORTANT**

**It is not expected or indeed possible for parents and carers to attend all evenings. It is likely that on some evenings some teachers will be fully booked.** Please note that parents who have made appointments but have already had contact with the subject teacher may be contacted with regards to their appointment being removed. This is to ensure a fair distribution of appointments. **Please don't forget that tutors and teachers can be contacted at any time throughout the year when there are issues to discuss.**

**Making Bookings**

The 'parent consultation evening link' will be available on the 'Parents Tab' on the school website: [www.bosworthacademy.org.uk](http://www.bosworthacademy.org.uk)  
- once on the parents evening login page the login details are shown below:

**Login Information**

- Child Full Forename (i.e. John)
- Child Surname (i.e. Smith)
- DOB (dd/mm/yyyy) (i.e. 11/11/1996)
- Childs Tutor Group (i.e. 11 LCR) **Please note the space between 'Year' and 'Tutor Group Code'**

You will also be asked to supply an email address, this is to enable the system to email the appointments directly to you; this will mean that printing is not always required and appointments can be stored on an electronic device. **To ensure that communication between the school and home continues to improve, we ask that if you have not supplied your email address to us already, that you do so by contacting the following email address; [rachelr2@bosworthacademy.org.uk](mailto:rachelr2@bosworthacademy.org.uk)**

For any issues with regards to the system; **logging in, making appointments, access to the internet, printing timetables**, queries should be directed to:

- Mrs Mary Ames – [mames@bosworthacademy.org.uk](mailto:mames@bosworthacademy.org.uk) – 01455 822841 ext. 333

Many thanks for your support with the parent evening system; the school believes strongly the system we have will ensure we run effective and efficient parent evening opportunities.