

26<sup>th</sup> February 2018

Dear Parents

With current weather forecasts showing a likelihood of snow this week, I am writing to confirm that if the school is closed (**which we try to avoid**), it will be confirmed by one of the following ways:

- our website (primary point for info.)
- local radio stations will be informed (BBC Radio Leicester; BBC Radio Derby; Sabras; Harborough; Oak FM; 103 The Eye; Gem 106 FM; Capital; Hermitage and BBC Radio Nottingham)
- Text message will be circulated to mobile phones (providing we have the latest parental contact details).

Please note: our website will give details of the degree to which we are closed i.e. open to staff but closed to students; open later in the day; open to certain year groups etc.

In the event of extremely heavy snow during the school day, we will notify parents by text message, in the unlikely circumstance of needing to send students home early. If this occurs, we will ensure that arrangements are made to get every child home who travels on a school bus. Parents who normally collect their children should do so only after receiving our text message. If you are unable to collect your child at that time then they will be safely supervised by staff.

Yours sincerely



Simon Brown  
Head of School