

Documentation Information			
Reviewed By	People and Stakeholders	Responsibility	Learning and Teaching Committee
Last Reviewed	September 2013, September 2014	Next Review	September 2017
Review Cycle	Bi-Annual	Ratified by FGB	11 th December 2014

“The ultimate responsibility for quality assurance must rest with the commissioner. While this section shows some examples of good quality assurance from different sources and makes some recommendations for

Improving the process, it is essential that the commissioner is held to account for the provision it makes for its pupils.”

Charlie Taylor, Improving Alternative Provision, 2012

At Bosworth we acknowledge both the value and importance of Alternative Provision (AP) for some members of the school community; and appreciate that its success is reflected in the processes adopted by the school. This policy has been developed to ensure that all students who access Alternative Provision are successful and safe.

“All groups of pupils are safe and feel safe at school and at alternative provision placements at all times”

Behaviour and Safety, Outstanding Grade Descriptor Ofsted, School Inspection Handbook, September 2013

Aims

This policy aims to:

- Outline the process of commissioning AP (Appendix 1)
- Provide clear process with regards to Quality Assurance (Appendix 4)
- Provide guidance on the monitoring, both progress and attendance, of students accessing AP (Appendix 2)
- Provide guidance and support for staff in supporting students on AP

Relationship with Other Policies

- Behaviour Policy
- Home-School Agreement
- Equal Opportunities
- Attendance
- Work Experience

**BOSWORTH ACADEMY
ALTERNATIVE PROVISION POLICY**



Roles and Responsibilities

The Senior Leadership Team, MLT and Faculty Leaders will support AP Leaders (Head of KS4 and Assistant Year Heads) before, during and after the commissioning process.

It is expected that they will:

- Ensure appropriate students are signposted to AP
- Ensure appropriate courses, providers, work experience are commissioned
- Monitor the quality of both new and existing AP (QA Process/ LEBC monitoring)
- Support students/families with transport, where appropriate
- Ensure that students' progress and support is carefully monitored within school
- Ensure that students' progress and support is carefully monitored at the AP
- Praise and reward progress/success
- Ensure students are emotionally and physically safe at all times (Risk Assessments for both provision and students (where appropriate) in place
- Provide effective communication to all relevant parties, where appropriate
- Seek support from the Hinckley and Bosworth Education Partnership (HBEP)
- Liaise with the HBEP for students who are at risk from Permanent Exclusion
- Act on the guidance of DFE guidelines and Ofsted Framework (See Appendices 3 and 4)

It is expected that students will:

- Attend all lessons/AP sessions (days) with the correct equipment
- Take pride in their work and conduct and strive to do their best
- Show respect, care and consideration for others
- Listen when teachers/instructors/coaches/students are talking
- Follow instructions first time
- Behave in a way that values learning

It is expected that parents/carers will:

- Ensure the child attends school/AP placement and arrives on time with the right equipment
- Support the child and the school in the AP placement
- Support the school in acknowledging and securing good behaviour
- Support the school in meeting about progress both at school and at the AP

Monitoring and Evaluation

The governing body and SLT will evaluate the impact of this policy by receiving data (analysed by year group, gender, ethnicity and other relevant groups) for;

- GCSE Outcomes
- Progress Reviews (Parental Meeting)
- QA process
- Attendance Data

Feedback on the effectiveness of the policy will be sought from staff, students AP providers and parents

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Appendices and Guidance Papers

1. Alternative Provision Application/Contract
2. Student Profile
3. Improving Alternative Provision, Charlie Taylor 2011
4. Alternative Provision, Statutory guidance for local authorities, DFE, January 2013
 - A.
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/268940/alternative_provision_statutory_guidance_pdf_version.pdf
- . AP Directory and Attendance: [G:\MLT\ALTERNATIVE PROVISION](#)
6. Paperwork 2014-15 HBEP