



THE COUNCIL OF ST. JOHN FISHER CATHOLIC VOLUNTARY ACADEMY

THE COUNCIL OF ST. JOHN FISHER CATHOLIC VOLUNTARY ACADEMY

Minutes of the meeting of the Academy Council held at 6:00 pm at the school on Wednesday, 28 June 2017.

PRESENT:

Rev. Dr. J Cortis (Chair), Mrs S. Collins, Mr G. Conroy, Mr K. Higgins, Mrs C. Oldroyd and Dr. C. Schwab.

In Attendance:

Mrs D K Clough (Minute Clerk)
Miss S Wilkinson, Deputy Headteacher

1. WELCOME AND OPENING PRAYER

The Chair welcomed Governors to the meeting. The meeting was opened with a prayer led by Mr Higgins.

2. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATION OF INTEREST

Apologies for absence were received from Mr P. Booth, Fr. E. Hegarty, Mrs A. Fleetwood and Mrs F. Wilson.

16/89 RESOLVED: That in accordance with protocol, the Governors consent to the absence of Mr P. Booth, Fr. E. Hegarty, Mrs A. Fleetwood and Mrs F. Wilson.

There were no declarations of interest and the meeting was quorate.

3. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

The following additional items to be taken under:

- i) Special Education Needs and Disability policy, agenda item 10
- ii) Relationships and Sexual Health Education Policy, agenda item 10
- iii) Fair Access Panel, agenda item 16
- iv) SEN Pupil Admission, agenda item 16

4. MINUTES FROM THE LAST MEETING HELD ON 21 MARCH 2017

16/90 RESOLVED: That the minutes of the meeting held on 21 March 2017, be approved and signed by the Chair as an accurate record of the meeting, subject to the corrected spelling of Mr Conroy's name on the minutes and Governors Attendance Record.

5. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

6. MINUTES FROM THE JOINT ACADEMY COUNCIL AND TRUST BOARD MEETING HELD ON 9 MAY 2017

16/91 RESOLVED: That the minutes of the joint meeting of the Academy Council and the Trust Board held on 9 May 2017, be approved and signed by the Chair as an accurate record of the meeting, subject to the corrected spelling of Mr Conroy's name on the minutes and Governors Attendance Record.

7. CHANGES TO LEADERSHIP - UPDATE

The Chair referred to earlier updates provided to Governors in recent email communications subsequent to the meeting of 9 May 2017 and also emails relating to the financial implications for the academy to proceed with a different leadership model at the two Kirklees Catholic secondary schools.

The Chair advised that two emails have been sent to staff thus far, with the purpose of keeping them informed of progress.

The Chair provided a further update to Governors under the following two headings:

i) Transition arrangements to the School Leadership from 1 September 2017

The Chair advised that colleagues and Diocesan Officers had been made aware of the need to second an experienced member of staff from the other Diocesan Catholic schools to support the St John Fisher senior leadership team from 1 September 2017, once Mr Higgins' request to retire had been accepted by the Academy Council on 21 March 2017 and the Trust Board on 29 March 2017. He indicated that he had been actively pursuing this both verbally and by email with the Diocesan Director of Schools, both Deputy Directors of Education and the Episcopal Vicar for Education. The Chair was able to provide an update that the Director of Education has identified a potential candidate for the secondment who is currently a Deputy Headteacher in a Catholic school within the Diocese but no confirmation has yet been received that this can progressed.

The Chair explained that he had also been exploring leadership support through an agency and had received CV's for four candidates, however, he advised that these were unsuitable and came at a very high cost. The Chair reported that, although he had been following up other avenues, no firm interim arrangements were in place.

Q. Have you set a date to respond by for the secondment arrangement with the Diocese?

A. I have been urging for the matter to be quickly progressed this week.

Q. Will you be pursuing an agency arrangement?

A. It is unlikely that an agency arrangement would prove to be an effective solution for the school. It is a more expensive option with less certainty of impact.

Q. How do you feel about this, Miss Wilkinson?

A. I'm happy with remote support and I'm aware of what needs to be done in school from September 2017.

The Chair outlined that two alternative models of support needed to be decided upon as follows:

- Physical support from September 2017 as a secondee from another Diocesan school
- Agency or remote support

Q. Is the current proposal an experienced Deputy Headteacher?

A. I've only received communication of the proposal this morning and this would require further discussion to ascertain suitability to meet the Academy school's needs.

Q. What does the alternative option mean?

A. Provides support which is based around Miss Wilkinson's needs which could be remote support. I would also ensure that I would be around the school more to make sure the Deputy Headteacher is well supported.

Q. Is there a possibility to use a retired headteacher to provide support?

A. It is unlikely that we would be able to identify a retired headteacher who was willing to provide support.

16/92 RESOLVED: That the Chair's update on the transition arrangements for the leadership of the academy from 1 September 2017 be noted.

16/93 RESOLVED: That the Chair to fully explore the secondment proposed by the Director of Education and to continue to provide updates to Governors.

ii) Progression of a different model of leadership going forward

The Chair recapped that the Governing Body of All Saints Catholic College, Huddersfield, had preferred a fixed term appointment of an Executive Headteacher from their previous discussions.

The Chair advised that both he and Mr Booth had attended a meeting on 22 June 2017 at Hinsley Hall with Mrs Julie Noble, Diocesan Deputy Director of Education, together with the Chair of Governors and a recently appointed Governor of the All Saints Catholic College, Huddersfield. The Chair outlined the key points of discussion at the meeting as follows:

- There was a lengthy discussion with regards to the appointment of an Executive Headteacher to oversee the management of both schools and it was agreed to move forward to leave the opportunity open, as either a permanent or a fixed-term contract appointment, dependent on the recommendations of the recruitment panel and following interviews of the candidates for the post.
- It was agreed to buy-in HR services from the Bishop Konstant Trust, who have experience of co-ordinating executive headteacher recruitment, to

support the panel for this recruitment process. This will incur additional, but shared costs, for both schools.

- Exploration of different options for advertising the post is ongoing.
- Work is ongoing to agree the advertisement wording and to finalise the job description, person specification and the joint recruitment pack.
- It was agreed that the advert would be placed before the end of this academic year.
- It is proposed that the Executive Headteacher salary ISR will be L35-L41 with a 10% uplift of the actual pay point on appointment.
- There is a further panel meeting on Wednesday 5 July 2017 to complete the above work.
- It is proposed that the closing date for applications will be Friday 8 September 2017, shortlisting to be completed on Thursday 14 September 2017 and interviews to take place on Thursday/Friday 20/21 September 2017.
- Practical issues still to be agreed include the split of the Executive Headteacher's salary apportionment between the two schools, who the named employer will be for the purposes of the employment contract, performance management arrangements and the format of the partnership working of the two schools going forward.
- The probable starting date of an appointment is 1 January 2018.

There was a discussion around the new leadership arrangements and the Chair indicated that views had been expressed for a 60:40 salary apportionment reflecting 3 days of the Executive Headteacher's time being spent at St John Fisher and 2 days at All Saints Catholic College. It was discussed whether such a simplistic model would be considered as myopic for a strategic role of an Executive Headteacher. The Chair also advised that the negotiated agreement on these matters would be formalised within the Memorandum of Understanding between the two schools.

The Chair also confirmed that All Saints Catholic College currently does not have a Deputy Headteacher in post, but intends to advertise to appoint to the vacancy.

16/94 RESOLVED: That the ISR for the Executive Headteacher post be approved at L35-L41 with a 10% uplift on the ISR pay point on appointment.

16/95 RESOLVED: That the Chair, Mr. Booth and Mrs Collins to form part of the recruitment and selection panel for the Executive Headteacher post (which reflects both Trust Board and Academy Council representation).

16/96 RESOLVED: That the Chair to keep Academy Council Members updated on the progress of school leaderships arrangements and to call a meeting at short notice as and when necessary.

16/97 RESOLVED: That the Chair to provide staff with regular updates on the progress for Academy school leadership arrangements.

16/98 RESOLVED: That the Academy Council meeting to be held on the provisional date of Friday 22nd. September 2017 at 6.00pm to consider the recommendations of the Recruitment and Selection Panel for the Executive Headteacher recruitment, but subject to confirmation of the timescales noted above.

The Chair advised that the governing bodies of both schools need to meet at the same time in close proximity for the meeting on 22nd. September 2017.

8. REPORT FOLLOWING LOCAL AUTHORITY REVIEW – 13 JUNE 2017

The report from the Local Authority had been circulated to all Governors prior to the meeting.

The Chair emphasised that the purpose of the Local Authority review was predominantly as a result of 2016 Key Stage 4 outcomes but the report had a specific focus on the effectiveness of leadership and management of the academy. He added that the report demonstrated that the review had embodied a comprehensive and robust process and had consulted a lot of staff and governors as part of the review.

Key Findings:

- Governors need to act as a matter of urgency to put in place interim arrangements from September 2017.
- School leaders do have high expectations and are looking to raise aspirations. They are fully aware and accept that outcomes need to be at or above national figures.
- Behaviour in classes and around the school was confirmed as good.
- The school's self-evaluation is rigorous however these processes are time consuming and producing far too detailed documents.
- Curriculum has been reviewed and re-designed to ensure more students can achieve well when measured against the new accountability measures.
- Extra-curricular opportunities are strong, including foreign trips
- School prepares students well for life in modern Britain
- School Leaders are taking effective action to secure and sustain improvements in teaching, learning and assessment.
- Improving the quality of teaching across the school has been a very real focus for the Governing Body
- The Headteacher is clearly held to account by the Governing Body.
- Performance management is rigorous and focused on improving outcomes.
- The school has introduced changes to the way they monitor the progress of groups of students
- Internal data indicates that 2017 outcomes, followed by 2018, will be stronger than 2016.
- The school is proactive in seeking out external validation of their work.
- School leaders ensure that the Governing Body is kept well informed and they in turn, quiz and question school leaders, including senior and middle leaders.
- Currently there is capacity for securing further improvements.

The recommendations of the report were discussed by the Governors and how they would be addressed, most of which were already in the process of being implemented and being incorporated into the School Development Plan.

Q. Is it worth making changes to school plans before an Executive Head Teacher is in place, as they may wish to change them in any case?

A. Next year's plans have already been developed to reflect current school need, although it is a valid point.

There was a consensus view that the review confirmed that leadership and management of the school was good, but that pupil outcomes needed to be good for the school to receive a judgement of good for leadership. The recommendations included consideration of joining the PiXL (Partners in Excellence) Club. The Head Teacher explained to Governors what the PiXL Club principle aims were to support member schools and pupil success through data driven research. The negatives were that school membership costs were high and there was some evidence that national education policy changes may have been influenced by PiXL strategies.

16/99 RESOLVED: That the report following the Local Authority Review which took place on 13 June 2017 be noted.

9. HEADTEACHER'S REPORT FOR TERM 3

The Head Teacher's report had been circulated to all Governors prior to the meeting.

The report was considered by the Governor's in the following three distinct sections:

- i) Main Report
- ii) Pupil outcomes
- iii) 2017 Kirkland Rowell Parent and Pupil Survey

Key highlights from the **main report** were as follows:

- Projected pupil numbers for September 2017.
- Impact of Kirklees Council decision to withdraw subsidy of school transport.
- Destination of children from St Patrick's Primary School, Birstall.
- 106 students with English as an additional language.
- Donation of £1,350 in response to Catholic Care Annual Appeal.
- Larger number of students attending the Diocesan Lourdes Pilgrimage this year.
- Review of the in-house staff development programme.
- Bid for funding to continue our work with the Digital Schoolhouse.
- 90 x 6th Form students undertaking work experience.
- Achievements in sports.

Q. Is there a culture of St. Patrick's Primary School that impacts on pupils moving on to St John Fisher Academy?

A. No. 18 out of 30 Year 6 pupils will be joining St John Fisher Academy this year, the remainder being lost mainly to Heckmondwike Grammar School and BBG Academy. It should be noted that older Year 8 and Year 9 students should return to St Patrick's to promote our school. There is a need to monitor the situation closely.

Q. Has the Digital Schoolhouse impacted on outcomes yet?

A. Not yet.

The headteacher provided the following updates to his main report:

- There are two staff vacancies for English. Now aiming for full-time replacement rather than part-time due to recruitment difficulties. Maternity cover for Media teaching not a problem as this can be rearranged within existing staffing.
- NACE Award inspection didn't take place on 20 June 2017 as anticipated, substantially due to a problem with data not being consistent and also there were some organisational issues at NACE.
- Data report and action plan not yet fully completed but will be presented to the next Standards in Learning and Teaching Committee.
- Attendance issues are ongoing and school is seeking to address them.

Key highlights from the **pupil outcomes section** were as follows:

- Detailed analysis of pupil outcomes data had already been considered by the Standards in Learning and Teaching Committee held on 18 May 2017 however data for the following areas had been updated:
- **Year 13:** The value added scores for academic and A level progress are above national levels and are statistically significant. The score for vocational progress is below national levels and also significant but substantially due to ICT.
- **Year 12:** The value added scores for academic and A level progress are above national levels and are statistically significant. The score for vocational progress is below national scores and also statistically significant. Forecasts have remained strong at all data collection points.
- **Year 11:** Pupils approach to study has been much better than last year's cohort but it is difficult to predict how well they will achieve due to the changing examination systems. Progress has been made in terms of anticipated outcomes for these students. Predicted grades have been reviewed again to check robustness and indicate that outcomes will be better than last year.
- **Year 10:** The current expected outcomes of this year group are promising with the data indicating that students should attain higher than recent cohorts and on the whole are making better progress from their Key Stage 2 starting points. Progress 8 estimated at 0.28 and Attainment 8 at 52.

Q. How did the meeting with Helen Metcalf go?

A. Helen Metcalf was very concerned about the Head Teacher arrangements from September 2017 and hoped that arrangements would be confirmed shortly.

Q. What is the direction of travel for attainment in respect to Pupil Premium pupils, boys' achievement and the gender gap?

A. All groups are indicating improvement. There are too many girls in top sets which needs to be broadened out, possibly by having more top sets! Discussions with the Head of English concluded that the top sets reflect performance but this is not acceptable if boys are equally capable.

Q. Are there any other subject areas whereas top sets are dominated by girls?

A. No, mainly in English.

Q. How do boys perform in English in 'All boys' schools'?

A. Varies from school to school. One local school struggles with English but other schools do not.

Q. Do male teachers make a difference when teaching English to boys?

A. They can present a very good role model for boys. However, for English teaching, female teachers is predominantly the gender.

Key highlights from the **Kirkland Rowell Survey for 2017** were as follows:

- **Parent Survey:**

- 28.4% response rate of returned surveys (hence meaningful data could be drawn)
- Gave a very good overall performance score of 71.8%
- Parents are most happy with the delivery of Resistant Materials, PSHCE and Enhancement subjects
- Least happy with Spanish, Sport and Business Studies
- Most happy with community spirit, developing moral values and levels of home work
- Least happy with control of bullying, computer access and availability of resources
- Top priorities for improvement: control of bullying, school discipline and developing potential
- **Pupil survey:**
 - 87.8% response rate.
 - Gave good overall performance score of 65.3%.
 - Making good progress in finance, law and health and social care
 - Not making good progress in Spanish, creative media and business studies
 - Lowest scores for the delivery of happiness of child, computer access and availability of resources
 - Significantly lower scores than previous survey in computer science and business studies, school meals, encouraging and listening to pupils views and extracurricular activities.

Q. We have used this annual survey for 10 years now, is there an alternative that we can use?

A. The on-line Ofsted survey is really the only other option. The responses still indicated that parents are happy with the school.

Q. Surprising and interesting that bullying was picked up?

A. It is probable that those parents/pupils who have experienced bullying are more likely to respond to the survey. It is useful to receive the feedback and not take anything for granted and disseminate back to Heads of Department.

Q. Although it is useful to have a snapshot view, it more important to look at year-on-year trends?

A. Yes, we can see trends from previous 10 years' surveys.

16/100 RESOLVED: That Governors note and thank the Head Teacher for his Term 3 Report.

16/101 RESOLVED: That the outcomes from the Kirkland Rowell Parents and Pupil Survey for 2017 be noted.

10. POLICIES FOR APPROVAL

i) Attendance Policy

The policy had been circulated to all Governors prior to the meeting. The Chair advised that the only recommended amendment to the policy related to the percentage of absence classified as persistent absence (on page 3) which has been reduced from 15% to 10%. It was noted that the policy now reflects current national standards.

Q. With reference to attendance levels within the earlier Head Teacher's report and particularly for Pupil Premium pupils, is there anything in the policy that we need to review in the School Development Plan?

A. The policy is already reflected in the School Development Plan.

Q. When is the new policy to come into effect?

A. The policy is already in effect but has been revised to ensure that the policy is as up-to-date as possible. Effectively the revision represents 140 children with 90% or less attendance which is below national rates standards. Unauthorised holidays are a major issue.

Q. I note the Isle of Wight parent lost his case for taking holidays in term time. Has this had any impact on this school?

A. I receive 20 holiday requests per week. There has been no noticeable impact.

Q. How do you respond?

A. I write back and explain that absence has a serious impact on their children's education and that the absence would be unauthorised. Also they will receive a fixed penalty fine and the school's attendance statistics would be affected.

Q. What is the Persistent Absenteeism nationally?

A. I believe it's about 13%.

Q. These the lowest performing pupils?

A. Yes.

16/102 RESOLVED: That the revised Attendance Policy be approved and published on the Academy's website.

ii) Special Education Needs and Disability policy

The policy had been circulated to all Governors prior to the meeting. The Chair confirmed that there was nothing of substance changed in the revised policy.

16/103 RESOLVED: That the revised Special Education Needs and Disability policy be approved and published on the Academy's website.

iii) Sex Education Policy

Governors were advised that the red typeface represented amendments to the existing policy which reflects a lot of new information and best practice from the Diocese. The Chair requested that Governors should send comments to the Deputy Head Teacher by Tuesday 4 July 2017.

It was stated that parents needed to be aware of the policy and consultation would be made through the Academy's website. Also, it was noted that a meeting takes place each year with young children to discuss issues of policy.

11. SCHOOL DEVELOPMENT PLAN 2017-2020

There was a discussion around the next School Development Plan and the Chair asked for volunteers to undertake a review.

16/104 RESOLVED: That the Chair, Mrs S. Collins, Mr G. Conway and Dr. C. Schwab to

review the School Development Plan 2017-2020 and feedback comments to the Head Teacher by mid-August 2017.

16/105 RESOLVED: That following the review, the School Development Plan 2017-2020 be included on the agenda for approval at the Annual General Meeting on 12 September 2017.

12. SCHOOL BUDGET FOR 2017-18

The School Budget documents for the academic year 2017-18 had been circulated to all Governors prior to the meeting.

The key highlights from the proposed budget included:

Total income	£6,864,327
Total expenditure	£7,187,587
In-year budget deficit	£ 323,260
Projected brought forward balance from 2016-17 budget	£ 654,172
Projected carry forward balance to 2018-19	£ 330,912

Q. With reference to the projected in-year deficit of £323,260 for the academic year 2017-18, could you explain the rationale for this when the original aim was to reduce the level of in-year deficit?

A. The additional £92k cost of the Executive Head Teacher/Leadership structure has had an impact and the budget incorporates anticipated 1% pay awards. However, the balance at the end of the current year is likely to be healthier than the £654k predicted and it is likely to be nearer £700k to carry forward.

Q. What about the government funding cuts?

A. The 2.9% funding cut for 2018-19 has not been reflected in the 3-year plan. There is a lot of uncertainty around implementation of the national school funding formula. The Academy is in a very fortunate position of holding very healthy balances for carry forward. Resources Committee recommend going with the proposed 2017-18 budget but to exercise caution for the following year.

Q. The projected in-year deficit represents half of the current academy financial reserves?

A. The Sixth Form represents the biggest risk because less than 200 pupils will not be financially viable but numbers are currently 193 and final numbers will be dependent on August results, therefore difficult to predict. Numbers have previously varied within the range of 159 to 224 pupils. Needs a very close eye on monitoring but we have a very good accountant. Also, just made a new appointment to the finance team today to replace the current business manager.

16/106 RESOLVED: That the budget for the academic year 2017-18 be recommended for approval by the Trust Board at its next meeting on 3 July 2017.

13. MINUTES FROM COMMITTEE MEETINGS HELD THIS TERM

i) Resources Committee

The minutes from the Resources Committee meeting held on 22 May 2017 were circulated to all Governors prior to the meeting and the following highlights were discussed.

- ICT Development Plan

- Successful bids for the next cycle of funding
- New catering contract from the 1 September 2017
- Annual report from the Staff Tutor
- Trade Union support for 2017-18

Q. How is the ICT Development Plan being funded?

A. Small savings across a number of school budget areas totalling approximate £30k are being recycled to cover the ICT expenditure proposals which are considered a priority. The Annual Capital Funding will also be used together with some money from the GAG.

Q. With reference to the 2017-18 projects, have the works started?

A. An initial meeting regarding the roofing has taken place because work needs to be undertaken during the summer holiday. The Fire alarm upgrade has not yet started. The national cladding problems has necessitated an urgent survey of the school buildings as an emerging priority.

Q. How has the catering staff been affected by the new contract arrangements from September 2017?

A. Most of the staff, including the longer servicing ones, are staying although there are some staff that are leaving.

Q. What has been the response of upholding the original decision for the Trade Union Facilities to not comply with the additional cost?

A. Received further representation from the trade unions who have been adamant that the school should pay. Relevant legislation was discussed.

16/107 RESOLVED: That the minutes from the Resources Committee meeting of 22 May 2017 be received.

ii) Standards in Learning and Teaching Committee

The minutes from the Standards in Learning and Teaching Committee meeting held on 18 May 2017 were circulated to all Governors prior to the meeting and the following highlights were discussed.

- Meeting with the Head of the Science Faculty following the review in March
- Meeting with the Acting Head of the Maths Faculty following the review in March
- Post 16 education provision in Kirklees
- Update on Assessment Without Levels at Key Stage 3
- Use of supply teachers

Q. Is there a further update regarding the Post 16 Education Provision Review?

A. Nothing new to report as yet for Post 16 provision. We need to await for developments.

16/108 RESOLVED: That the minutes from the Standards in Learning and Teaching Committee meeting held on 18 May 2017 be received.

14. MINUTES FROM THE TRUST BOARD MEETING HELD ON 29 MARCH 2017

The minutes from the Trust Board meeting held on 29 March 2017 were circulated to all Governors prior to the meeting and the following highlights were discussed.

- Update on the Trust's Priorities for 2017-18

- Presentation to the Regional Schools' Commissioner-January 2017
- Paying of the living wage supplements
- Staff sickness insurance
- Review of Trust's Effectiveness

Q. Is the National Living Wage requirements built into the budgets?

A. Yes. There are slight variations in rates between Local Authorities which impact on the schools as they are located in both Kirklees and Calderdale but the appropriate rates are built into the budgets.

16/109 RESOLVED: That the minutes from the Trust Board meeting held on 29 March 2017 be received.

15. DATES FOR ACADEMY COUNCIL AND COMMITTEE MEETINGS FOR 2017-18

The document from the Trust Board providing a schedule of meetings across the Trust's schools was circulated to all Governors prior to the meeting.

The schedule of dates for the St John Fisher Academy Council and committees were discussed and the Chair reminded Governors to add the additional date of 22nd. September 2017 with reference to resolution 16/98 under agenda item 7 of this meeting.

16/110 RESOLVED: That the dates of the Academy Council and Committee meetings for the academic year 2017-18 be noted.

16. REPRESENTATION ON ACADEMY COUNCIL - UPDATE

16/111 RESOLVED: That the following matters of representation be noted

End of Term of Office

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Mrs Felicity Wilson	Foundation	31.08.2017
Mr Kevin Higgins	Head Teacher	31.08.2017

Appointments

<u>Name</u>	<u>Category</u>	<u>With Effect From</u>
Rev. Dr. Joseph Cortis	Foundation	31.08.2021

Mr Kevin Higgins' term of office is commensurate with his retirement from headship of the Academy. The Chair and Governors conveyed their high regard for his formidable and well-respected ethos for Catholic education and understanding of school governance.

Governors were informed that Rev. Dr Joseph Cortis had been re-appointed for a further and final four-year period but expressed his intention that he would serve for one more academic year and therefore this needed to be considered for succession planning for the forthcoming year.

It was noted that Mr Paul Booth is seeking reappointment as Foundation Governor subject to the approval of the Episcopal Vicar for Education and Mrs Sephie Collins was also seeking re-appointment as Foundation Governor, the current term of office for both is 30.09.2017.

It was noted that the Academy Council will have two foundation governor vacancies from September 2017.

16/112 RESOLVED: That the Academy Council governors express their thanks for the substantial contribution of Mrs Felicity Wilson to the school community and the Academy Council in her role of Foundation Governor.

16/113 RESOLVED: That the Academy Council governors express their thanks for the substantial contribution of Mr Kevin Higgins to the school community and the Academy Council during the last 15 years and wish him the very best for the future.

17. ANY OTHER BUSINESS

18. DATES OF FULL ACADEMY COUNCIL MEETINGS

16/114 RESOLVED: That a full Academy Council meeting will be held on the following dates:

- i) Tuesday 12 September 2017 at 6.00 pm.
- ii) Tuesday 21 November 2017 at 6.00 pm.
- iii) Wednesday 14 March 2018 at 6.00 pm
- iv) Wednesday 27 June 2018 at 6.00 pm

19. AGENDA, MINUTES AND RELATED PAPERS – ACADEMY COPY

16/115 RESOLVED: That no part of the agenda, minutes or related papers be excluded from the copy to be made available at the school in accordance with the Freedom of Information Act, with the **exception** of the restricted items of the minutes of 22 May 2017 meeting of the Resources Committee and the two items raised under Any Other Business above.

20. CLOSE OF MEETING

The Chair thanked all staff and Governors for their hard work and commitment over the last year and indicated that he was looking forward to working collaboratively to face the crucial challenges in the year ahead.

The meeting closed at 8:40pm.