



**THE GOVERNING BODY OF ST. JOHN FISHER CATHOLIC HIGH SCHOOL**

Minutes of the single issue meeting of the Governing Body held at 6.00 pm at the School on Tuesday, 10<sup>th</sup> May 2011.

**Present**

Reverend Dr J D Cortis (Chair), Mr. R Augustine, Mr. P Booth, Mr J Higgins, Miss C Anchor, Mr N Dalzell, Mr. K Higgins (headteacher), Fr PF Fisher, Mr. B F Poulter, Mrs. M Day, Mrs. F Wilson, Ms A Clarke.

**In Attendance**

Mr. W Schonenberg (Minute Clerk), Fr M Hall (deputy head)

1. WELCOME AND OPENING PRAYERS

The Chair welcomed governors to this specially convened meeting, which was called to allow Governors to discuss findings of the recently undertaken Post Section 8 Ofsted inspection, which took place on the 7<sup>th</sup> April.

Fr. Hall opened the meeting with a prayer.

2. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Fr Wilson, Fr P Smith, Mr M Collins, and Mr Hincliffe (all with consent). There were no declarations of interest.

3. NOTIFICATION OF ANY ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

The Chair gave notice of one matter:

- Building the Future meetings

4. POST SECTION 8 INSPECTION UPDATE

The Chair had previously circulated a letter from Mr J Peckham,

Her Majesty's Inspector, enabling Governors to familiarize themselves with the findings of this one-day, interim, inspection.

By way of background, the school was last inspected 27<sup>th</sup> to 29<sup>th</sup> January 2010. The key improvement areas then agreed on were:

- Raise standards in English & Maths
- Analyse assessment data & evaluate progress more rigorously.
- Improve performance in the sixth form

The Head Teacher reminded Governors that the one day inspection was solely focused on ascertaining the school's a) progress in making improvements, and b) testing the school's capacity to sustain improvements made.

The Chair asked individual governors whether the Inspector's letter raised any further queries for them, as well as, how accurate they felt that the Inspector's comments depicted the school's current position. Each of the areas inspected was commented on at the meeting. Governors were generally satisfied and felt that the Inspector's comments were a fair summation of the school's current position.

The letter concludes that "having considered all the evidence I (inspector) am of the opinion that at this time the school has made satisfactory progress in making improvements and good progress in demonstrating a better capacity for sustained improvement."

Governors were then each given a copy of a detailed new draft Ofsted Action Plan to take away, digest, and feed back to the Head Teacher their comments by the 27<sup>th</sup> May 2011. The Chair asked that they should consider how well the draft Ofsted Action Plan addresses the Inspector's comments.

Subsequently, a Governor asked what will replace the SEF. The Head Teacher responded by explaining that the school would retain a self-evaluation document, and in a practical sense, referred Governors to Objectives, 2.1, 2.2, 2.3, and 2.4 of the draft Ofsted Action Plan. The Head went on to explain that the key issue regarding the self-evaluation document would be how "sharp" the indicators would be, i.e. how effectively they captured performance. The school wished to introduce and report on indicators along "traffic light principles" with on target being represented by data in green, amber being reserved for under further action, and red for giving concern and being further addressed.

10/113 RESOLVED: to acknowledge the Inspectors letter following a section 8 inspection.

10/114 RESOLVED: to congratulate the School on a positive outcome following this inspection

10/115 RESOLVED: to place the inspector's letter on the school website and to inform parents of such action through a letter. Parents are to be encouraged to submit comments on the letter to the Chair of Governors by the 27<sup>th</sup>. May

10/116 RESOLVED: Governors to feedback comments/ suggestion on the Revised Post OFSTED Action Plan to the Headteacher by the 27<sup>th</sup>. May 2011

10/117 RESOLVED: for the finalized revised Post OFSTED Action Plan to be integrated within the School Development and Specialism Action Plan to be considered by Governors at their next Annual General Meeting September 2011

10/118 RESOLVED: for the Curriculum Committee to continue to have a key monitoring role of the Post OFSTED Action Plan

5. BUILDING THE FUTURE MEETINGS

The Chair read out from an email received from the Diocese of Leeds regarding the need to establish a common view in respect of the Government's push towards Academy status for schools. A range of dates and locations were shared and volunteers sought to attend these meetings.

10/119 RESOLVED: to note email sent by the Diocesan Principal Education Officer regarding Catholic Academies

6. ANY OTHER BUSINESS

There was no other business conducted.

7. DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS

10/120 RESOLVED: that the next Full Governing Body meeting takes place at the school on Thursday, 16 June 2011 at 6.00 pm.

8. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

10/121 RESOLVED: that no part of the agenda, minutes or related papers be excluded from the copy available at the School.