



**THE BUSHEY
ACADEMY**

Proud to belong

5 December 2018

Dear Parent/Carer

Academy Closure in Case of Severe Weather

Below is a reminder of the academy's contingency plan in the event of the need to close in an emergency, such as in severe weather conditions and where there are concerns over the safety of our students and staff travelling to the academy, and movement around the academy site.

In the event of closure, the details will be communicated via:

- Text message to main contact numbers of parents/carers held by the academy
- The academy website www.thebusheyacademy.org
- Hertfordshire's Closure Notification System (parents can sign up to receive messages via SMS and email by clicking on the following link: member.everbridge.net/index/892807736725489)

Further updates and relevant contingency plans will also be communicated via above as appropriate.

In the event of an early closure and the decision being made to send students home during the academy day, the academy will be vacated as soon as possible. Please ensure, therefore, that you adequately plan with your child a safe travel plan home or to an alternative destination.

If public exams are due to be held on the day of closure we will do everything we can to ensure the exams are not disrupted.

Yours sincerely

Jon Hebblethwaite
Principal

Winner 'Building Futures Design Excellence' Award 2013 • Winner 'ICT Facility' Award 2013 • Commended 'Outstanding Academy' Award 2013

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