

# CARDINAL WISEMAN CATHOLIC SCHOOL



## IN-YEAR ADMISSION FORM

### APPLICATION FORM FOR ADMISSION TO YEAR \_\_\_\_\_

Surname: \_\_\_\_\_

Child's Forenames: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: Male / Female \_\_\_\_\_

Child's Home Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Telephone no: \_\_\_\_\_

**IMPORTANT: PROOF OF YOUR HOME ADDRESS MUST BE SUPPLIED WITH THIS FORM.** Acceptable proof includes; a copy of council tax, gas or electricity bill (within last 6 months). Failure to provide acceptable proof may affect your child's eligibility for admission to Cardinal Wiseman Catholic School.

#### **Religious Status:**

What is your child's religion ?

\_\_\_\_\_

If baptised Catholic, please provide date of baptism: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of church and place where the baptism was celebrated: \_\_\_\_\_

\_\_\_\_\_

***All application forms must have birth certificates and baptismal certificates (or copies) enclosed with this form (baptismal certificates are required only for Catholic children). Failure to provide a copy of a baptismal certificate may affect the outcome of your application.***

**Details of Siblings:**

Does your child have a brother or sister already attending this school? Y / N

If the answer to the above question is “Yes”, please give the following information:

Surname: \_\_\_\_\_

Forename: \_\_\_\_\_ Year of entry into the school: \_\_\_\_\_

Surname: \_\_\_\_\_

Forename: \_\_\_\_\_ Year of entry into the school: \_\_\_\_\_

**Application Correspondence & Parental Details:**

*(Name and address of parent/guardian to whom correspondence about this application should be sent)*

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Forename: \_\_\_\_\_

*(Mr/Mrs/Miss/Ms, or other)*

Address: \_\_\_\_\_

\_\_\_\_\_

Post Code: \_\_\_\_\_ Telephone No: \_\_\_\_\_

**School Transfer:**

Is your child transferring from another school? YES / NO

If the answer to the above question is “Yes”, please give the following information:

Name and address of the school from which your child will be transferring:

\_\_\_\_\_

\_\_\_\_\_

Is your child still attending? YES / NO If no, give the reason & the last date your child attended:

\_\_\_\_\_

\_\_\_\_\_

Date of leaving current/previous school: \_\_\_/\_\_\_/\_\_\_\_\_

Why do you want to transfer your child to this school? \_\_\_\_\_

\_\_\_\_\_

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If your child is not transferring from another school, please state how your child is presently being educated:

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**Looked After Children:**

Is your child in public care or accommodated by a local authority (a looked after child) or previously looked after? YES / NO

If yes, which local authority? \_\_\_\_\_

Please give the name of the social worker and a contact telephone number:

Name: \_\_\_\_\_ Tel no: \_\_\_\_\_

**In Birmingham we operate a Fair Access Sharing Protocol. This Protocol exists to ensure that all schools admit their fair share of children with challenging behaviour. In order to assist the Local Authority in determining if your child should be considered for a place using this protocol please answer the following questions:**

Has your child ever been excluded from any school? YES / NO

If yes, please give dates of fixed term and/or permanent exclusions and/or managed move:

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Are there any other agencies involved with your child, eg. Education Welfare/YOS/YISP/Connexions/Social Worker? Please provide details and name of contact(s): \_\_\_\_\_

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If your child is experiencing difficulties please explain what contact you have had with school regarding this. When was the last meeting with school, with whom did you meet and what was the outcome? \_\_\_\_\_

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Any other information relevant to this application, for example social, educational or disciplinary issues: \_\_\_\_\_

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**Medical and/or Special Needs details:**

Does your child suffer from any illness or have any medical or special needs? YES / NO

If the answer to the above question is “Yes”, please specify below:

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**Declaration: to be completed by Headteacher/Principal of your child’s current or most recent school**

I confirm that the information provided by the applicant on this application is correct: Y / N

Name of person completing this declaration:

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please note that this application form for admission to Cardinal Wiseman and its receipt in school does not constitute acceptance or the granting of a place at the school.**

All applications for admission to Cardinal Wiseman Catholic School should be sent to: Mr A. Beckett, Assistant Head, Old Oscott Hill, Kingstanding, Birmingham, B44 9SR.

Applications and the allocation of places will be carefully considered by the School Governors in strict accordance with the school’s Criteria of Admission.

The allocation of places will be effected and parents notified in writing as to the success of their application as soon as possible.

A copy of the Criteria of Admission is attached.

**The information provided on this application form may be shared with other agencies and service providers to ensure that your child receives an appropriate service. The full Data Protection statement can be found in the parents’ information booklet or online at [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions)**

**If a parent/carer knowingly and willingly provides a false statement which would affect the success of this application they may have the school place withdrawn.**

I confirm that I have read and understood the notes relating to this application.

I certify that the information I have provided is correct and that I am aware that giving false information may result in any offer of a school place being withdrawn.

I give my consent for Cardinal Wiseman Catholic School and the School Admission service to contact relevant agencies in order to validate this application.

Title: (eg. Mr/Mrs/Miss/Ms) \_\_\_\_\_

Full Name: (Please print) \_\_\_\_\_

Signature of Parent/Carer: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to child: (eg. Mother/Father/Foster Parent) \_\_\_\_\_

Home telephone no: \_\_\_\_\_ Work telephone no: \_\_\_\_\_

Mobile number: \_\_\_\_\_

N.B. The information given above is correct at the time of printing, but may be subject to amendment by the Governing Body.

**Important note to parent/carers:**

If we are unable to offer your child a place, please contact staff in the Children's Information and Advice Service on 0121 303 1888 (option 4) who will be pleased to offer advice and guidance on what to do next.