

St. Joseph's Nursery Application Process

- When your child is 2 years old, you can apply for a place at St. Joseph's Nursery.
- To apply you can download and print off an application from the school website www.stjosephsjarrow.co.uk and look for the drop down tab 'Nursery'. Alternatively, you can collect an application from Mrs Lloyd in the school office.
- Once the application is complete, return it to the school office with your child's birth certificate and some documentation with proof of your home address.
- You will be informed by mid- February whether or not your child has a place in Nursery and at this point you will be asked whether you would like a morning or an afternoon session. (only 13 children per session)
- Allocating a Nursery place is decided by date of application.
- If there are more applicants than places available, the following 'Over subscription criteria' will be applied:
 1. 'Looked after children' meaning children accommodated by the Local Authority.
 2. Children with diagnosed special educational needs.
 3. Other children accessing professional support, for example children who have English as a second language
 4. Concurrent sibling link - brother or sister attending the nursery when the child will be admitted (this includes adoptive siblings, half siblings, step siblings, long-term fostered children residing at the same address)
 5. Shortest distance from the centre of the parental home (including flats) to the main nursery entrance. This is measured as a straight line using the Local Authority Geographical System (GIS) with those living closer to the nursery receiving higher priority.

The distance measurement will be used as a tie-breaker within each point above, where necessary.

Parents should note that attendance at a nursery or co-located children's centre does not guarantee admission to the school

- Allocation of morning and afternoon session will ensure a well-balance group of children.
- If there are spaces available in either session by the end of October of that year, the places will be offered to those children who have already applied for a place the following year but turn 3 between September and December. These children would be offered a January start.