



# St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE  
*where everyone can succeed*



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Wednesday 13<sup>th</sup> December 2017

Dear Parent/Carer,

**RE: Year 11 Celebration of Achievement Evening: Thursday 18<sup>th</sup> January 2018 – 6pm**

I hope that this letter finds you well. As you know from the timetable of Year 11 key events that you received in October, the Year 11 Celebration of Achievement Evening will be held in school on Thursday 18<sup>th</sup> January at 6pm. The format of the evening will involve a formal presentation as well as musical performances from Year 11 students, followed by refreshments. We envisage the presentations lasting for around one hour. Each student can bring up to two guests with them to this event.

The awards are to recognise a range of achievements, both academic and pastoral, and to praise the students' brilliant contribution to the life of the school. All of the students in the year group will receive an award as part of the evening and should attend in full school uniform.

To help us with the organisation of the evening, can I ask that you please complete and return the reply slip below, via your son/daughter, to the school office by Wednesday 20<sup>th</sup> December.

I am very much looking forward to this brilliant occasion and I hope you are able to join us.

Yours faithfully,

**Mr J McDonald**  
**Assocate Senior Leader / Head of Year 11**

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**Year 11 Awards Evening: Thursday 18<sup>th</sup> January 2018 at 6.00pm**

Name: .....

Form: .....

I would like to attend the Awards Evening and I will be bringing ..... guests with me.

Signed: ..... (Parent/Carer)

