



St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

where everyone can succeed



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September 2017

Year 7 Parents' Evening – Monday 2nd October 3:30pm-5:45pm

Dear Parents and Carers

I would like to take this opportunity to invite you to our Year 7 Parents' Evening, which takes place on Monday 2nd October from 3:30pm to 5:45pm.

This will be an excellent opportunity for you to meet your son or daughter's Form Tutor and discuss how they have settled into life at St. Mary's, as well as being an opportunity for us to answer any queries that you may have.

As a school, we believe a child's maximum potential is met when home and school work closely together and so we hope every parent is able to attend Parents' Evening.

Could you please complete the reply slip below indicating whether you are able to make it to the evening or not. If you could also indicate an approximate time you plan to arrive, this will help us greatly with our planning.

In order for Form Tutors to have the opportunity to meet with all parents we allocate approximately 5 minutes for meetings. If you feel you require a longer appointment, I will also be available to meet with you at Parents' Evening. Alternatively, please feel free to contact me or your child's form tutor at school to organise an alternative meeting date.

Yours sincerely

Mr D Gray
Head of Year 7

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Please complete and return to your child's Form Tutor by Monday 25th September 2017.

Name of Student: _____

Form Group: _____

I confirm that I / we will attend the Year 7 Parents' Evening and my approximate time of arrival is:

3.30pm – 4.15pm

4:15pm – 5:00pm

5.00pm – 5.45pm

I / we are unable to attend the Year 7 Parents' Evening.

Signed _____ (Parent/Carer)

