



St Mary's Catholic School

Benton Park Road, Newcastle upon Tyne. NE7 7PE

where everyone can succeed



Tel: 0191 2153260 Fax: 0191 2153279

mail@st-marys.newcastle.sch.uk

www.stmarysnewcastle.co.uk

19th September 2017

Dear Parents and Carers,

Our **Open Evening** for potential new students, currently in Years 5 and 6, is to be held on Thursday 28th September 2017. As you will appreciate, this is a very important night for our school and many staff and students are involved in organising this event.

In order for us to prepare the school for this evening, school will close slightly earlier than normal at 2.10pm on Thursday 28th September.

If you would like your child to stay in school until the normal end of the school day (3.10pm), rooms will be allocated with staff supervision for this purpose. Please fill in the reply slip below if you would like to use this provision and return to the main school office by Monday of next week.

Thank you for your on-going support.

Yours sincerely

J Foster
Headteacher

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I would like _____ (child's name) Form _____

to stay on St Mary's premises until 3.10pm on Thursday 28th September 2017.

Signed: _____ (Parent/Carer)

