



Lister Community School
St Mary's Rd, Plaistow, London, E13 9AE

Mr Anthony Wilson, Headteacher
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04 May 2018

Dear Parent/Carer

RE: Year 10 Parents' Evening

I am writing to invite you to attend our Year 10 Parents' Evening, taking place on Wednesday 16 May, between 4.00pm and 7.00pm. Every parent is encouraged to attend this event. This will be an invaluable opportunity for you to meet your child's subject teachers to discuss his/her progress in the GCSE subjects under the new National curriculum including the outcomes from the recently concluded Pre-public examinations.

You will receive the report when you register for the parents' evening with a member of staff from your child's house. You will be asked to check your personal details that we hold in our school system. If there has been an address change in the past few weeks and you need to update your record with us, please bring along a proof of address.

I would also like to take this opportunity to inform you that there will be sessions for parents who require an introduction to our school assessment and behaviour portal, Go4Schools. The session will run every 10 minutes in room S008.

It is essential that you and your child attend the parents' evening in order for both of you to be part of the learning and progress conversations that will be taking place. Parking restrictions are in place around the school site, you are encouraged to use public transport or walk to school, where possible.

Please fill in and return the enclosed slip to your child's tutor to confirm your attendance.

I look forward to seeing you at what I know will be a very beneficial evening for everyone involved.

Yours sincerely

Mr A Wilson
Headteacher

Child's name: _____

I will/will not* be attending the Year 10 Parents' Evening on Wednesday 16 May.

I will/will not* require an interpreter for my progress conversations. If so, please choose one time slot from below:

16.00 – 17.00

17.00 – 18.00

18.00 – 19.00

Parent's name: _____

Parent's signature: _____

*Please delete as appropriate