



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Katie Rush, Headteacher, Brookvale High School and Robert Coles, Headteacher, Groby Community College

Telephone: 0116 287 9921 Website: www.brookvalegroby.com

EBR

12 March 2018

Dear Parent/Carer

As part of their NCFE VCert in Food and Cookery course your child has to complete written work for each unit. Unfortunately the written work for Unit 1 has not been fully completed. Your child had the opportunity to complete their controlled assessed written work in school but we would like them to attend an extra support session on Saturday the 17th March at 11am – 4pm to complete all written work.

I seek your permission for them to come to the extra session in order for them to complete their controlled assessment.

We are running two sessions 10.30am - 12.45pm and 1.15pm - 4pm. You child may attend both sessions.

They will need to bring something to eat and drink for their lunch if they are attending both sessions.

Please could you return the reply slip or email: ebayne@broovalegroby.com or ston@brookvalegroby.com your response.

Yours sincerely

Mrs E Brayne and Mrs S Toon

Emma Brayne and Sarah Toon
Teacher's of Food & Hospitality

Reply slip

NCFE VCert Level 2 Certificate in Food and Cookery – please return to Emma Brayne

Name of Student _____ Tutor Group _____

I give permission for my child to attend the extended support session on Saturday 17th March:
(Please indicate by circling the session(s) your child can attend)

- 10.30am - 12.45pm Yes / No
- 1.15pm - 4pm Yes / No
- Both sessions Yes / No

(Signed by the person with legal responsibility for the young person)