



Adelaide Primary School Charging Policy

September 2017

ETHOS AND VALUES

Adelaide Primary School is an exciting inner-city school that provides a first class educational experience to its children. We aim to ensure all our children are safe, enjoy coming to school, achieve highly and are very well prepared for life in modern Britain. To achieve this, all members of the Adelaide school community are expected to take responsibility and make a valuable contribution. Our core values of respect, equality and effort underpin all aspects of our work.

School policies are reviewed to include racial equality, accessibility, inclusion and equal opportunities for all.

What IMPACT does the policy have on the lives of pupils at Adelaide Primary School with regards to the above statement?

The Governing Body of Adelaide Primary School recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education.

They are particularly keen to support the Headteacher and the staff in giving as many first hand experiences to the children at the school so that their education be rooted in real life learning experiences.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, this includes swimming in Year 4.

CHARGES

The Governing Body reserves the right to make charges in the following circumstances for activities organised by the school:-

- A free breakfast Club is offered to all full time pupils daily from Foundation Stage 2 to Year 6.
- The current school charge for dinners is 50p per day, (for children in KS2, all children in FS and KS1 receive the Universal Free School meal entitlement) this amount may change from time to time, but that change will be notified in advance to parents, but will be in accordance with Local Authority guidelines. We request that the payment for dinners is handed in to the school office, preferably on a Monday each week. Application forms for Free School Lunches are available from school office. Hull City Council will make the decision as to Free School Meal entitlement.
- Adult school meals are charged at the rate advised by Three Crowns Catering inclusive of VAT. The Governors have approved for two lunches to be taken by a members of staff usually members of the Senior Leadership Team on a Friday for the Captains Table.
- The board and lodging element of residential activities taking place within school hours.
- The full cost to each pupil of activities deemed to be optional extras taking place outside school hours.
- The cost to the pupil for individual instrumental music tuition other than that provided by the LEA through its peripatetic music service, will be charged.
- The cost of some materials, ingredients and equipment for the subjects of pottery, cookery, technology and craft work, including needlework. The Governing Body may charge for

ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

- Staff telephone calls – these are permitted as long as they are local calls, the systems we use within school – Centrex - allows local calls to be made free of charge.
- If a parent requests an extra session in the Foundation Stage One and a place is available a fee of £9.00 will be charged, if the child stays over the lunchtime period an additional charge of £3.00 is payable as this is not part of direct teaching time.
- Personal use of the photocopier is not permitted
- Charges for community use/private lettings are made to outside users and these are outlined in the community use policy
- Admission charges may be made to School Fairs, performances, discos and other activities specifically organised to raise funds.

School sweatshirts, cardigans fleeces and coats with the school logo emblazoned on the front, PE kits including shorts and t shirts with pupil initials on are available for purchase from the school office.

The Governing Body may, from time to time, amend the categories of activities for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils since the Governors recognise that in practical terms it will be impossible for this school to undertake valuable educational trips without the voluntary contribution of parents of those children involved. A contribution of 50% of the visit cost is asked for from every pupil.

The Governing Body recognises that some families may have difficulty in making a voluntary contribution towards a school journey. In these cases, it will carefully consider any application for assistance, in conjunction with the Head teacher and act upon it. A similar action will be applied to cases of hardship where the Governing Body are entitled to make charges.

All such cases will be dealt with sympathetically and with the minimum of formality.

The Governing Body, having stated its policy on charging, sincerely hope that school visits and activities remain a strong and vibrant part of school life, thereby enhancing the education opportunities of all children attending Adelaide Primary School.

Mr Paul Plumridge

Head teacher

Review date : September 2018