

# ENFIELD GRAMMAR SCHOOL

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An Academy Trust  
(Company No. 07697044)

Headteacher: Mr C Lamb B.A. Hons

09 May 2019

Dear Parent/Carer

## Year 13 Exams and Final Weeks of Term

I am writing to inform you about the remaining weeks of this academic year and your son's time at Enfield Grammar School. The focus is now solely on the summer exams. All students are expected to be in lessons, with teachers developing areas that need improvement and we encourage students to communicate with staff, areas they would like them to focus on in lesson time.

## Attendance and Punctuality

**All lessons** are running as normal until the May 24, when a Sixth Form Leavers assembly and staff vs student football match will be held. It is **essential that students remain in all lessons** and are on time until then. **No students** have been given permission to study at home and your support in ensuring that they are in lessons is greatly appreciated. After half term, lessons are scheduled as normal for revision in class, however exams take priority and we understand that some students may prefer to study at home. Students who do attend, are encouraged to bring areas to revise with staff.

## Examination Period

Students are not required to be in school during examination leave other than to sit exams or for planned revision sessions with staff. We expect all students to be in school at least **15 minutes** before each examination begins and be wearing their Sixth Form ID badge.

The Sixth Form House is used for examinations so will not be available to students. The library and main hall will be available during the examination period, but students are required to continue to follow the school rules and dress code.

## Some subjects have continuing coursework lessons during exam leave - attendance is compulsory

A copy of the A Level timetable is available on the Sixth Form website, should you wish to check the times and dates of your son's upcoming exams. May I take this opportunity to thank you for all your support during your son's sixth form experience and I wish every student the very best of luck for their final examinations. We are on the last lap and I once again ask for your support in ensuring students do all they can to attain the best possible grades.

As always, if you have any questions regarding the above then please do not hesitate to contact me at the school.

Yours sincerely

Ms E Igbokwe  
Head of Sixth Form

