

# ENFIELD GRAMMAR SCHOOL

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**An Academy Trust**  
(Company No. 07697044)

Headteacher: Mr C Lamb B.A. Hons

26 November 2018

Dear Parent/Carer

## **Year 13 update**

I am writing to keep you updated on developments in Year 13. I am delighted to report that nearly all students who have submitted UCAS applications are now receiving offers and our target is to get all applications submitted before the end of term. If your son has not yet submitted his UCAS application, your assistance in ensuring that this is done before the end of term is greatly appreciated. Deadline for submission to UCAS is 15 January, but students do not return until the 8 January, leaving a small window of time to correct any issues and amend teacher references.

## **Key dates for Year 13 -reminders**

The table below highlights important upcoming dates for Year 13. Please take note of December mocks, for which we expect students to be fully prepared.

03 Dec 2018	Class based mocks begin for two weeks
14 Dec 2018	Christmas Jumper Day
21 Dec 2018	Last day of term
8 January 2019	First Day of Spring Term
15 January 2019	UCAS Submission Deadline

## **First Year 13 Data Drop**

Students first set of current and predicted grades were made available to you online in October. Please have a look at these, if you have not already done so and also take note of students, effort and behaviour grades, as these will indicate how students are performing in lessons. Any students who are more than three grades away from their target grade, will have mentor meetings with their Head of Year, Mr Berkun. We expect all red students to have improved 1 grade by Christmas.

## **CHRISTMAS JUMPER DAY: FRIDAY 14 DECEMBER**

Students will be texted a reminder to wear their Christmas Jumper and donate £1 to the Children Society. We look forward to seeing who has the best Festive Jumper!

## **December Mocks**

Year 13 students will sit MOCK papers in classes in December. A timetable will be shared on google classroom and students must ensure they know when the mocks are for all their subjects. Students will sit the papers in normal lesson time and data will be available to parents later in January. We have set students a target to move up a grade from October reports.

## **Student Bursary**

All students who applied should now have received a letter outlining payments. We have honoured the first half term and have made a back payment. All payments for November onwards will be linked to attendance. Students below a

96% target each week will have the bursary for that week withheld. Student payments will be made in the first two weeks of each half term.

### **Student Folders**

We are currently checking folders and later this month randomly selected students will be asked to bring in all their folders for a 'Folders/Book Look'. Please support your son by asking to see their folders. A good, well organised and up to date folder will support better final grades.

### **Attendance and punctuality**

Year 13 students should be in school for all lessons each week. Students who are behind target grades will also be expected to conduct independent study at school in the Sixth Form study room.

Late marks are recorded and missed time will be added together and late detentions issued. Students with poor punctuality will receive a text to confirm a late detention.

The attendance league table is shared on google classroom which all students have access to.

### **Google Classroom/ Opportunities**

Students have numerous opportunities and messages shared via google classroom. This includes bursary and internships as well as apprenticeships. We target some students via text but please ask to look at the opportunities available and if you have any questions please contact me at school.

If you have any questions regarding the Sixth Form, please do not hesitate to contact me at school. Thanks for your support.

Yours sincerely

**Mr E Igbokwe**  
**Head of Sixth Form**

**Mr S Berkkun**  
**Head of Year 13**

**Mrs J Jeffrey**  
**Sixth Form Admin/Attendance**

