

# ENFIELD GRAMMAR SCHOOL

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**An Academy Trust**  
(Company No. 07697044)

Headteacher: Mr C Lamb B.A. Hons

31 October 2018

Dear Parent/Carer

## **Enfield Grammar Sixth Form entry September 2019**

I am writing to you to explain the process for applying for a place at Enfield Grammar Sixth Form, entry for Year 12 September 2019, and to invite you to our Sixth Form Open night, Tuesday 13 November 2018 from 5pm to 7.30pm, at the Upper School.

This information will be communicated to all students in Year 11 during assemblies and tutor times throughout the year to ensure students are aware of relevant deadlines.

Progression choices from year 11 are important. Students need to ensure that they are making the right choice, both with institution and courses. The transition from Key Stage 4 into Key Stage 5 is challenging but with the right guidance students can ensure they are making the right decisions now.

I would like to draw your attention to an important document when considering course selections, especially for those with University aspirations. 'Informed Choices' is a document written by the Top Universities in the country to give guidance for students on course options at Key Stage 5 to ensure they are able to apply for particular courses at University. There is a copy on the school website.

The table below summarises the key dates and Transition Programme for Enfield Grammar Sixth Form. It is designed to support students in making the right choices and ensure that once they start in Year 12 they are able to flourish and progress beyond Sixth Form.

I will explain the application process in more detail at the Open Night and to outline the Sixth Form ethos, procedures and aims. At the Open Night students will be issued an application pack which will include all information needed.



Date	Event	Overview
13 Nov 18	Sixth Form Open Night 5pm-7.30pm	An opportunity to find out about the courses and meet teaching staff  Main hall presentation at 5.30pm and repeated at 6.45pm
18 Jan 19	Sixth Form Taster School Day until 2.30pm	Students in Year 11 will have lessons in four subjects they are considering taking in Year 12  (Earlier returned option forms are more likely to be allocated first choices)
31 Jan 19	EGS Sixth Form Application Deadline	All applications to be returned no later than this date  Late applications may not be considered
12 Mar 19	Course Meeting Evening	All applicants will be invited for an individual meeting to discuss their options and application  Meetings will be held at the Upper School and times will be allocated to students in advance
March/April	Conditional Offers	Following the Course Meetings, conditional offers will be made to students who are successful with their application
TBC Early July	Transition Day	Students with conditional offers are invited back into school to sample potential subject lessons  Students will also be issued with summer tasks to ensure they are prepared
22 Aug 2019	GCSE Results Day Doors open 10am	Students collect their results from 10am  Students will then be allocated an appointment to enrol into the Sixth Form

I appreciate this letter contains a great deal of information but I will explain the process in person at the Open Night. I will be making two presentations to allow all parents to attend. Staff will be available from 5pm.

I look forward to seeing you but if you have any questions please do not hesitate to contact me at school.

Yours sincerely

*E Igbokwe*

**Ms E Igbokwe**  
**Head of Sixth Form**