

# ENFIELD GRAMMAR SCHOOL



## SIXTH FORM BURSARY APPLICATION FORM 2018/2019

An Academy Trust  
(Company No. 07697044)



Vision  
Effort  
Systems  
Practice  
Attitude

<i>For Office Use Only</i>
Date Received:
Authorised Signature:
Date Authorised:

Student Name: \_\_\_\_\_ Form: \_\_\_\_\_

Address: \_\_\_\_\_

Please tick the criteria for which you qualify and want to apply for:

<b>Vulnerable Bursary</b>	
<ul style="list-style-type: none"> <li>- in care</li> <li>- a care leaver</li> <li>- in receipt of income support or Universal Credit (i.e. financially supporting themselves )</li> <li>- in receipt of Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right<sup>i</sup></li> </ul>	
<b>Discretionary Bursary **</b>	
<ul style="list-style-type: none"> <li>- In receipt of Free School Meals and still entitled to them.</li> </ul>	
<ul style="list-style-type: none"> <li>- Low Income Families – (gross income less than £16,190) Evidence must be provided e.g. P60, Tax Credits, Job Seekers Allowance, Pension Credits.</li> </ul>	
<b>One Off Discretionary Payment</b>	
<ul style="list-style-type: none"> <li>- One off top up payment for Purchase of Text Books, School Equipment and Clothing. - (Receipts are required as evidence of purchase and a letter of request explaining the reason for the top-up payment<sup>ii</sup>)</li> </ul>	

\*\* Regular payments will be made half-terminly in arrears

**Enclosures for Vulnerable or Discretionary Bursary** – please enclose evidence of all that apply:

- P60
- Universal Credit
- Child Tax Credit (with an annual gross income of no more than £16,190)
- Working Tax Credit run-on (NB. If you are in receipt of Working Tax Credit your son is not entitled to Free School Meals or the Discretionary Bursary fund regardless of any credits you receive)
- Income Support
- Income Based Job seekers Allowance
- Income Related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit

Please use this box to advise of any other relevant information you wish to supply in relation to your application

--

**Declaration:**

I/We confirm the evidence we have provided is correct and complete to the best of my/our knowledge and belief. I/We understand that that giving false information that leads to overpayment may result in future payments being stopped and any incorrect paid funds being recovered. This might also lead to a police referral and the family facing prosecution.

I/We will inform Enfield Grammar School immediately of any change in circumstances which may affect my entitlement to support (e.g. if household income changes

I understand that this information will not be shared with third party organisations, except for audit purposes.

I/We understand that poor attendance (i.e. <96%)/ unauthorised absence . non-compliance with the Sixth Form Agreement, receipt of a formal warning may result in the loss of financial support.

I/We understand that awards are made subject to the school being in receipt of sufficient funds from the Education Funding Agency

Parent/Carer 1		Partner/Carer 2	
Name:		Name:	
National Ins No:		National Ins No:	
DOB:		DOB:	
Signature:	Date:	Signature:	Date:

Student's Bank Account Details	
Name of Bank:	Branch:
Account Title:	
Sort Code:	Account Number:
<b>Please remember to inform Mrs Jeffrey if Bank Account details change through the course of the year</b>	

**Please hand in completed applications to Mrs J Jeffrey, 6th Form Administration Officer**

*Your application will be processed by the school and you will be contacted and advised whether your application has been successful or whether more information is required.*

*Any personal information provided will be treated confidentially and only used for the purposes of this application. Please refer to the school's privacy statement on our website for further information [General Data Protection Regulation Statement](#)*

<sup>i</sup> Students who meet the criteria for bursaries for vulnerable groups are not automatically entitled to them if they do not have financial needs and/or their financial needs are covered from other sources

<sup>ii</sup> Subject to available funds