

# Holy Trinity CE Primary School

Trinity Walk  
Maresfield Gardens  
London NW3 5SQ  
Tel: 020 7435 9089 Fax: 020 7435 7701

**Headteacher: Mrs Laura Hall**



Tuesday 28<sup>th</sup> November 2017

Dear Parents/Carers,

I am writing to let you know that there will be no hot meal on the **last day of term Friday 15<sup>th</sup> December**. The **day will end at 12.30pm** and the kitchen will provide packed lunch: a tuna or cheese sandwich. Please **tick the appropriate box** below to let us know if you would like the school to provide a packed lunch for your child or you will provide it yourself. We would also like to know your child's sandwich preference.

Please make sure your **return the slip by Friday 1<sup>st</sup> December** in order for the kitchen to be able to make their orders. Should you fail to return the slip or return it unfilled, we might not be able to provide a meal for your child or not the meal of their preference. Thank you for your understanding.

Yours sincerely  
*Mrs Hall*  
Mrs Hall  
Headteacher

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**Last day of term Friday 15<sup>th</sup> December: meal preference – Please return this form to the School Office by Friday 1<sup>st</sup> December 2017.**

Child's name: ..... Class: .....

I would like a packed lunch to be provided for my child on the day and they would like a: **CHEESE** or **TUNA** sandwich (*please circle as appropriate*)

**I WILL PROVIDE PACKED LUNCH from home.**

Parent/Carer's signature: \_\_\_\_\_