

Monday, 22 May 2017

Dear Parents, Carers and Guardians,

Re: Festival Week — Monday 12th June to Friday 16th June 2017

We are delighted to write to you to confirm our plans for Festival Week in the week of 12th June 2017. Festival Week is an annual celebration that takes place after assessment week, and is a glorious occasion for students to take part in exciting trips and visits, compete for their House, and to take up opportunities beyond our directed and self-directed curriculum.

Please read through the information below about the week. At the end of this letter, we ask that you please provide your consent for us to take your child out of the Academy during this week for several events we are running, by signing the permission slip and returning this to your child's tutor.

For days when students are not at the Academy, they may wish to bring some pocket money or a packed lunch where appropriate. Please note that there are some changes to the timings of the day.

Monday 12th June — a full school uniform day 8.30am–3.35pm

During the day, students will take part in normal learning and also have access to a range of workshops designed to develop students' personal, social, moral and cultural education.

Tuesday 13th June — TSND - Try Something New Day — a non-uniform day! 9.25am–3.35pm

Try Something New Day is exactly what it says on the tin! Students will sign up for a range of workshops and activities designed to really get them learning and experiencing outside of the normal timetable and beyond their everyday lives!

Students will be based either on site or be taken out of the Academy on visits by experienced staff. You will be asked to give your permission using the reply slip below.

Students are to report to their House Area upon arrival at 9.25am.

Wednesday 14th June — House Day Out — a non-uniform day! 8am–5pm

On Wednesday 14th June 2017, we would like to invite your child to join us on a fun day out to Thorpe Park. This is an opportunity for your child to bond further with their Learning Set and members of their House, and to enjoy a relaxing and fun day at a national theme park.

Thursday 15th June — Academy Sports Day — a PE kit day! **Variable Timings; please refer to Sports Day letter**

On Thursday 15th June, we will take all students to Willesden stadium to compete for their House at our annual sports day. Please provide a packed lunch. If your child is in receipt of FSM, a cold lunch will be provided.

Level 2 students only are entrusted to make their own way to the stadium. Please ensure that your child attends and that they arrive on time for a 10.00 start. The day will finish by 15.00 and Level 2 students will make their way home independently.

Friday 16th June — Staff Planning Day — NO SCHOOL FOR STUDENTS

Payment for House Day Out

Payment for the trip must be made via ParentPay or via Paypoint at your local retailer; please see the letter attached. Payments should reach us no later than **Monday 5th June 2017**.

Non-Attendees

If you do not want your child(ren) to go on the trips, they should still arrive in the Academy by 9.30am. They will be given appropriate activities to take part in at school. However, we do urge parents to support their child's learning by giving their permission.

We would also like to inform you that if any student has displayed persistent poor behaviour or has low attendance and punctuality rates, they may not be able to participate in these trips. These students will be informed by Friday 9th June. Should this be the case for your child, you will be reimbursed with a full refund and your child will still be expected to attend school as normal on these days.

Yours sincerely,



Mr R Street
Co-Principal
The UCL Academy



Mr S McBride
Co-Principal
The UCL Academy



Reply Slip: Festival Week — w/b 12 June 2017

I give permission for my child to attend the following trips and visits away from The UCL Academy as part of Festival Week:

- Try Something New Day* (any trips/visits as appropriate);
- House Day Out* to Thorpe Park. I will make a payment via ParentPay by Monday 5th June (see letter attached).
- The Academy *Sports Day*, to be held at Willesden Sports Centre.

or

- I do not give** permission for my child to attend any trips or visits away from The UCL Academy during Festival Week.

Reason: _____

Full name of child: _____

Learning Set: _____

Medical issues: _____

Signed by person with Parental Responsibility: _____

Print Name: _____

Date: _____

Tel: _____

Please return this slip to your child's Head of House by **Monday 5th June**.