

Thursday 8 September 2016

Dear Parents, Carers and Guardians,

Re: Authorised Absence for Eid Ul Adha

With Eid celebrations fast approaching I am writing to confirm the arrangements if you wish your child to have authorised absence on the day.

We currently understand that Eid will take place on Monday 12th September and, as per the local authority guidance, the Academy will authorise a one day religious observance absence for Muslim students who will be celebrating Eid with their families. The local authority position is clear that only one day of religious observance will be authorised and only if taken on the official Eid day unless otherwise agreed.

If you intend your child to be absent on Monday 12th September, you should contact the Academy to inform us. Please contact us either by telephone, letter or by email (enquiries@uclacademy.co.uk) clearly stating the reason for the absence, the day of authorised absence required together with your child's name, level and learning set.

Please can I emphasise that students, even those in the sixth form, cannot request authorised absence for themselves and all requests for authorised absence must be made by parents or carers.

Please do not hesitate to contact us if you have any questions about these arrangements.

The Academy would like to take this opportunity to send good wishes on the celebration of Eid Ul Adha.

Eid Mubarak.

Yours sincerely,



Thomas Bowen

Assistant Principal, Attendance