

**The Winstanley School - Staff Calendar 2018-19**

Week 1					
Briefing Focus	Whole Staff (Staff room)	Student Support (Hall)	Departments	Learning and Teaching (Hall)	
	Mon	Tue	Wed	Thu	Fri
20-24 Aug				GCSE Results Day Teacher Day 1	Teacher Day 2
27-31 Aug	<b>Bank Holiday</b>	School Opens YR7 8.35am, YR8-11 11:15am Dept Mtg 1		New Staff Induction	
3-7 Sept Coaching 1	DEAR L1 YR7 & 10 Photos (confirmed)	Core HoD Mtg 1		Winstanley PD 1	
10-14 Sept	Full Governors 3.30pm	DEAR L2 ML 1	HPV Vaccinations - YR8 Girls	X-MAT Professional Pathways (1.25hrs)	
17-21 Sept	School Direct Professional Study Day #1 RESPECT L2	Student Support Team Mtg 1	DEAR L3 YR11 Intervention Parents Eve 4.00-7.00pm	New Staff Induction BA OPEN EVENING (confirmed)	
24-28 Sept No Notice Lesson Obs Expectations Tracking YR7		Dept Mtg 3		DEAR L4 T&L Steering Group 1	
1-5 Oct No Notice Lesson Obs Coaching 2 ENG WTM	School Direct Professional Study Day #2		YR7 Teambuilding - Beaumanor	New Staff Induction RESPECT L4 Intake Open Eve 6-7.30pm	DEAR L1
8-12 Oct No Notice Lesson Obs	DEAR L2 Full Governors 3.30pm	Whole Staff 1	Reports to Parents - YR7	New Staff Induction Yr 7 Tutor Eve 3.30-6.30pm	Teacher Day 3
15-19 Oct	<b>Half Term</b>				
22-26 Oct No Notice Lesson Obs TRACK 1 YR9-11		DEAR L3 Student Support Team Mtg 2 GCSE Music Soiree 5.45-7.00pm	RESPECT L1	New Staff Induction BA POST 16 EVE (confirmed)	
29 Oct-2 Nov No Notice Lesson Obs MATHS WTM			DEAR L4	X-MAT Professional Pathways 1 (1.5 hrs)	
5-9 Nov Coaching 3 PIXL Mock EN/MA/SC				DEAR L1 Yr10 Subject Eve 4-7pm (pop-up Shop 3-5.30)	RESPECT L3 Careers Speed Dating (YR9-10) Reports to Parents - KS4
12-16 Nov SCIENCE WTM		Dept Mtg 4		KS4 Presentation Eve 7-8pm	DEAR L2
19-23 Nov Challenge Partners TRACK 1 YR7-8	DEAR L3	Core HoD Mtg 2	RSC Romeo & Juliet 9-12.30pm YR10/11	X-MAT Collaborative Mtg 1 (1.5 hrs)	<b>Disaggregated Training Day</b>
26-30 Nov		DEAR L4		YR9 Subject Eve 4-7pm	
3-7 Dec Coaching 4 YR 11 Mock Exams		ML 2	DEAR L1	New Staff Induction T&L Steering Group 2	Reports to Parents KS3
10-14 Dec		Student Support Team Mtg 3 Christmans Concert	Equalities Awareness Event	DEAR L2 Winstanley PD 2	
17-21 Dec	RESPECT L4 Christmas Panto Trip yr7/8 Local Governing Body Meeting 3.30pm	Whole Staff Mtg 2		DEAR L3	<b>Christmas Break</b>
24 Dec - 4 Jan	<b>Christmas Break</b>				

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	Mon	Tue	Wed	Thu	Fri
7-11 Jan TRACK 2 YR9-11		DEAR L1 Dept Mtg 6		Winstanley PD 3	
14-18 Jan Coaching 5 WTM WEEK		Core HoD Mtg 3 Dept Mtg 7	DEAR L2 RESPECT L3 CAREERS FAIR 2-5PM		
21-25 Jan No Notice Lesson Obs WTM WEEK		Whole Staff 3		DEAR L3 PIP Support 1 (PIXL Engagement)	
28 Jan -1 Feb No Notice Lesson Obs	Teenage Booster Vaccinations YR9			RESPECT L3 Yr11 Subject Eve 4-7pm	DEAR L4 Reports to Parents KS4 Maximise Your Potential YR11 AM
4-8 Feb No Notice Lesson Obs	DEAR L1	ML 3		T&L Steering Group 3	
11-15 Feb No Notice Lesson Obs Coaching 6 ENG WTM	Local Governing Body Meeting 3.30pm	DEAR L2		Yr8 Options Eve & Subject Eve 4-7pm	RESPECT L1
18-22 Feb	<b>Half Term</b>				
25 Feb-1 Mar No Notice Lesson Obs PiXL Mock EN/MA	School Direct Phase B Starts	Student Support Team Mtg 4	DEAR L2	X-MAT Collaborative Mtg 2 (1.5 hrs)	
4-8 Mar Coaching 7 TRACK 3 YR9-11	RESPECT L5	Dept Mtg 8		DEAR L4 PIP Support 2 (PIXL Engagement)	
11-15 Mar MATHS WTM				YR11 Intervention Parents Eve 4.00-7.00pm Reports to Parents YR11	DEAR L1 YR9 Bing-Bang Fair - NEC
18-22 Mar MATHS WTM TRACK 2 YR7-8	DEAR L2	YR11 History Trip (Paper3) P3-P5 Whole Staff 4	RESPECT L2	X-MAT Professional Pathways 2 (1.5 hrs)	Reports to Parents - KS4 Maximise Your Potential YR10 AM
25-29 Mar		DEAR L3 Core HoD Mtg 4 Dept Mtg 9 Winstanley's Got Talent		PIP Support 3	YR11 Leavers Photo 2pm (confirmed) YR8 Option Forms Submitted
1-5 Apr No Notice Lesson Obs Coaching 8 SCIENCE WTM TRACK 4 YR11			DEAR L4	YR7 Subject Eve 4-7pm Reports to Parents - YR7 ( pop-up shop 3-5.30)	RESPECT L4 Reports to Parents - YR8
8-12 Apr No Notice Lesson Obs YR10 Work Experience	Local Governing Body Meeting 3.30pm	ML 4	HPV Vaccinations - YR8 Girls	DEAR L1 T&L Steering Group 4	Reports to Parents - Yr11
15-26 Apr	<b>Easter</b>				

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	Mon	Tue	Wed	Thu	Fri
29 Apr-3 May No Notice Lesson Obs Coaching 9 YR10 TESTS		Dept Mtg 10	Mahsuda Snaith (Author 6pm)	RESPECT L5 PIP Support 4 (PiXL Engagement)	DEAR L2
6-10 May No Notice Lesson Obs YR10 TESTS	<b>Bank Holiday</b>	DEAR 2 Core HoD Mtg 5 Dept Mtg 11		Duke of Edinburgh Practive Expedition	Duke of Edinburgh Practive Expedition
13-17 May	EXAMS START? RESPECT L2	Student Support Team Mtg 5	DEAR L3	PIP Support 5 (PiXL Engagement)	
20-24 May	Local Governing Body Meeting 3.30pm	Whole Staff 5		DEAR L4 T&L Steering Group 5	
27-31 May	<b>Half Term</b>				
3-7 Jun Coaching 10		RESPECT L3 Dept Mtg 12		X-MAT Collaborative Meeting 3 (1.5 hrs) Autism Training at BA	DEAR L1
10-14 jun TRACK 4 YR9-10	DEAR L2	Core HoD Mtg 6 Dept Mtg 13		PIP Support 7 (PiXL Engagement)	SAT OPEN DAY
17-21 jun TRACK 3 YR7-8		DEAR L3 ML 5		Duke of Edinburgh Assessed Expedition RESPECT L4 X-MAT Professional Pathways 3 (1.5 hrs)	Duke of Edinburgh Assessed Expedition BA OPEN DAY SAT (confirmed)
24-28 jun	Yr11 Prom	MAT Got Talent	DEAR L4	T&L Steering Group 6	
1-5 Jul Coaching 11		Whole Staff 6	New YR7 Induct/Parents Eve (pop-up shop 3-6.30)	DEAR L1 Curriculum Awards KS3	RESPECT L3 Reports to Parents - ALL
8-12 Jul	Local Governing Body Meeting 3.30pm	Dept Mtg 14			DEAR L2

### Notes for 2018/19 Calendar

\*YR10 exams will be scheduled around remaining GCSE exams from 10/06/19

Activity days, induction days and sports days may require timetable changes to accommodate them. Teachers may therefore not be teaching their normal groups.

There will be 4 tracking weeks for years 9, 10 and 11 and 3 for years 7 and 8. Tracking and report schedules will accommodate mock exams/test weeks as appropriate.

Both Curriculum Awards and Presentation Evening are directed time.

Morning briefing sessions are part of directed time.

Open events and induction events are allocated directed time hours.

XMAT Professional Pathways x3 + XMAT Collaborative Meetings x3 + WPD x 3 = 2 days.

Travel/trapped time between schools has been allocated within directed time.

Part time staff work a pro rata allocation of 1265 hours per academic year, the priority for meetings should be:

- Parents Evenings/Open Evenings
- Dept Meetings
- Student Support Meetings
- Staff Meetings

All part-time staff will need to negotiate their attendance at meetings with their HoD/Coach at the beginning of the academic ye ar.

Attendance at Professional Development Days would be on a pro-rata basis, negotiated with their HoD/Coach at the beginning of the academic year.