



Joseph Swan
Academy

22nd September 2017

Dear Parent/Carer

The following is an update regarding behaviour and sanctions for the 2017-2018 Academic Year at Joseph Swan Academy.

If a student's behaviour means that they need to be removed from a Department they will be isolated for half a day in the Academy's Standards Room. If they are removed during the last lesson of the day they will have to return to isolation the following day. They will also receive a one hour detention the next day.

If a student has to be removed twice in one week they will be isolated for an entire day. This is an Internal Fixed Term Exclusion (IFTE). If a student continues to cause disruption after two IFTEs over the course of half a term they will receive a Standards Placement in our Lodge for Learning. We hope this will be the end of the issue. If it does continue the student will receive an Academy Leadership Team Isolation. You will be kept informed of this.

If there are further issues this will result in a Fixed Term Exclusion (FTE). This would mean that the student is sent home and you with your son/daughter will be required to have a meeting with the Head Teacher to discuss their return to the Academy. The step after Fixed Term Exclusion is a possible Permanent Exclusion.

If you would like to discuss any of this with me please contact me via jonathanmaylin@josephswan.org.uk or 0191 4422000.

Yours faithfully

Mr J Maylin
Deputy Head Teacher
Behaviour for Learning