

# Court Fields School

## Music Department

Dear Parent/Guardian,

Learning an instrument is an extremely valuable and enjoyable opportunity to increase all aspects of a students' learning, whilst developing confidence and social skills.

This letter aims to give you the information which will be useful in making a decision about this opportunity. Please note that lesson prices are provisional and may increase slightly.

Instrumental lessons take place during the school day. Lessons are timetabled as much as possible to avoid clashing with the same lessons each week. Students must take responsibility for catching up with the work missed and organizing for lessons to be changed if they clash with PE or other practical lessons or exams.

Students taking lessons have a choice as to what type of tuition that they have. Group tuition is popular and a good idea for students who are beginners or for whom a lower cost option is sought. It does however depend on finding other students to share with. More advanced players or singers will benefit from individual lessons. I will do all I can to meet your wishes but please be aware it may not always be possible.

You will be invoiced termly by the school, with the invoices being sent out at the start of term. Please pay promptly, or contact the school if there is a problem, so that we can help. Financial assistance may be provided by the school in cases of genuine hardship, with priority being given to those families in receipt of benefits or free school meals. If you would like to be considered please email or write to the school bursar, Mr P Cox.

Students wishing to cease lessons **MUST** give a half term's written notice. eg notice to stop lessons at Christmas, notice must be received before the October half term. You will continue to be billed if written notice is not received. Year 11 students must give their notice in to stop at Easter with lessons ending at the May half term. This rule is necessary because the music tutors have to be booked well in advance and if students withdraw from lessons at short notice. It leaves the school short of the necessary funds to pay them.

I hope the above information is useful. To secure instrumental or vocal tuition, please fully complete the attached slip and return it to the music department as soon as possible. Lessons commence at the start of each half term and you will be informed of a start date and cost before this happens.

Please contact me at the school if you have any further queries.

Sarah Chidgey

Head of Music

