

PREFECT APPLICATION FORM 2018-19



NAME:		TUTOR GROUP:	
% Attendance:	Epraise Points:	Behaviour Points:	
Name of Chosen Referee:			

PERSONAL STATEMENT

Write about your personality and leadership qualities:

Explain why you would be a good prefect and which of the 4 roles would suit you best.

[Duty Prefect / SEN Prefect / Faculty Prefect / Mentor Prefect]

What you would do to improve the school?

What positions of responsibility have you held? (explain what you had to do and how well you think you did)

Please rate yourself 1 – 5 in the following areas. Circle the number which applies (5 = strong in this area)

LEADERSHIP

1 2 3 4 5

RESPONSIBILITY

1 2 3 4 5

CONDUCT

1 2 3 4 5

Student Signature:	Parent/Carer:
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Deadline for submissions: Friday 18th May at 3.15 pm

Please turn over for information re Head Boy/Girl and Deputies applications

APPLICATION FOR POST OF HEAD BOY / HEAD GIRL / DEPUTIES

To be considered for Head Boy/Head Girl or one of the Deputy posts, please write a letter explaining why you would be suitable for the role of Head Boy/Head Girl or as a Deputy Head Boy or Girl.

Requirements for the positions are available on the Criteria for Prefect Selection sheet.

Your letter of application must be submitted to Mrs Chard in the office next to Head's room by 18th May 2018.

Interviews will be held in the week of 21st May 2018.

STAFF REFERENCE FORM

Please hand this form to your chosen referee for completion and ask them to pass it to Mrs Chard by 18th May.

Name of Applicant: _____ Tutor Group: _____

Please rate the applicant in the following areas. Circle the number which applies (5 = strong in this area)

LEADERSHIP

1 2 3 4 5

RESPONSIBILITY

1 2 3 4 5

CONDUCT

1 2 3 4 5

Please write below a statement relating to the strengths and weaknesses of the candidate in relation to the following:
The first duty of school prefects is to set an example to all Court Fields School students by their own attitude and conduct. This means by their honesty and integrity, their personal loyalty to the school and their house, by their attitude to work, their personal self-discipline, their willingness to bear responsibility and their constant courtesy about the school. It is required that school prefects know the rules and customs of the school, which they themselves uphold, and see that other students uphold them too.

CONFIDENTIAL STATEMENT

CRITERIA FOR PREFECT SELECTION

1. To be able to provide evidence on the Prefect Application form of the ability to do the prefect job as outlined on the job description and prefects contract. The contribution to school life, attitude to learning, attendance, punctuality and behaviour logs are also considered as prefects all need to be positive role models to younger students.
2. To have the support of staff, HOH and SLT in school as evidenced through the staff sponsor, staff vote and comments.
3. To be endorsed by the HOH and SLT.
4. Successful prefects are likely to be those who have made considerable contributions to the life of the school; it is to recognise and reward sustained and substantial contributions. This role is awarded to those individuals who will be able to do the job effectively.

Duty Prefects

Will have one lunchtime a week on duty. This is usually based around one of the 4 stairwells, but will also involve patrolling corridors, student toilets and classrooms. These prefects may need to challenge students who are not behaving safely or appropriately. Duties will also include mentoring, anti-bullying and organising activities at lunch time.

SEN Prefects

Will help with literacy intervention and wake and shake in the mornings. Prefects who have high levels of emotional intelligence are more suited to this role; care and consideration of individual student's needs are vital skills to have. This role will be to support homework club and the SEN department; to work with identified students on a rota system. Ideally some girls and some boys will be selected in the SEN prefect role. Duties will include mentoring, anti-bullying and organising activities at lunchtime.

Faculty Prefects

Will support faculties across the school with duties required by the individual department heads and faculty leaders. The roles played by faculty prefects are likely to be varied and unique to each faculty depending on the nature of each subject and faculty. Creative and active faculties, such as CPA and PE will have the need for very practical individuals, energetic and active students. Traditional subjects and faculties will be suited to those prefects who have high levels of organisation for classrooms and noticeboard management. Additionally, faculty prefects will be ready to support students with homework and coursework, along with support for key calendar events throughout the academic year.

Mentor Prefects

Will help with individual students (mentees) by meeting with them once a week. The meeting time agreed by individual arrangement between the mentor and the mentee. A meeting can occur at lunchtimes in classroom around the school site or in the opportunities club after school in a formal or informal setting. The mentor prefect will provide the supportive foundation of helping students enhance their performance and sense of belonging to the school. Prefects suited to this role will be organised and efficient with the care and consideration. Prefects will need to be patient in identifying the areas for development and patiently working with students, to help them to make progress towards agreed targets.

Head Boy and Head Girl

The criteria for these roles encompass all of the above with the addition of being able speakers. Representing the school during events such as the Year 6 welcome days and speaking at celebration evening. It is a very important role with great responsibility.