

Fellgate Primary School



Drug and Alcohol Policy

Reviewed July 17

Contents:

1. [Specific Statement of Intent](#)
2. [Key roles and responsibilities](#)
3. [Definitions](#)
4. [Training of staff](#)
5. [Drug education](#)
6. [Smoking](#)
7. [Legal Drugs and Prescribed Medicines](#)
8. [Solvents](#)
9. [Pupils, staff and visitors found to be under the influence of drugs or alcohol](#)
10. [Medical emergencies](#)
11. [Threatening Behaviour](#)
12. [Searching](#)
13. [Confiscation](#)
14. [Controlled Substances](#)
15. [Discipline](#)

Statement of Intent

Fellgate Primary School is a caring school that aims to provide a high quality education to all our pupils within a secure and environment. We hope that they will leave us with confidence, positive memories and a value of their time at Fellgate Primary School.

Our aims are:

1) To provide a secure, caring and stimulating environment in which the school and the home are partners, and in which all children will be encouraged:

- To develop their potential as unique individuals.
- To develop an awareness of their own self-worth in order that they might become responsible and self-disciplined members of society.
- To become active and independent participants in the learning process.
- To develop self-motivation and pride in their work.

2) To provide education in line with national legislation and local authority guidelines

3) To plan and deliver a broad and balanced curriculum to enable all our pupils to develop their social, intellectual and physical potential.

4) To provide equal opportunities for all our children to develop and extend their social, intellectual and physical potential.

5) To provide equal opportunities for all our children to develop and extend their moral and cultural capacities, whilst fostering an awareness of, and respect for, the beliefs and practices of other communities.

Mission Statement

At Fellgate Primary School:

We are committed to quality learning. This best takes place in a happy, secure, stimulating environment in which everyone feels valued.

Our school community accepts that each person is an individual with unique needs and aspirations.

We aim to work together to ensure that all can achieve their full potential.

At Fellgate Primary School:

We **RESPECT** ourselves, others, and our environment.

We believe in **EQUALITY OF OPPORTUNITY** for all school community members.

We promote **ACHIEVEMENT** by providing quality education for all, and continually striving to raise standards.

We **CHALLENGE** ourselves and each other, to think, reflect to move forward and to expect the best for and of everyone.

We foster **HONESTY AND FAIRNESS**, with all taking responsibility for their actions.

Signed by:

Headteacher _____

Date: _____

Chair of Governors _____

Date: _____

Next review date: May 2018

1. Specific Statement of Intent

Fellgate Primary School takes a zero tolerance approach to the misuse of drugs and alcohol on school premises. This policy has been developed in conjunction with DfE guidance to ensure that everyone is aware of the risks posed by the misuse of drugs and alcohol.

We are committed to:

- Upholding the Health and Safety Policy already in place at Fellgate Primary School.
- Providing a safe and healthy environment which is conducive to the education of the children in the school.
- Providing a robust policy which outlines our zero tolerance approach to drugs and alcohol misuse.
- Developing and improving the policy by reviewing it after each event.
- Educating pupils on the dangers of drug and alcohol misuse.

2. Key roles and responsibilities

- 2.1. The Headteacher is responsible for any drug related issues within the school.

3. Definitions

- 3.1. Fellgate Primary School defines a “drug” as a substance which, when ingested alters perception and the way the body works. This definition includes but is not limited to:
 - All Illegal Substances
 - Alcohol
 - Tobacco
 - Solvents
 - Medicines
 - Legal Highs

4. Training of staff

- 4.1. At Fellgate Primary School, we recognise that early intervention can prevent drug misuse. As such, teachers will receive training in identifying potentially at risk pupils.
- 4.2. Teachers and support staff will receive regular and ongoing training as part of their development.

5. Drug Education

- 5.1. All pupils will receive regular guidance on drugs and alcohol as part of the PSHCE curriculum.
- 5.2. Lessons will be delivered as appropriate to the age and phase of the pupils and will be differentiated according to individual learning styles.
- 5.3. Where appropriate, visitors and outside speakers may join us to lead classes on drug and alcohol misuse.

6. Smoking

- 6.1. In accordance with Part 1 of the Health Act 2006, Fellgate Primary School is a smoke free environment. This includes all buildings, out-buildings, playgrounds, playing fields and sheltered areas.
- 6.2. Parents/carers, visitors and staff must not smoke on school grounds and should not smoke in front of pupils and/or encouraging pupils to smoke.
- 6.3. Pupils are not permitted to bring smoking materials or nicotine products to school. This includes but is not limited to cigarettes, e-cigarettes, lighters, matches or pipes.
- 6.4. In the interest of health and hygiene, we request that people refrain from smoking outside the school gates.

7. Legal drugs and prescribed medicines

- 7.1. We understand that some pupils may require medications that have been prescribed by a doctor.
- 7.2. Parents/carers have the prime responsibility for their child's health and should provide the school with information about their child's medical condition.
- 7.3. Medicines should only be taken to school where it would be detrimental to the child's health if medicines were not administered during the school day.
- 7.4. Fellgate Primary School will only accept medicines which have been prescribed by a doctor, dentist, nurse or pharmacist prescriber.
- 7.5. Medicines must be provided in the original container as dispensed and must include the prescriber's instructions for administration and dosage.
- 7.6. Further guidance can be found in the school's medicines policy.

8. Solvents

- 8.1. Pupils are not permitted to bring solvent based products onto the premises including but not limited to, aerosol deodorant, compressed air, and aerosol hairspray.
- 8.2. The school will ensure that potentially hazardous solvents are stored safely and pupils will be supervised if they are required to come in contact with it.

9. Pupils, staff and visitors found to be under the influence of drugs or alcohol

- 9.1. Staff members found to be under the influence of drugs or alcohol whilst on school premises will be disciplined in line with their contract of employment.
- 9.2. Visitors to the school found to be under the influence of drugs or alcohol on school premises will be escorted from the premises. The Headteacher has the authority to ban persistent offenders from the school.
- 9.3. Unless it is a medical emergency, or where there is aggressive or threatening behaviour, pupils found to be under the influence of drugs or alcohol whilst on school premises will be removed from class and escorted to the Headteacher's office where they will be assessed by the Headteacher and a First Aider.
- 9.4. The pupil's parent/carer will be asked to remove the pupil from the premises.
- 9.5. The pupil will remain in the Headteacher's office until their parent/carer arrives.
- 9.6. If necessary a search will be conducted.

10. Medical emergencies

- 10.1. In drug related medical emergencies, one of the trained first aiders will be summoned.
- 10.2. A teacher will remain with the casualty until the trained first aider arrives.
- 10.3. Other pupils will be removed from the immediate area as soon as is reasonably practicable.
- 10.4. Following assessment by the first aider, a decision will be made to ascertain whether an ambulance should be called.
- 10.5. The pupil's parents/carers will be telephoned and advised of the incident.

10.6. If the child is felt to be at risk, the Safeguarding Policy will come into effect and social services may need to be contacted.

10.7. All accidents and incidents, including near misses or dangerous occurrences, will be reported as soon as possible following the school's health and safety policy.

11. Threatening Behaviour

11.1. Aggressive and threatening behaviour by pupils, staff or visitors under the influence of drugs or alcohol will be taken very seriously.

11.2. Where aggressive and/or threatening behaviour is displayed, Fellgate Primary School will not hesitate to contact the police if necessary.

11.3. Any pupil, staff member or visitor displaying aggressive and/or threatening behaviour will be removed from the premises.

11.4. In the case of pupils, parents and carers will be contacted.

12. Searching

12.1. Staff members may use common law to search pupils with their consent for any item.

12.2. Staff members may ask any student to turn out their pockets.

12.3. Staff members may search any student's bags.

12.4. Under [Part 2, Section 2 of the Education Act 2011](#), teachers are authorised by the Headteacher to search for any prohibited item including but not limited to tobacco and cigarette papers, as well as illegal drugs and alcohol without the consent of the pupil if they have reasonable grounds for suspecting that the pupil is in possession of a prohibited item.

12.5. Searches will be conducted by a same sex member of staff with another same sex staff member as a witness unless there is a risk that serious harm will be caused to a person if the search is not done immediately, and where it is not practicable to summon another member of staff.

12.6. Staff members may require a pupil to remove outer clothing including hats, scarves, boots, coats and scarves.

12.7. Pupil's possessions will only be searched in the presence of the pupil and another member of staff unless there is a risk that serious harm will be

caused to a person if the search is not done immediately, and where it is not practicable to summon another member of staff.

12.8. Staff members may use such force as is reasonable given the circumstances when conducting a search for alcohol, illegal drugs or tobacco products.

12.9. Any staff member may refuse to conduct a search.

13. Confiscation

13.1. A staff member carrying out the search can confiscate anything they have reasonable grounds for suspecting is a prohibited item. This includes “legal highs” and other potentially harmful materials which cannot immediately be identified.

14. Controlled Substances

14.1. Fellgate Primary School has a zero tolerance policy on illegal drugs.

14.2. Following the identification and confiscation of a controlled substance, the staff member will seal the sample in a plastic bag and include details of the date and time of the confiscation and witness/witnesses present.

14.3. The staff member will store the sample in a locked drawer in the office.

14.4. The incident will be reported immediately to the police who will collect it and then deal with it in line with agreed protocols.

14.5. Fellgate Primary School will not hesitate to give the name of the pupil from whom the drugs were taken.

14.6. A full incident report will be completed.

14.7. Any further measures will be undertaken in line with the schools’ safeguarding policy.

14.8. Where controlled substances are found on school trips away from the school premises, parents/carers of the pupil, as well as local police, will be notified.

15. Discipline

15.1. Pupils involved in drug and/or alcohol situations on school premises will be disciplined as per the school’s disciplinary procedure and where appropriate the police will be informed.

15.2. Teachers and staff members involved in drug and/or alcohol situations on school premises will be disciplined as per their contract of employment and where appropriate the police will be informed.

15.3. Visitors involved in drug and/or alcohol situations on school premises will be banned from entering school premises indefinitely and where appropriate, the police will be informed.