



16<sup>th</sup> March 2017

Dear Parents, Guardians and Students

As per our recent correspondence, we have decided to break with tradition by hosting an Activity Week during the last week of term; running from Monday 17<sup>th</sup> July 2017 to Friday 21<sup>st</sup> July 2017. Students will be able to choose one activity from a wide selection, which will run over Monday 17<sup>th</sup> July – Thursday 20<sup>th</sup> July. On Friday 21<sup>st</sup> July, school masses will take place as usual.

These four days give students the chance to learn outside of their usual classrooms, and allow staff and students to work together in less formal situations. The week will provide students with the opportunity to see and experience different places and attractions within the UK and abroad. It also allows students to work with students from other year groups.

We are now in a position to advertise the remaining trips, the details of which are included within the online Activity Week brochure which can be found on our website. Our aim is to provide a realistic, and demanding range of enriching activities which fully engage your child.

**The cost of our activities are estimates only and do not include coach/minibus transportation costs. Trips which require transport will be highlighted, and costs will be finalised once numbers are confirmed.** We are unable to finalise costings until numbers have been confirmed, as group bookings and transport costs may have an impact on final figures. We are deliberately releasing the choice selection as early as possible, to allow you the time to pay for the trips in instalments, where appropriate. As a school, we always ensure that any parental contribution is as small as possible, but we must stress that without contributions from parents, the activities may not be able to go ahead. Payments are to be made via ParentPay once your child's place has been confirmed. Parents/Guardians of those children entitled to Free School Meals will receive a contribution of £20 towards their trip choice and Parents/Guardians of LAC children will receive a contribution of £100 towards their trip choice.

Please read the activities booklet carefully, and then make a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> activity preference via the online link provided on our website. Each activity will last the full four days, therefore students will only be able to participate in one activity. Once preferences have been submitted, they cannot be altered. Additional information and final itineraries will be issued closer to the time, however if your child would like any further information in the meantime, please ask them to contact the class



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teacher specified under each activity.

Please note, places on over-subscribed activities will be allocated fairly, and therefore not offered on a first come first served basis. It may also be necessary to make changes to the published information in the brochure as and when bookings are progressed, and in some cases, if the numbers aren't sufficient, an activity may not be able to run.

Once the selection process is complete, letters will be issued confirming the activity choice for each student, and advising of payment requirements. Arranging these activities requires considerable planning, and therefore we request your assistance in the choice procedure and deadlines.

If you encounter any difficulty or concerns, please contact me directly on 0191 499 5008.

Yours faithfully,

Mrs B Kamali  
Assistant Head Teacher

#### Key Dates:

**Monday 27<sup>th</sup> March, 9am** – 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> preferences to be completed and submitted online.

**April** – Confirmed choices notified and final prices set.

#### Key Information:

We regard Activity Week as an important part of your child's education, and therefore expect normal attendance. In the event that your child is absent during this week, reasons for non-attendance will be required as usual.



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