

Local Governing Body of Stokesley School

Meeting Minutes



Date	Tuesday 2nd October 2018 – 8:00am – 10:00am
Venue	Stokesley School

Present:	R.Barker, S.Brennan (Vice Chair), L.Cornwall, S.Drumm (Du), P.Hutchinson (Chair), M.Miles, H.Millett (Headteacher) and S.Thorogood
Apologies:	None
Presenters:	C.Dolby (Do), R.McGreal (MGr), and M.Stanley (Sy)
In Support:	S.Hague (C2G)

Minute No.	Agenda Item	Owner
LGB61/18	<p>Consented/ Non-consented absences and confirmation that quorum present</p> <p>All Governors were present at the meeting. The Chair confirmed that the meeting was quorate.</p> <p>The Chair informed the meeting that he had received a letter of retirement from B.Griffiths, and that the CEO of Arete Learning Trust had written to him and thanked him for his service as Governor of Stokesley School. The Governors thanked B.Griffiths for his valuable input to the LGB.</p>	
LGB62/18	<p>Declarations of personal and pecuniary interests</p> <p>The Governors were reminded to ensure that their declarations of interest, pecuniary or otherwise were up to date.</p> <p>The Governors confirmed that they had no personal or pecuniary interests in any of the Agenda items of the meeting.</p> <p>The Chair reminded that the Governors the need to ratify the appointment of the Chair and Vice-Chair. P.Hutchinson left the room during the election of the Chair.</p> <p>Elect P.Hutchinson as Chair of Stokesley School LGB. P.Hutchinson term of office comes to an end on 11th October 2018, and confirmed his intention to stand for re-election. Proposed: M.Miles Seconded: S.Thorogood <i>AGREED: P.Hutchinson was declared the Chair</i></p> <p>Elect S.Brennan as for Vice-Chair of Stokesley School LGB Proposed: S.Thorogood Seconded: M.Miles <i>AGREED: S.Brennan was declared the Vice-Chair</i></p>	
LGB63/18	<p>Notification of items of other urgent business</p> <p>Nothing to report.</p>	
LGB64/18	<p>To confirm as a correct record the minutes and confidential minutes of the meeting held on Tuesday 10th July 2018</p>	

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	<p>After adding A.Price as 'in attendance and in support', the Governors agreed that the minutes (minute nos. LGB49/18 – LGB60/18 inclusive), from the previous meeting held on 10th July 2018 be approved and signed as a true record. The Chair duly signed both sets of minutes.</p>	
LGB65/18	<p>To consider any matters arising from the minutes for which there is no separate agenda item</p> <ul style="list-style-type: none"> - LGB58/18 - Child Protection and Safeguarding Policy: The Policy has been referred to Arete Learning Trust for review. 	
LGB66/18	<p>Health and Safety ** Nothing to report.</p>	
LGB67/18	<p>Governor Membership</p> <p>There was a discussion regarding Governor membership and the need to ensure that Stokesley School's LGB had the right blend of knowledge and skills to govern effectively.</p> <p>The Chair discussed with the Governors the recruitment process and the need to make people aware of the opportunity to serve on Stokesley School's LGB, referring any possible candidates to the ALT Board who have the power to appoint Governors.</p>	All Govn's
LGB68/18	<p>Key Stage 4 Results</p> <p>The Chair introduced R.McGreal (MGr), who is responsible for Curriculum and Data, to the Governors. The paper, 'KS4 Report – Governors Sept 2018' which was circulated with the meeting agenda, was delivered by MGr. Considerable time was spent discussing the GCSE results which were considered poor, even when taking into account the contextual issues which included:</p> <ul style="list-style-type: none"> - one year GCSE exam curriculum model, where GCSE's were taken in Year10; - reformed GCSE's; - a large group of students only having 8 subjects to take their 'Best 8' from; - students withdrawn from studying languages or ICT/ computing to concentrate on English, Maths and Science. <p>MGr responded to the Governors questions and recognised that:</p> <ul style="list-style-type: none"> - with regard to the data, the results were not unexpected; - there was a gender in-balance with the boys under-performing in all areas of reporting; - engaging with Tassomi's repeated on-line testing appears to continue to have a positive impact on the science results. 	



	<p>The Governors were concerned with the results and sought assurances that action plans were in place to address the gaps in order to improve on the results.</p> <p>The Governors thanked MGr for interpreting the results data, and MGr left the meeting.</p>	
<p>LGB69/18</p>	<p>Key Stage 5 Results</p> <p>The Chair introduced M.Stanley (Sy), who is the Vice-Principle and Head of Sixth Form. A presentation, ‘KS5 Report – A Level Results 2018’, was made available with the meeting agenda. Sy delivered the presentation and focussed on progress (VA), attainment, retention progress in GCSE English and Maths and destinations.</p> <p>Considerable time was spent discussing the A Level results, and Sy answered the Governors questions. Sy confirmed that:</p> <ul style="list-style-type: none"> - whilst Stokesley School’s A Level results were 2% of an A Level grade below the national average which was considered not statistically significant, there had been an overall improvement in the VA score compared with the 2017 results; - based on attainment, there was a gender in-balance with the boys out-performing the girls in both the average point score per student, and in the %A*-A grades; - there had been some concerns with English, and the results for 2018 showed improvement; - destinations data in comparison with previous years, and the national data remain positive. <p>The Governors thanked Sy for delivering Stokesley School’s 2018 Sixth Form results, and Sy left the meeting.</p>	
<p>LGB70/18</p>	<p>Attendance</p> <p>C.Dolby (Do) presented Stokesley School’s Attendance Strategy (which was circulated with the meeting agenda), and a discussion followed on what practices had been implemented to close the gap between Stokesley School’s attendance and the national averages. These included more robust monitoring systems with clarity on roles and responsibilities, revised rewards and recognition systems such as text messages home which celebrate achievement, engaging families early in the process of attendance falling below the national average, and supporting students with their attendance ensuring that Stokesley School is welcoming.</p> <p>The Governors reviewed the Attendance Standard Operating Procedure which was circulated with the meeting agenda, and the activities and procedures necessary to record attendance, chase up absences and manage rewards.</p>	

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	The Governors thanked Do and agreed to invite Do to the December LGB meeting to review the progress made against the strategy.	C2G
LGB71/18	Headteacher Update –Verbal for Information - Uniform: the Headteacher provided a verbal update on the adoption of the updated school uniform, and confirmed there were no additional issues that the Governors were unaware of.	MLH
LGB72/18	Any Other Business - The Governors agreed that the discussion that followed was considered to be confidential and has been recorded in the confidential minute CLGB04/18.	
LG73/18	** Dates of next LGB Meetings (at Stokesley School from 08:00-10:00am) - 4 th December 2018 - 15 th January 2019 - 12 th February 2019 - 19 th March 2019 - 30 th April 2019 - 4 th June 2019 - 2 nd July 2019 Dates of Link Governor Meetings (at Stokesley School) - 21 st November 2018– SLT Review Meetings (4:00-5:00pm) - 15 th February 2019- Immersion Day (am ONLY) - 21 st June 2019- Staff Voice (am ONLY)	C2G

Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB61/18 – LGB73/18 inclusive
Documents Circulated with Minutes None
Date: 2nd October 2018

Signed: A.P. Hutchings (Chair) Date 13th November 2018