



Local Governing Body of Stokesley School Meeting Minutes

Date	Wednesday 17 th May 2017 – 8:00am – 10:00am
Venue	Stokesley School
Present:	I. Blakemore, S. Brennan (Vice Chair), B. Griffiths, C. Brooker (Headteacher), P. Howes (Hw), P. Hutchinson (Chair), J. Pernet and S. Thorogood
Apologies:	M. Miles
Presenters:	None
In Support:	S. Hague (C2G) and H. Millett
Minute No.	Agenda Item
LGB27/17	Consented/ Non-consented absences and confirmation that quorum present It was agreed that the absence and reason for absence received from M. Miles be consented to, and the Chairman confirmed that the meeting was quorate.
LGB28/17	Declarations of personal and pecuniary interests The governors were reminded to ensure that their declarations of interest, pecuniary or otherwise were up to date. The governors confirmed that they had no personal or pecuniary interests in any of the Agenda items of the meeting.
LGB29/17	Notification of items of other urgent business The Headteacher agreed to host a series of 'Bootcamps' between June and mid-July 2017 to ensure that the Governors are fully equipped to hold school leaders to account. Confirmed topics are as follows: - Understanding Raiseonline - Trust Developments - ALPS – 6 th form assessment data - SEN ACTIONS 1. CMB agreed to confirm the dates of the 'Bootcamps' 2. All Governors agreed to make the Headteacher aware of any other topics that they would like to be covered in a 'Bootcamp'.
LGB30/17	To confirm as a correct record the notes from the meeting held on 4th April 2017 After making a minor amendment to minute no. LGB18/17 to spellcheck the word 'scrutinies', the governors agreed that the minutes of the previous meeting held on 8 th February 2017 (minute nos. LGB13/17 – LGB26/17 inclusive) be approved and signed as a true record. The minutes were duly signed by the Chair.



Local Governing Body of Stokesley School Meeting Minutes

LGB31/17	To consider any matters arising from the minutes for which there is no separate Agenda Item All matters arising from the previous meeting minutes were confirmed as being completed.
LGB32/17	Headteacher's Report (to include) The Headteacher's Report (<i>Headteacher's Report May 2017</i>) was circulated to the Governors with the meeting Agenda. CMB gave a verbal report to the governors and expanded on a number of the topics covered in the report. 1. Achievement/ Progress – The Headteacher continues to express concerns at being unable to report a reliable set GCSE predictions due to the volatility and uncertainty surrounding the current examination systems. The Governors agreed that the Headteacher had never previously been in a position where accurate data was not available, but that indications from the PXL feedback were promising. 2. Curriculum / Teaching and Learning – The Headteacher discussed the uncertainty with regard to the changing specification of the new grading system 1-9, and in particular a standard pass (Grade 4), and a 'strong pass' (Grade 5). The Governors understood that this was a national issue, and expressed concern that these changes to specification could affect students' confidence. 3. Personnel – The Headteacher confirmed that staff turnover remains at a stable level, and is pleased to have recruited a strong Physics teacher to replace the long serving and highly regarded D. Drumm. Other staff have requested flexible working which, whenever possible without compromising students' experience CMB has accommodated. 4. Update on Areté Learning Trust Developments – The Headteacher confirmed that the Governing Bodies of both Richmond School and Thirsk School voted unanimously to join ALT. An implementation team has been set up and the formal due-diligence process has started, but the September 2017 conversion dates appear unlikely as a result of the 8 th June 2017 election. 5. Behaviour – Exclusions Report Spring Term The Headteacher expanded on the strategies adopted to reduce exclusions, but confirmed that in the light of diminishing resources exclusions were on the rise. Resources that had been withdrawn over time include the Pupil Referral Service (PRS), Family Visits, Educational Support Advisors and Parent Support Advisors. The Governors discussed what could be done in-house and agreed with the Headteacher that it was worth investigating employing someone with a degree of knowledge of mental health issues. ACTIONS 1. CMB will develop a job description for a further post in school focused on support for vulnerable students. Note - one of the aims of the ALT CEO is to develop a trust wide alternative provision, an aim fully supported by governors.

Local Governing Body of Stokesley School
Meeting Minutes



<p>LGB33/17 Link Governor Meetings The Link Governor (IB – Modern Foreign Languages) delivered a verbal report on his findings to the Governors, and focused on the highlights. Following the verbal report there were no questions.</p>	<p>ACTIONS: 1. All Governors were asked to send the dates of any recent link governor meetings, together with the written reports from these visits to the CZG. 2. CZG agreed to circulate the Link Governor reports to the Governors for information.</p>	<p>All Gov's CZG</p>
<p>LGB34/17 Self-evaluation Effective governance provides strategic direction and control to schools, academies and Multi-Academy Trusts (MATs), and the principles and personal attributes that individuals bring to the boards are as important as their skills and knowledge. The Governors had a brief discussion regarding the importance of managing self-review and individual development to ensure effective governance. ACTIONS: 1. Governors agreed to complete a self-evaluation tool and return to CZG. 2. Chair agreed to arrange 1-2-1's with all Governors.</p>	<p>All Gov's Chair</p>	
<p>LGB35/17 Implications of Current National Picture re Education Funding SWB briefed the Governors on the implications of the National Funding Formula and how the focus of the NFF had shifted to benefiting primary schools. There were no further questions.</p>	<p>Safeguarding - Specifically with regard to the Site The Governors had a discussion regarding safeguarding and security issues associated with the school premises and a number of key issues were identified for future investigation. Following on for the discussion, the Governors, H Milllett and CZG carried out a site tour during the school day on the morning of Wednesday 17th May 2017, and made a number of observations. ACTIONS: 1. SWB agreed to write a report that reviewed the discussion points and observations and feedback to the Headteacher and Chair of Governors. Report written and shared with Headteacher. 2. JP agreed to discuss the accessibility and openness of the reception area with the reception staff and feedback the key findings to the Headteacher regarding efficacy of safeguarding processes with regard to visitors. 3. IB agreed to play the role of 'Mystery Visitor', and feedback the key findings to the Headteacher regarding efficacy of safeguarding processes with regard to visitors.</p>	<p>SWB JP IB</p>
<p>LGB36/17 Safeguarding - Specifically with regard to the Site The Governors had a discussion regarding safeguarding and security issues associated with the school premises and a number of key issues were identified for future investigation. Following on for the discussion, the Governors, H Milllett and CZG carried out a site tour during the school day on the morning of Wednesday 17th May 2017, and made a number of observations. ACTIONS: 1. SWB agreed to write a report that reviewed the discussion points and observations and feedback to the Headteacher and Chair of Governors. Report written and shared with Headteacher. 2. JP agreed to discuss the accessibility and openness of the reception area with the reception staff and feedback the key findings to the Headteacher regarding efficacy of safeguarding processes with regard to visitors. 3. IB agreed to play the role of 'Mystery Visitor', and feedback the key findings to the Headteacher regarding efficacy of safeguarding processes with regard to visitors.</p>		

Local Governing Body of Stokesley School
Meeting Minutes



<p>LGB37/17 ** Resources, Personnel and Estates – Verbal update for Information SWB gave a verbal update on the feedback that had been received on the unsuccessful CfE application, and confirmed that an appeal has been submitted.</p>		
<p>LGB38/17 ** Health and Safety – Verbal update for Information Nothing to report.</p>		
<p>LGB39/17 Any Other Business 1. Tassomal Report – CWB circulated the report prior to the LGB meeting for information and comment. There was brief discussion on Tassomal, a science revision resource, and Governors showed their support for the revision resource, not only for science but they also understood its use in influencing studying other subjects as well as helping develop the mindset of the student.</p>		
<p>LGB40/17 ** Date of Next Meetings (at Stokesley School from 08:00-10:00am) Wednesday 12th July 2017 There being no other business the Chairman declared the meeting closed at 10:30am.</p>		

**** Standing Item**
Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB27/17 – LGB40/17 inclusive
Documents Circulated with Minutes MFL Link Gov meet report May 17 BSU
Date: 2017-05-18_Safeguarding and Security Site Visit_Notes
17th May 2017

Signed: *A.P. Hutcheon* (Chair)
Date: 12th July 2017