



Local Governing Body of Stokesley School Meeting Minutes

Date	Wednesday 12 th July 2017 – 8:00am – 10:00am		
Venue	Stokesley School		
Present:	I. Blakemore, B. Griffiths, C. Brooker (Headteacher), P. Howes (Hw), P. Hutchinson (Chair), M. Miles, J. Pernet and S. Thorogood		
Apologies:	S. Brennan (Vice Chair)		
Presenters:	None		
In Support:	S. Hague (C2G) and H. Millett		
Minute No.	Agenda Item	Action	
LGB41/17	Consented/ Non-consented absences and confirmation that quorum present It was agreed that the absence and reason for absence received from S. Brennan be consented to, and the Chairman confirmed that the meeting was quorate.		
LGB42/17	Declarations of personal and pecuniary interests The Governors were reminded to ensure that their declarations of interest, pecuniary or otherwise were up to date. The Governors confirmed that they had no personal or pecuniary interests in any of the Agenda items of the meeting.		
LGB43/17	Notification of items of other urgent business - Dates of next meetings		
LGB44/17	To confirm as a correct record the notes from the meeting held on 17th May 2017 The Governors agreed that the minutes of the previous meeting held on 17 th May 2017 (minute nos. LGB27/17 – LGB40/17 inclusive) be approved and signed as a true record. The minutes were duly signed by the Chair.		
LGB45/17	To consider any matters arising from the minutes for which there is no separate Agenda item - Governor Boot Camps – The Governors agreed that attending the Boot Camps organised by the Headteacher had been valuable and they confirmed that information received will enable them to continue to challenge the ‘Senior Leadership Team’ where appropriate. Topics covered to date have included Main school – progress and performance measures, Post 16 - progress measures, key indicators, curriculum CIAG etc., SEND / disadvantaged students, and Understanding the new Raiseonline. There are two further topics which include: - British Values / Prevent; and - Safeguarding / Child Protection		



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LGB46/17	Non-Governor Attendance at Meetings The Governors welcomed the ‘Head of School’, Mrs Millett to all future Local Governing Body meetings as an observer with speaking though not voting rights.	
LGB47/17	School and Site Security Improvements Steve Wilkinson attended the meeting and reported on the school and site security improvement projects. The Governors were pleased that the issues surrounding the site security were being addressed and that not only was the appropriate action being taken, but site security would be subjected to an ongoing review.	
LGB48/17	Headteacher’s Report (to include) The Headteacher’s Report (<i>Headteacher’s Report July 2017</i>) was circulated to the Governors with the meeting Agenda. CMB gave a verbal report to the Governors and expanded on a number of the topics covered in the report. 1. Examination Results Day – The Headteacher discussed the process following examination results day, which included reviewing the results with each of the departments. As in previous years, it was confirmed that Faculty Link Governors will be invited to those meetings. The Faculty Link Governors are detailed as follows: Faculty Maths English P.E., Including Health and Social Care Humanities - History, Geography, R.E., Sociology, Economics and Business Studies, Bridge Performing Arts - Art, Drama and Music Design and Technology Science, including ICT and Psychology Languages - French, German, Spanish and Latin Link Governor Sarah Thorogood Paul Hutchinson Sarah Thorogood Martin Miles Paul Hutchinson Bryn Griffiths Stewart Brennan Ian Blakemore	
	ACTION: CMB to ensure Faculty Review dates are in the diary and the Governors are aware 2. The Headteacher discussed the School Improvement Strategy, and the Governors briefly reviewed the one year strategic priorities. - Achievement - See LGB48/17 (1) - Curriculum - SAIL is a significant investment for the school and the Governors were keen to ensure that the project will be kept under close scrutiny.	CMB



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LGB49/17	<ul style="list-style-type: none"> - Teaching and Learning - Introduced CPD training which focusses on refining behavior management. Stokesley School has invested in Pivotal Education which addresses behavior and classroom management. - Sixth Form - Nothing further to report. - Attendance - The Headteacher highlighted some concerns regarding attendance, and agreed to report back to the Governors on a regular basis. - Inclusion - Nothing further to report. - Behaviour Management - The Headteacher discussed the plans in place to address behavior issues. - Welfare - The Headteacher discussed the changes to staffing and structures in order to develop a more cohesive HOH and Ethos team from September 2017, with the aim of supporting student wellbeing more effectively and consistently. - Leadership <p>ACTION: CMB to report on Attendance on a regular basis. ACTION: CMB agreed to host a series of 'bootcamps' on Behaviour / Safety CMB Management to ensure that the Governors are fully equipped to hold school leaders to account.</p> <ol style="list-style-type: none"> 3. Student Wellbeing and Support - Nothing further to report. 4. Personnel - The Headteacher confirmed that staff turnover remains at a stable level, and is pleased to have recruited a strong Physics teacher to replace the long serving and highly regarded D.Drumm. Other staff have requested flexible working which, whenever possible without compromising students' experience CMB has accommodated. 5. Update on Areté Learning Trust Developments - The Headteacher briefed the Governors on ALT activity which included an update on due diligence, a planned meeting with the school leaders in early September, and a Governor conference in the Autumn. 6. Complaints - Nothing further to report. 7. Thank you <p>ACTIONS</p> <ol style="list-style-type: none"> 1. CMB will develop a job description for a further post in school focused on support for vulnerable students. Note - one of the aims of the ALT CEO is to develop a trust wide alternative provision, an aim fully supported by governors. <p>Review of recent incident in Swainby involving some of Stokesley School's students The Headteacher briefed the Governors on the incident that took place in Swainby and discussed the communication processes including how the students' welfare was being managed, and how the information being circulated by the students was being handled. The Governors welcomed being kept informed, and confirmed their offer of support in handling the incident.</p>
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LGB50/17	<p>** Resources, Personnel and Estates - verbal update for information Nothing further to report.</p> <p>** Health and Safety - verbal update for information MM (Link Governor for Health and Safety) confirmed that he had reviewed the Health and Safety policies and procedures that were in place and was pleased that there was nothing of significance to report.</p> <p>Any Other Business</p> <ol style="list-style-type: none"> 1. Dates of next meetings - The Headteacher agreed to circulate provisional dates for the Governors meetings throughout the 2017-2018 Academic year, in order that they can be finalised during the first meeting. <p>** Date of Next Meetings (at Stokesley School from 08:00-10:00am) - To be confirmed</p> <p>There being no other business the Chairman declared the meeting closed at 10:30am.</p> <p>** Standing Item</p> <p>Minutes taken by: S. Hague (Clerk to the Governors) Documented Minutes: LGB41/17 - LGB53/17 Inclusive Documents Circulated with Minutes: None Date: 13th July 2017</p> <p>Signed: A.P. Kurlidge Date: 14th September 2017</p>
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