

Local Governing Body of Stokesley School

Meeting Minutes



Date	Wednesday 21st September 2016 – 8:00am – 10:00am
Venue	Stokesley School

Present:	S.Brennan (Vice Chair), B.Griffiths, C.Brooker (Headteacher), P.Hutchinson (Chair), M.Miles, J.Pernet and S.Thorogood
Apologies:	I.Blakemore and P.Howes (Hw)
Presenters:	P.Fazakerley (Fz), M.Stanley (Sy)
In Support:	S.Hague (C2G)

Minute No.	Agenda Item	Action
LGB72/16	<p>Consented/ Non-consented absences and confirmation that quorum present</p> <p>It was agreed that the absences and reasons for absence received from I.Blakemore and P.Howes be consented to, and the Chairman confirmed that the meeting was quorate.</p>	
LGB73/16	<p>Declarations of personal and pecuniary interests</p> <p>The governors were reminded to ensure that their declarations of interest, pecuniary or otherwise were up to date.</p> <p>The governors confirmed that they had no personal or pecuniary interests in any of the agenda items of the meeting.</p>	
LGB74/16	<p>Notification of items of other urgent business</p> <ul style="list-style-type: none"> - There was an item that was considered to be confidential and has been recorded in the confidential minute CLGB03/16. 	
LGB75/16	<p>To confirm as a correct record the minutes and confidential minutes of the meeting held on 13th July 2016</p> <p>The governors agreed that the minutes, and the confidential minutes of the previous meeting held on 13th July 2016 (minute nos. LGB61/16 – LGB71/16 inclusive, and minute no. CLGB02/16) be approved and signed as a true record. Both sets of minutes were duly signed by the Chair.</p>	
LGB76/16	<p>To consider any matters arising from the minutes for which there is no separate agenda item</p> <ul style="list-style-type: none"> - LGB66/16 - Headteacher to provide a definition on what constitutes a coasting school. <i>DONE – email sent to governors on 13th July 2016 (15:30).</i> - LGB67/16 – MAT – Implications of National Strategy for Stokesley School as an ALT. <i>Any further questions regarding the ALT should be submitted to the Headteacher. DONE.</i> 	
LGB77/16	<p>Headteacher’s Report</p> <p>The Headteacher’s Report (<i>Headteachers Report - Sept 2016 Results Review Meeting</i>) was circulated to the governors with the meeting Agenda. CMB</p>	

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gave a verbal report to the governors and expanded on a number of the topics covered in the report.

1. Results – Five enclosures were circulated with the agenda as follows:
 - Presentation - GCSE 2016 for Governors Fz
 - Spreadsheets - Results Day Overview for Governors Sept 16 Fz
 - Paper - 2016-2017 AS & A level Strategy Information
 - Presentation - Results 2016 -KS5 Report for Governors (2)
 - Spreadsheet - A Level Results Overview for Governors 2016 Sy

P.Fazakerley (Fz) delivered the 'GCSE 2016 for Governors Fz' presentation and highlighted the key headline points, and it was clear that the data was encouraging showing that students at Stokesley School made greater progress than students nationally. Considerable time was spent on discussing the Progress 8 measures and how the figures attained were calculated using 2015 national data. The Governors raised a number of points including the accuracy of predictions and as a result the interventions needed to assist with future grade predictions. Governors also noted the further efforts that were required to maintain improvement in certain subject areas. The Governors thank Fz for interpreting the results data.

M Stanley (Sy) produced a useful guide on the programme of change pertinent to the sixth form curriculum and assessment and this was circulated with the agenda. SY delivered the 'Results 2016 -KS5 Report for Governors' presentation, and it was clear that the data was encouraging showing that students at Stokesley School made greater progress than students nationally. The Governors agreed that Stokesley School had had an exceptional year and commended the staff on the pupils' achievements.

2. Personnel – Three enclosures were circulated with the agenda as follows:

- Paper - Succession Planning Strategy
- Paper - Structure 09-16
- Paper - Teaching Staff List 16-17 (2)

The Headteacher responded to questions from the Governors on the confidential 'Succession Planning Strategy', after which there was nothing further to report.

3. Major Building Projects – Nothing further to report.
4. DFE Policy – The Governors agreed with the Headteacher suggestion that there needs to be a further discussion to ensure that the shared vision remains robust in the face of government plans to expand provision of grammar schools.
5. Finance – The Headteacher circulated a Financial Summary to the Governors in advance of the meeting. The statement was discussed and the Headteacher provided answers to the questions that the Governors posed on the increase in 'In Year Surplus' as well as the 5% increase in 'Teaching Staff' expenditure.

ACTION: The Headteacher and Chair agreed that the teaching and learning aspect of the English department should be a future agenda item.

CMB

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	ACTION: Headteacher to provide an opportunity to discuss Stokesley School's shared vision remains robust in the face of government plans to expand provision of grammar schools.	CMB
LGB78/16	** Resources, Personnel and Estates – verbal update for information SWB gave a verbal update and informed the Governors that the 'Invitation to Tender' for the next round of CIF funding was due imminently. The Governors agreed that the priority areas for improvement are the inter-linked DT and PE departments, and the Open Learning Centre. The next RPE Committee meeting was to held on Thursday 29 th September 2016.	
LGB79/16	** Health and Safety – verbal update for information The Headteacher praised the hard work of Steve Wilkinson in managing the ever changing health and safety implications due the ongoing building work, and the Governors commended the staff in ensuring that the teaching and learning environment hasn't been adversely affected.	
LGB80/16	Any Other Business The matter discussing transport from Danby was agreed to be treated as confidential, and has been excluded from the minutes to be made available for public inspection. Details of the matter are recorded in the Confidential Minute – Part 2 (CLGB03/16).	
LGB81/16	** Date of Next Meetings (at Stokesley School from 08:00-10:00am) <ul style="list-style-type: none"> – Tuesday 18th October 2016 – Wednesday 16th November 2016 – Wednesday 7th December 2016* (<i>assuming national comparative data is available</i>) – Wednesday 8th February 2017 – Wednesday 5th April 2017 – Wednesday 17th May 2017 – Wednesday 12th July 2017 <p>There being no other business the Chairman declared the meeting closed at 9:45am.</p>	

**** Standing Item**

Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB72/16 – LGB81/16 inclusive
Documents Circulated with Minutes None
Date: 26th September 2016

Signed: *A.P. Hutchings* (Chair)
Date: 18th October 2016