

Local Governing Body of Stokesley School

Meeting Minutes



Date	Wednesday 23rd March 2016 – 8:00am – 10:00am
Venue	Stokesley School

Present:	I.Blakemore, S.Brennan, B.Griffiths, C.Brooker (Headteacher), P.Howes (Hw), P.Hutchinson (Vice Chair), M.Miles, and J.Pernet
Apologies:	S.Thorogood
Presenters:	P.Fazakerley (Fz) (Vice Principal)
In Support:	S.Hague (C2G)

Minute No.	Agenda Item	Action
LGB27/16	<p>Consented/ Non-consented absences and confirmation that quorum present</p> <p>It was agreed that the absence and reason for absence received from S.Thorogood be consented to.</p>	
LGB28/16	<p>Declarations of personal and pecuniary interests</p> <p>Governors were reminded to make declarations of interest, pecuniary or otherwise, for any agenda item.</p>	
LGB29/16	<p>Notification of items of other urgent business</p> <p>None received.</p>	
LGB30/16	<p>To confirm as a correct record of the minutes of the meeting held on 24th February 2016</p> <p>It was then agreed that the minutes of the previous meeting held 24th February 2016 (minute nos. LGB15/16 – LGB26/16 inclusive) be approved and signed as a true record.</p>	
LGB31/16	<p>To consider any matters arising from the minutes for which there is no separate agenda item</p> <p><i>LGB60/15 - All governors to review their profiles (no more than 200 words) and send an updated version to C2G for inclusion on the Stokesley School website. - Completed</i></p> <p><i>LGB22/16 - ALT Scheme of Delegation – Circulated with minutes, along with the Detailed Delegated Level document (Appendix to ALT Scheme of Delegation).</i></p> <p><i>LGB22/16 - Governor Induction Process – In hand</i></p> <p><i>LGB22/16 - Review of the Faculty Link governors – The governors reviewed the allocation of subject areas and the following outcomes are noted as:</i></p> <ol style="list-style-type: none"> 1. J.Pernet expressed her interest in becoming the Sixth Form link governor – Confirmed during the meeting. 2. M.Miles expressed his interest in becoming the Humanities and Health and Safety link governor – Confirmed during the meeting. 3. P.Hutchinson expressed his interest in becoming the SEN link governor, 	



	<p>depending on the outcome of the election of the Chair of the LGB.</p> <p>4. I.Blakemore expressed his interest in becoming the MFL link governor, depending on the outcome of a discussion between the Headteacher and ST. <i>ACTION – Headteacher to have a discussion with ST regarding the proposal.</i></p> <p>5. J.Pernet expressed her interest in becoming the English link governor, depending on the outcome of the election of the Chair of the LGB, although she does have concerns about disturbing the current set up</p> <table border="1" data-bbox="336 607 1252 875"> <thead> <tr> <th>IB</th> <th>SWB</th> <th>BG</th> <th>PH</th> <th>MM</th> <th>JP</th> <th>ST</th> </tr> </thead> <tbody> <tr> <td>MFL TBC</td> <td>Science</td> <td>DT</td> <td>English TBC</td> <td>Humanities</td> <td>Sixth Form</td> <td>Maths</td> </tr> <tr> <td></td> <td>Careers</td> <td></td> <td>Creative ARTS</td> <td>Health and Safety</td> <td></td> <td>PE</td> </tr> <tr> <td></td> <td></td> <td></td> <td>SEN TBC</td> <td></td> <td></td> <td>Safe guarding</td> </tr> </tbody> </table>	IB	SWB	BG	PH	MM	JP	ST	MFL TBC	Science	DT	English TBC	Humanities	Sixth Form	Maths		Careers		Creative ARTS	Health and Safety		PE				SEN TBC			Safe guarding	CMB
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LGB32/16	<p>Headteacher’s Report</p> <p>The Headteacher’s Report was circulated with the meeting Agenda. CMB gave a verbal report to the governors and expanded on a number of the topics covered in the report.</p> <ol style="list-style-type: none"> 1. Achievement and Progress – A spreadsheet detailing Yr11 PRP data was circulated with the meeting Agenda for information. Fz was invited to the meeting to answer the questions posed by the governors such as Progress in Yr 10, Positive Value Added Science Percentages, Gender Gap, Progress 8 English, and the layout of the data. Effective questioning led the governors to explore the information presented by the data and they thanked Fz for the time spent in producing the spreadsheet. 2. Curriculum and Assessment Changes – The governors continue to recognise the challenges involved in designing a curriculum which is appropriate for the students at Stokesley School. 3. Quality Assurance – The governors questioned the results of the review and were satisfied with the reasons given for the defined outcomes. 4. Behaviour Management Review – A paper summarising data regarding Homophobic and Racist Incidents and Exclusions from 2013-2016 was circulated with the meeting Agenda for information. The governors welcome the opportunity to discuss the data in detail, and offered suggestions regarding exclusion reporting. 5. Ofsted Inspection Improvement Priorities – Nothing further to report. 6. 2015-2016 School Improvement Plan Review - An updated version of the School Improvement Plan 2015-2016 was circulated with the meeting Agenda: KPIs demonstrate progress in all areas. Nothing further to report. 7. White Paper/Budget/Political Direction – The governors discussed and agreed with the key points made by the Headteacher following on 																													

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	from the budget announcements.	
LGB33/16	New National Strategy See LGB32/16 (Point 7) - A brief discussion took place regarding the new national strategy.	
LGB34/16	** Resources, Personnel and Estates – verbal update for information Resources – SWB provided information on the management accounts, and in particular stated that Stokesley School’s surplus was in a healthy position. Additionally SWB discussed NYCC competitive 3yr contract to be the HR provider. Personnel – SWB reported that a review of the ALT Pay Policy is in hand, and that the process and panel, is in place to complete the Headteacher’s annual performance review. Estates - SWB updated the governors on the progress of the Condition Improvement Fund (CIF) for the two ‘Capital Project Applications 2015’ for Stokesley School. An announcement regarding the status of the applications is now expected after Easter.	
LGB35/16	** Health and Safety – verbal update for information The annual review of Stokesley School’s Health and Safety procedures, which included a review of the Accident Book and Near Misses, has been concluded with nothing of note to report.	
LGB36/16	Any Other Business The acting Chair confirmed that he had now chaired 3 meetings of the LGB, and asked the governors to not only be prepared to elect the Chair of Governors at the next meeting, but also to submit expressions of interest in becoming the Vice-Chair of Stokesley School LGB. <i>ACTION – Add ‘Election of Chair’ as an agenda item to the next LGB meeting which is to be held at the end of April.</i> <i>ACTION – Submit EOI’s to become the Vice-Chair of the committee.</i>	C2G All Gov’s
LGB37/16	** Date of Next Meetings – Wednesday 27 th April at Stokesley School from 08:00-10:00am – Wednesday 25 th May at Stokesley School from 08:00-10:00am – Wednesday 22 nd June at Stokesley School from 08:00-10:00am – Wednesday 13 th July at Stokesley School from 08:00-10:00am	

**** Standing Item**

Minutes taken by: S. Hague (Clerk to the Governors)
Documented Minutes: LGB27/16 – LGB37/16 inclusive
Documents Circulated with Minutes ALT Scheme of Delegation, and Detailed Delegated Level
Date: 23rd March 2016

Signed: A.P. Hutchings (Chair)
 Date: 27th April 2016.....